

IEEE Winnipeg Section Virtual Meeting Minutes – October 21st, 2020

Virtual Meeting (Zoom) 5:30 PM CDT

Attendance: Dean Weiten (DW), Phil Ferguson (PF), Naeimeh Najafizadeh (NN), Hannah Fogel (HF), Mario Phaneuf (MP), Adam Brown (AB), Marzieh (M)

Regrets: Dave Kemp, Witold Kinsner, Aislinn Livingston, Stephany Thach, Ian Jeffrey (IJ)

CALLED TO ORDER at 17:34

1. Approval of the agenda (IJ/PF) with additions by DW (IEEE day and volunteer training) Carried
2. Approval of the minutes of the previous meeting (PF/MP) Carried
3. Chair Report (DW)
 - a. Region 7 board of directors meeting
 - b. Western Region gathering on webEx
4. Vice Chair Report (PF)
 - a. Not much right now
5. Treasurer Report (MP)
 - a. IEEE switched banks
 - b. Wells Fargo to JP morgen
 - c. No cheque signing until further update
 - d. Mario will update IEEE day winners on cheques
 - i. Adam, Hannah, Naeimeh will send email addresses of winners from IEEE day
 - e. All funds will be transferred automatically
 - f. Mario will update on bank balance
6. Secretary Report (vacant)
 - a. No report – DW ask for volunteers or suggestions for secretary.
7. IEEE Vice-President of Education Update (Witold Kinsner not present)
 - a. No report.
8. IEEE Canadian Foundation Report (Dave Kemp not present)
 - a. DK had planned to try to attend, but had technical difficulties. No report.
9. Membership Development Update (NN)
 - a. Keep up the good work
 - b. Act on getting student group published
 - i. Growl (Naeimeh will contact)
 - ii. UM magazine
 - iii. Adam will make email chain
10. Chapter and Affinity Group Reports
 - a. Communications (Dr. Pradeepa Yahampath not in attendance)
 - i. IJ Chapter is certainly active, need to determine who is actual chair, but it's doing well.
 - b. Computer and Computational Intelligence (Dr. Chris Henry not in attendance)
 - i. Looking into IEEE Extreme in October, not sure how it will run. Witold had mentioned there would be possibilities. Normally on-campus, but must be remote this year.
 - ii. Also trying to do 2 online seminars.
 - c. EMBS (VACANT)
 - i. No update, need to consider closing this chapter if things don't pick up.
 - ii. Dean will followup
 - d. PES (Dr. Yi Zhang not in attendance)
 - i. PES has lots of events all the time, very active.
 - e. Waves (Dr. Puyan Mojabi not in attendance)

- i. This chapter is active and brings in high-quality speakers.
 - f. RobConIM (Dr. Nariman Sepehri not in attendance)
 - i. No update, they are active but mostly students involved, a bit of industry, they don't often attend section meetings.
 - g. GRSS-AESS (Dr. Dustin Isleifson not in attendance)
 - i. Submitted budget
 - ii. Planning guest speaker
 - h. YP (AB)
 - i. IEEE Hacker competition
 - ii. AMA questions
 - i. Life Members (Dave Kemp not in attendance but sent written report)
 - i. No update
 - j. WIE (Rashmi Boragolla attended for Hannah Fogel)
 - i. Report on IEEE Day Panel
 - I. Two UofM BioMed Team presenters
 - a. Student group
 - II. Ph.D student discussed research
 - III. SkipTheDishes Employee
 - a. Big Data
 - b. Business Analyst
 - ii. Liavly Engineer giving talk
 - I. Zoom
 - II. vTools event is made
 - iii. Hannah will send eNotice within the week
 - I. Workshop on mindfulness
 - II. Coping with stress
 - a. Zoom
 - b. vTools
 - k. TISP (Dr. Witold Kinsner not present)
 - i. No update.
 - l. Newsletter (VACANT)
 - i. It's too bad that we don't have this, it would be good. Can anyone volunteer or know someone who would volunteer to do this?
 - m. Webmaster (Kevin Brown not present)
 - i. No updates
11. Reports from student branches
- a. University of Manitoba (Aislinn Livingston sent her regrets)
 - i. Two workshops coming up
 - ii. Planning on two "AMA" – "Ask Me Anything"
 - iii. In winter term, hope to move back to in-person, contingent on rules and regulations
 - iv. Interested in ideas from others
 - v. From Witold Kinsner:
 - I. Met with chair of student branch
 - II. Some activity on borrowing equipment from McNaughton centre
 - III. Planning for IEEE Extreme
 - IV. Planning for IEEE student branch exec
 - b. Lakehead University (Jake Parr not in attendance)
 - i. Dean will phone Jake
 - c. Assiniboine College (Andrew Russell not in attendance)
 - i. DW tried to contact Andrew, has not heard back.
 - ii. JJ advise that there has been little, if any, communications from Assiniboine College, ever.
 - d. Red River College (Stephany Thach sent her regrets)
 - i. No update

- e. IAS Student Branch (JW attends for Sara Mantach)
 - i. No update
- 12. New business
 - a. Budgets
 - i. Mario is making a list of the budgets
 - b. IEEE Day Report
 - i. The event was a success
 - ii. We held a hacker competition, WIE held a panel discussion, Naeimeh discussed IEEE benefits, and Adam held an AMA.
 - iii. Next year we should plan to have more panels like WIE had. Each group could hold a panel for members to attend.

ADJOURNED (AB) at 18:20