

IEEE Winnipeg Section Meeting Minutes

Minutes for IEEE Section Meeting of November 20, 2007
135 Innovation Drive, Winnipeg, MB

Attendees: Dawn Nedohin-Macek, Anne Parker, Ken Ferens, Julian Nedohin-Macek, Jason Kuyp, Owen Preston, Rasit Eskicioglu, Andrew Oliver, Ekram Hossein.

Regrets: Steve Dueck, Lindsay Ingram, Andrew Roncin, L. Bateman, Kory, Zelickson, Hilmi Turanli, Witold Kinsner, Zhara Moussavi, V. Pathirana, V. Okhmatovski, K. Rak.

Purpose: Monthly Meeting.

Date/Time: Tuesday, November 20, 2007; 6:30pm

Location: South Boardroom, Smart Park, 135 Innovation Dr.

Called to order: 18:36.

1. APPROVAL OF THE AGENDA

- Motion to approve: (Owen, Jason). Carried.

2. APPROVAL OF PAST MEETING MINUTES

- Motion to approve (Owen, Jason). Carried.
- Add Anne Parker to regrets of October 16th 2007 meeting.

3. REPORTS:

3.1 Chair and Vice Chair:

- John Shaeffer will talk on Poker and artificial intelligence at 2PM at the University of Manitoba and at 7PM at the University of Manitoba on the topic of the Chinook Checkers computer program.

3.2 Secretary

- Need to file October 20th 2007 meeting then all L31s are filed and up to date.

3.3 Treasurer

- Will forward file to Secretary by email.
- No money was spent in October and November.
- Got the EMBS distinguished lecturer money transferred into the account.
- Got a \$2500 cheque for EMBS and deposited it into the Section account, not related to the DL money from last year. This may have been the Western Canada money and written to Janet Wheatley. Had it re-written to the account by IEEE.
- Retooling of the accounts to be reviewed by the Section Chair.
- Still have award money on the books and is still available for those who submit applications.
- Expenses are also required to be submitted as soon as possible. Deadline is by December 15th 2007.
- MOTION to accept the report as presented (Owen, Jason). Carried.

3.5 Chapter Chairs and Affinity Groups

- COMMUNICATIONS CHAPTER:

August 23, 2007

IEEE Winnipeg Section Meeting Minutes

- Had two seminars this year, most recent in September from a German professor on ultrawide band communications with attendance of about 20.
- Potential talk from University of Ottawa visiting speaker.
- Some expenses to submit.
- Have a basic website for communications chapter.

- MANCOM:
 - the executive of MANCOM drafted the budget and then sent it to the Treasurer.
 - We also have one other event scheduled, being held this week: the awarding of three PCS-IEEE student memberships to students from the Technical Communication program at Red River College. Those receipts will be forthcoming before December.

- COMPUTER CHAPTER:
 - Haven't put on any seminars in the last two months.
 - Considering one for December 2007 or January 2008.

- RRC STUDENT BRANCH (Andrew Roncin by email):
 - We have just finished the National Technology Week RRC IEEE speaker series. The speakers were:
 - Joel Gopaul (St. Boniface Hospital)
 - Ken Landgraff (Motor Coach Industries)
 - Cyrus Shafai (University of Manitoba)
 - Dr. Hans Pasterkamp (Health Sciences)
 - An average of 10 students attended each presentation.
 - The RRC student group continues to be in the black. We have recouped most of our losses from last year and sold off most of the old inventory.
 - The student branch activities report was submitted on time.

3.6 Webmaster and Newsletter

- Haven't been too productive this month. Would like to put together a smaller one this month to advertise the events in December.
- The last newsletter was in June.
- Material for inclusion is due by the end of the week (24th of November 2007).
- It was noted that the posters are made by Jason and kudos were extended to Jason.

6. PRESENT BUSINESS:

- Elections and awards:
 - Elections were held and only about 1600 votes cast in Canada. This is quite low. Over all in the IEEE only 15% voter turn out occurs.
 - Julian Nedohin-Macek has agreed to stay on as Secretary.
 - Jason Kuyp has agreed to stay on as Newsletter and Webmaster.
 - Require a Treasurer, Vice Chair, Membership development person.
 - Nominations close November 30th 2007. Elections to take place December 15th 2007.

IEEE Winnipeg Section Meeting Minutes

- In June 2007, the IEEE Board of Directors approved a change in name of the Regional Activities Board (RAB) to "Member and Geographic Activities Board" (MGAB). It also implies a change to its structure and volunteers' positions. This change is effective 1 January 2008.
- Had a small number of RAB award nominations from R7 and need to start nominating more R7 of our deserving members (there are many).
- Dawn Nedohin-Macek will work with Jason Kuyp on an overview of RAB awards for the website.

- UAV team request for \$150 in funds.
 - We are building an aircraft for competition in the United States and are requesting funding.
 - Have one vehicle and will build a secondary vehicle after last year's crash and scramble re-build.
 - Had 1st place two years ago and 4th this past year.
 - Treasurer indicates that we have \$900 for this fiscal year.
 - MOTION to raise the funding to \$300 from \$150 and to provide the \$300 in funding to the UAV team (Dawn, Ken). Carried.

7. PRESENT BUSINESS:

- Need to choose AGM held in late January or early February 2008.
 - Could be done through email.
 - Confer with Ani Gole to determine when power conference is on so as not to conflict.

8. NEXT MEETING

- Next meeting is the AGM in 2008 and is to be determined.

9. ADJOURNMENT: 19:07

- Motion to adjourn (Owen).