

IEEE Winnipeg Section
Meeting Minutes – February 20, 2007

Attendees: Hilmi Turanli, Dawn Nedohin-Macek, Stephen Dueck, Haider Al-Saider, Jason Kuyp

Regrets: Kory Zelickson, Kasia Rak, Zahra Mousavi, Ekram Hossain, Anne Parker, Jagdish Chand, Julian Nedohin-Macek, Witold Kinsner, Nusraat Masood, Abdelhamid Tayebi

Meeting came to order 6:15

1. Motion: To approve the agenda – Dawn Nedohin-Macek
 Seconded: Jason Kuyp
2. Motion: To approve last meeting's minutes – Hilmi Turanli
 Seconded: Dawn Nedohin-Macek
3. Reports
 - 3.1 Chair
 - Dave Kemp notified Stephen of the passing of Lester Glantz.
 - Stephen Dueck purchased flowers for his memorial service. Receipt given to Jason Kuyp to pass along to Owen Preston.
 - 3.2 Vice Chair
 - Not in attendance
 - 3.3 Secretary
 - Not in attendance
 - 3.4 Treasurer
 - Report submitted in absentia. See attachments
 - Motion: To approve the Treasurer's Report as Presented
 - 3.5 Chapter Chairs and Affinity Groups

Hilmi Turanli: Professional Activities Chair

- Attended an event run by the PES group for Algonquin Power earlier in the day.
- Approx. 65 people in attendance for Algonquin power

Haider Al-Saider: Assiniboine Community College

- Brian Brazeau is attempting to develop a web page

Kory Zelickson: IEEE GOLD; Submitted via email

- Ran an event featuring a tour of Pauwel's Canada. The event was a success with a total of 50 people attending. Event surveys were distributed to attendees after the event which indicated an overwhelmingly positive response.
- Future plans:
 - Possible joint event with Winnipeg Airport authority which would likely be a guided tour of the airport control tower.
 - Will soon be planning the annual professional certification event with WIE to take place in March.
 - Possible event/presentation from MTS. Date to be determined.

Kasia Rak: WIE; Submitted via email

- Events for National Engineering Week
 - February 17: Held a Robot Building Workshop
 - February 18: Mastering Soft Skills for Business and Engineering featuring Carl Selinger.
 - Both events were well attended and well received. Received a \$1000 sponsorship money for these events from Manitoba Hydro.
- IEEE WIE has a new website
- Planning joint event with GOLD, Wine and Cheese: The Importance of Professional Certification for Engineers, Geoscientists, Technologies and Technicians
 - To be held near the end of March
 - Similar concept to the previous year

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- Request for \$200 in sponsorship from IEEE Winnipeg Section forwarded to Stephen from Kory Zelickson

Zahra Moussavi: EMBS; Submitted via email

- Recruiting a large number of new members for EMBS and are hoping to receive an award for our efforts at the EMBS conference in August.
- Several new ideas that I hope to implement when I have more time

Ekram Hossain: Communications Chapter; Submitted via email

- Planning a seminar for the beginning of April which will be officially announced at the beginning of March. The speaker will be Professor Xuemin Shen from the University of Waterloo.

Anne Parker: WAVES Chapter; Submitted via email

- Planning a spring event
- Possibly sponsoring an upcoming conference on “Technology and Teamwork” to be held at Red River College

Jagdish Chand: Audit Committee; Submitted via email

- Requested that one minute of silence be observed in honor of Lester Glantz and that his email be passed on to as many IEEE members as possible.

Witold Kinsner: Computer Society; Submitted via email

- Have purchased some equipment for podcasting from Computer Chair seminars and the equipment is being tested. The receipts will be passed to the Treasurer.

Nusraat Masood: Student EMBS; Submitted via email

- On March 22 we will be having a talk about Clinical Statistics by Doug Stanley at 3:00 pm
- Also trying to get a trou in March of the NRC Institute of Biodegnostics but we are still waiting to confirm a date.

