

IEEE Winnipeg Section Virtual Meeting Minutes – March 17, 2021

Virtual Meeting (Zoom) 5:34 PM CDT

Attendance: Dean Weiten (DW), Phil Ferguson (PF), Ian Jeffery (IJ), Mario Phaneuf (MP), Adam Brown (AB), Jolene Kozak (JK), Naeimeh Najafi (NN), Dustin Isleifson (DI), Pradeepa Yahampath (PY)

Regrets: Dave Kemp (DK), Witold Kinsner (WK)

CALLED TO ORDER at 17:34

1. **Approval of the agenda (JK/AB)**
2. **Approval of the minutes of the previous meeting (AB/NN):**
3. Chair Report (DW)
 - a. AGM
 - i. Phil is working on choice of speaker
 - b. Need to fill vice-chair for next year
4. Vice Chair Report (PF)
 - a. Magellan has committed to provide a speaker for AGM
 - b. Membership dues are hard to handle for young professionals
 - i. Discussion. How to balance the value added vs. cost of IEEE for young professionals. Dean encourages Winnipeg Section to follow up and pursue this issue in the coming year.
5. Treasurer Report (MP)
 - a. No significant change in section accounts
 - b. All financial documents have been submitted without issue
6. Secretary Report (Adam Brown)
7. IEEE Vice-President of Education Update (Witold Kinsner not present)
 - a. No report. Dr. Kinsner advises that Wednesdays are bad for him, might need to change to have his participation.
8. IEEE Canadian Foundation Report (Dave Kemp not present)
 - a. No report.
9. Membership Development Update (NN)
 - a. 6% drop in membership since last year
 - b. 40% drop in undergraduate member in R7. Discussion. This number includes every dropped society etc. Dean advise that can refine these numbers using CSV export, cut, sort, uniq. Shall discuss and try to perform this process.
10. Chapter and Affinity Group Reports
 - a. Communications (Dr. Pradeepa Yahampath not present)
 - i. Virtual distinguished lecture
 - I. Issues last year, including issues with timing, etc.
 - II. Improve timing for event
 - b. Computer and Computational Intelligence (Dr. Ian Jeffrey)
 - i. No report
 - c. EMBS (VACANT)
 - d. PES (Akbo not present)
 - i. No Report
 - e. Waves (Dr. Puyan Mojabi not present)
 - i. No Report
 - f. RobConIM (Dr. Nariman Sepehri not present)
 - i. No Report

- g. GRSS-AESS (Dr. Dustin Isleifson)
 - i. ANTEM coming up
 - I. Need to add to future agenda, so as to track and plan our involvement
 - h. YP (Jolene Kozak)
 - i. YP webmaster position filled
 - i. Life Members (Dave Kemp not present)
 - i. No report
 - j. WIE (Hannah Fogel)
 - i. Event about imposter syndrome, attendance approx. 25 people
 - k. TISP (Dr. Witold Kinsner not present)
 - i. No update.
 - l. Newsletter (VACANT)
 - m. Webmaster (Kevin Brown not present)
- 11. Reports from student branches**
- a. University of Manitoba (Aislinn Livingston)
 - i. Adam advise that there have been workshops:
 - I. CAN workshop
 - II. ML workshop
 - III. Git workshop
 - b. Lakehead University (Yash Gupta not present)
 - i. No report
 - c. Assiniboine College (Vacant)
 - i. No Report
 - d. Red River College (Stephany Thach not present)
 - i. No Report
 - e. IAS Student Branch (Sara Mantach)
 - i. No Report
- 12. New business**
- a. Drone STEM outreach
 - i. **Moved by AB/IJ to purchase 1 drone kit , amount approx. \$513.52 plus tax (carried)**
 - I. Adam to discuss with Phil Ferguson prior to purchase, may have some suggestions or concerns
 - II. If program falls through materials go to UMIEEE
 - III. Adam will prepare presentation for overall event plan
- 13. Next meeting April 21st, 2020**

ADJOURNED (AB/-) at 18:32

Attachments: - March 17th, 2021 Financials (1 side)

March 17th, 2021 Financials – for Meeting Minutes Mario Phaneuf

Summary of Assets (CAD) – March 17th, 2021

| Account | Balance |
|-----------------------|--------------|
| TD Canada Trust | CLOSED |
| Concentration Banking | \$148,990.95 |
| Total | \$148,990.95 |

Summary of Assets (CAD) – March 17th, 2020

| Account | Balance |
|-----------------------|--------------|
| TD Canada Trust | \$124,862.92 |
| Concentration Banking | \$60,580.54 |
| Total | \$185,443.46 |

March 17th, 2021 Total (CAD): \$148,990.95

February 17th, 2021 Total (CAD): \$148,975.58

Difference (Monthly) (CAD): +\$15.37

March 17th, 2020 Total (CAD): \$185,443.46

Difference (Yearly) (CAD): -\$36,452.51

Note: A \$40,000 CAD payment was made to the IEEE Canadian Foundation in order to set up an endowment fund, which will provide investment income to fund the yearly awards given out by the Section.

Total approved budget for 2020-2021: \$4,380.00

Total spent on budget items: \$0.00