

IEEE Winnipeg Section Virtual Meeting Minutes – February 17, 2021

Virtual Meeting (Zoom) 5:34 PM CDT

Attendance: Dean Weiten (DW), Phil Ferguson (PF), Ian Jeffery (IJ), Hannah Fogel (HF), Mario Phaneuf (MP), Adam Brown (AB), Sara Mantach (SM), Jolene Kozak (JK), Christopher Henry (CH), Naeimeh Najafi (MN)

Regrets:

CALLED TO ORDER at 17:31

1. **Approval of the agenda (PF/MP)**
2. **Approval of the minutes of the previous meeting (PF/MP):**
3. Chair Report (DW)
 - i. AGM – this year will be virtual – late March / early April – precise date to be announced
 - I. Phil is trying to arrange Speaker
 - ii. IEEE Canada Board Meeting and the meetings that surround it
 - I. Saturday 2021-02-27, 3-4 hours during the day
 - II. CONAC meeting is next Monday evening 2021-02-22
 - III. Area West meeting was last Wednesday evening 2021-02-10
 - IV. ANTEM: We have come to terms on seed funding costs, signing of operating agreement imminent
4. Vice Chair Report (PF)
 - a. Phil is trying to arrange speaker for upcoming AGM, probably speaker from Magellan.
5. Treasurer Report (MP)
 - a. Section Reporting early filing deadline Friday (10% bonus on IEEE dues rebate if filed by Friday)
 - b. Section Financial Status – Mario provided brief summary, detailed report provided later (attached)
 - c. **Moving revision to budget to add Lakehead University (DW/IJ), carried**
6. Secretary Report (Adam Brown)
 - a. Added past vtools events from meetings
7. IEEE Vice-President of Education Update (Witold Kinsner not present)
 - a. No report.
8. IEEE Canadian Foundation Report (Dave Kemp not present)
 - a. No report.
9. Membership Development Update (NN)
 - a. Dean will bring up some way of easing the membership cost burden for young professionals as a way of boosting membership & retaining student members who graduate.
10. Chapter and Affinity Group Reports
 - a. Communications (Dr. Pradeepa Yahampath not in attendance)
 - i. No Report
 - b. Computer and Computational Intelligence (Dr. Chris Henry, also reporting – Dr. Ian Jeffrey)
 - i. IEEE Xtreme programming competition
 - c. EMBS (VACANT)
 - d. PES (Akbo not in attendance)
 - i. No Report
 - e. Waves (Dr. Puyan Mojabi not in attendance)
 - i. No Report
 - f. RobConIM (Dr. Nariman Sepehri not in attendance)
 - i. No Report

- g. GRSS-AESS (Dr. Dustin Isleifson)
 - i. Virtual Seminar – Jabad
 - I. Fuzzy Logic
 - II. 14-15
 - ii. ANTEM
 - I. \$4500 capitol fronted
 - II. 22.5% profit share
 - h. YP (Jolene Kozak)
 - i. AMA
 - I. 15 members
 - ii. Presentation by Kathrine Marcynik coming soon
 - iii. How to make website
 - I. IEEE provides Wordpress hosting
 - a. <https://site.ieee.org/web-hosting-request/>
 - i. Life Members (Dave Kemp not in attendance)
 - i. No report
 - j. WIE (Hannah Fogel)
 - i. LaTeX workshop
 - I. 10-12 members
 - ii. Website developing
 - k. TISP (Dr. Witold Kinsner not present)
 - i. No update.
 - l. Newsletter (VACANT)
 - m. Webmaster (Kevin Brown not present)
- 11. Reports from student branches**
- a. University of Manitoba (Aislinn Livingston)
 - i. CAN workshop
 - ii. ML workshop coming up
 - iii. CAN workshop coming up
 - b. Lakehead University (Vacant)
 - i. No report
 - c. Assiniboine College (Vacant)
 - i. No Report
 - d. Red River College (Stephany Thach not in attendance)
 - i. No Report
 - e. IAS Student Branch (Sara Mantach)
 - i. No Report
- 12. New business**
- a. Next meeting March 17th 5:30PM

ADJOURNED (AB/JK) at 18:28

Attachments: - February 17th, 2021 Financials (1 side)

Summary of Assets (CAD) – February 17th, 2021

Account	Balance
TD Canada Trust	CLOSED
Concentration Banking	\$148,975.58
Total	\$148,975.58

Summary of Assets (CAD) – February 17th, 2020

Account	Balance
TD Canada Trust	\$124,864.87
Concentration Banking	\$60,547.69
Total	\$185,412.56

February 17th, 2021 Total (CAD): \$148,975.58

February 17th, 2020 Total (CAD): \$185,412.56

Difference (CAD): -\$36,436.98

Note: A \$40,000 CAD payment was made to the IEEE Canadian Foundation in order to set up an endowment fund, which will provide investment income to fund the yearly awards given out by the Section.

Difference accounting for ICF investment (CAD): +\$3,563.02

Total approved budget for 2019-2020 (CAD): \$10,260.00

Total Rebate from IEEE (CAD): \$9,272.65