Newsletter Editor: Jason Kuyp

- Next issue of Carrier Wave to be published March 17. If you have information to be included please submit it by March 14. I will be having a reminder sent out via e-notice requesting submissions this week.

Webmaster: Jason Kuyp

- Nothing to report
- Suggested by Haider that we begin contacting IEEE members with information on APEGM events. Send out single email to all IEEE members inviting them to sign up for the APEGM event list. Obtain a contact for APEGM so that IEEE members to contact them. Dawn suggested pdevents@apegm.mb.ca

4. Matters for Information

Dawn Nedohin-Macek:

- Annual General Meeting was held on February 6
 - Dennis Woodford gave an excellent presentation.
 - I was impressed with the number of out of town guests from Brandon.
 - The UAV Team also fulfilled one of their presentation requirements and was very well received.
- Carl Selinger event was held on February 19

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- This was a joint professional development event with APEGM. Working with APEGM was extremely beneficial. They handled a large amount of work, especially Angela Moore. IEEE provided initial idea and advertising
- Carl mentioned that it was the largest group he had presented to. Official numbers have not been determined but it is estimated that approximately 94 people attended.
- Book sales from McNally Robinson
- Well received, people were attentive and appeared to enjoy it.
- Executive training
 - Dawn would like to have the Section involved in executive training.
 - This would be a half-day event providing instruction on running meetings, how to obtain funding, using SAMIEEE, using e-notice, and where Section fits in with the global IEEE scheme
 - Dawn is working with Andrew Redekopp at Manitoba Hydro to organize this event.
 - Andrew has emailed all members of the Executive and Jason Kuyp to notify them of what he is doing.
- Michael Neuman event
 - Have received funds from EMBS. This is slightly more than the actual expenses of the event but this profit will be offset by our expenses so this event may not show a profit.
 - Janet Wheatley and Dawn are working on a final report for the event that will be sent to Region 7 and to Laura Wolfe.
- APEGM/ CTTAM Event
 - This is a joint event being organized by WIE and GOLD
 - **Motion:** To approve \$200 in funding from Winnipeg Section to sponsor the APEGM/ CTTAM Event – Dawn Nedohin-Macek
 - Seconded: Hilmi Turanli
 - No representative from WIE or GOLD available to provide more information. The event request was submitted to Stephen by Kasia Rak.
 - What will section be asking for in return?
 - A summary report
 - Digital pictures for website and newsletter
 - Does this count against the money avail for funding requests?
 - No. This is an internal event.
 - Motion for amendment – Haider Al-Saidi
 - Seconded: Hilmi Turanli
 - **Motion amended as follows:** To approve \$200 in funding from Winnipeg Section for the event in exchange for a report including a summary of the event, digital photos for the Winnipeg section IEEE website/newsletter, the number of attendees, and the names/affiliations of the speakers.
 - Motion carried.
- Member at Large
 - Jennifer Jessop has expressed concern that that she was not mentioned as a member at large via email to Stephen.
 - Option 1: Make Jennifer a member at large by virtue of her current position. This would make her a member with non-voting rights.
 - Option 2: head a committee to clarify the member at large position
 - Would this require a by-law change?
 - Not currently in the by-laws
 - Hilmi suggested consulting with Dave Kemp

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- Stephen will contact Dave to obtain feedback and will notify Jennifer on this information.
- Membership Development Chair
 - This position is currently empty
 - Hilmi stressed the importance of the Membership Development chair
 - If an individual cannot be found to assume this role then a suggestion is to have the Vice-Chair take on this on.
 - Haider suggested that individuals that are members 2-3 years ago and they should be approached first
- Hilmi also suggested that it may be a good idea to have a presentation stored on CD or memory stick with information that can be used during events

5. Other Business

6. Next Meeting

- Scheduled next meeting for March 20 at 6:15 pm

7. Adjournment

- **Motion:** To adjourn the meeting – Dawn Nedohin-Macek
 - Seconded: Hilmi Turanli

GOLD Report Submitted by Kory Zelickson via email:

Unfortunately I can't make it to the meeting tomorrow. I have an appointment with a physiotherapist that I've been waiting a month for and can't get in any other time this week.

I spoke to Kasia who will provide details on the request for funding for the professional certification event. WIE wants to have it at Red River instead this year. What do you think about that.

In terms of an AG report for GOLD:

IEEE GOLD Winnipeg sections first event was a tour of Pauwels Canada large scale transformer manufacturer. The event was highly successful with a turnout of over 50 people. Event surveys were distributed to attendees afterwards which indicated an overwhelmingly positive response to the event.

Our plans for the near future include a possible joint event with the Winnipeg Airport authority which would likely be a guided tour of the airport control tower.

We will also soon be in the process of planning the annual professional certification event with WIE which will probably take place in march.

GOLD is also pursuing a possible event/presentation from MTS in the near future.

WIE Report via email by Kasia Rak

Here is our group update:

1) Hosted Events for National Engineering Week:

- Robot Building Workshop on February 17th
- Mastering Soft Skills for Business and Engineering with Carl Selinger on February 18th
- Both events were well attended and well received
- Received \$1000 sponsorship money for these events from Manitoba Hydro
- I will pass on this cheque and event invoices to Owen

2) IEEE WIE has a brand new website

3) Planning IEEE WIE & GOLD Wine and Cheese: The Importance of Professional Certification for Engineers, Geoscientists, Technologists and Technicians

- Event will be held towards the end of march
- Similar concept to last year
- Kory forwarded you an email request for IEEE Winnipeg to sponsor this event in the amount of \$200

Regards,
Kasia Rak
Chair
IEEE WIE Winnipeg

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EMBS Report submitted by Zahra Moussavi via email:

I have a mid-terms exam set for tomorrow evening and hence I regret that I cannot attend the meeting. Also, I don't have any new report for EMBS chapter at this moment except that I'm recruiting quite a number of EMBS new members so that we may get an award at EMBS conference in August!
I'm full of neat ideas to do for Chapter too but don't have time to follow it now!

Cheers,
ZM

Communication Report submitted by Ekram Hossain via email:

Good morning!

I may not be able to attend the meeting today.

Regarding ComSoc activities, we will arrange a seminar at the beginning of April (I will announce it at the beginning of March). The speaker will be Professor Xuemin Shen from the University of Waterloo.

Thank you!

Ekram

WAVES Report submitted by Anne Parker via email:

Hi Stephen. I won't be able to attend tonight's meeting, but MANCOM has not been all that active lately. We are planning a spring event, however, and will likely co-sponsor an upcoming conference on "Technology and Teamwork," to be held at Red River College.

That's it for now. Take care,

Audit Committee Report submitted by Jagdish Chand via email:

I will not be able to attend due to previous engagement.
Please observe one minute silence at the meeting for Lester Glantz
Who passed away on Feb 18,07. Please see details his IEEE involvement
in the attached e-mail.
Please send e-mail to as many as possible ieee members.

Computer Society Report submitted by Witold Kinsner via email:

Please accept my regrets for the Exec meeting today.
I just came back from abroad, delayed by airplane problems (cracked windshield).

Please inform the Executive that I have purchased some equipment for podcasting from Computer Chapter seminars, and the equipment is being tested. The receipts will be passed to the Treasurer.

Sincerely,
W. Kinsner

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Computer Chapter

Student EMBS Report submitted by Nusraat Masood via email:

The meeting completely slipped my mind. I apologize. Not intentional. Here's a short update, on March 22nd we're having a talk about Clinical Statistics by Doug Stanley at 3pm. We're also trying to get a tour in March of the NRC Institute of Biomedical Diagnostics but they haven't confirmed a date with us yet.

thanks/sorry,
-nm