

Minutes of the IEEE Winnipeg Section meeting of 03 February 2009
South boardroom - 135 Innovation Drive - Winnipeg - Manitoba

Attendance: Julian Nedohin-Macek, Haider Al-Saidi, Witold Kinsner, Andrew Issac, Lesley McFarlane, Rasit Eskicioglu, Liting Han, George Pasioka, Hilmi Turanli, Sandra Ingram, Zhara Moussavi, Ekram Hossain.

Regrets: Ronnie Minhaz, Len Bateman, Jason Kuyp, Dave Kemp, Mark Petrasanta

Called to Order: 18:35

Approval of the minutes of 18 November 2009.

Introductions were done for everyone in attendance.

Approval of Agenda (Ekram, Rasit) carried.

1) Haider distributed list of 2009 volunteers for review and correction.

2) Presentation of 2009 executive committee plan:

-Chapter chairs should send information on what the chapters would like to accomplish this year to the Section Chair.

2.1) Redeployment of chapter excess funds was discussed.

-Some chapters have their own accounts and the proposal is to have some very successful chapters use a portion of their funds to help out other chapters that are not so successful.

-The proposal is for 25% of the funds in a chapters account at the end of the fiscal year. It was suggested that when there is a need for money, chapters can collaborate together to help poorer chapters do events or bring in speakers that they would otherwise not be able to afford.

-Chapters have always provided funds to each other when required and on an as needed basis though joint events and similar initiatives.

-Chapters can ask the Section for funding to cover expenses to make the chapter events break even on an individual event basis.

-An emphasis on collaborative effort should be made.

2.2) Website Expansion

-The website should be published and more utilized for communication within the membership.
-Archives could be placed on the website. Events and involvements with organizations should be highlighted.

-Acknowledge the achievements of the Engineering community. Showcase an achievement each month.

-Chapter reports to the Section.

-Submit agenda items for the Section meetings.

-Advertise upcoming events.

- Student reporters had in the past gotten reports and photos of events. Approximately 1500 pages of information was on the website and could be revived.
- Specific reporting on seminars by students including high school students.
- A Wiki could be a good communication/announcements tool.
- Could hire a professional website developer if the webmaster did not have time.
- This year would be a good idea to complete a generic calendar (AGM, events, Section meetings, Chapter meetings, etc). The calendar should be accessible by the membership.

2.3) Joint meetings with Chapters.

- Manitoba Hydro and MTS provided lunches in the past. It may be possible to hold Section meetings during lunch.
- Joint chapter/section meetings could be possible. PES invited Section members to any meeting at any time.
- The Section exists to support the Chapters and Affinity Groups so the idea was to get more interaction between the Chapters and Affinity Groups and the Section.
- All the Chapters and Affinity Groups should send a representative to the Section meetings. This should be passed on through the chairs of the Chapters and Affinity Groups.

2.4) Major Events

- Two major events to generate revenue and exposure for the IEEE in the community.
- 2.4.1) Danica McKehler from The Wonder Years television show has written a number of books promoting Science and Math to young women.
 - *A WIE event with her promoting Science and Engineering is in planning stages for a fall event.
 - *Approach local schools to promote the event to the correct demographic.
- 2.4.2) A spring time event.
 - *Something in conjunction with the Science Fair.

2.5) Improve joint collaborations with chapters and affinity groups.

3) Current Business

3.1) Manitoba Robot Games participation and support.

- MOTION: Support the Manitoba Robot Games with the appropriate support as requested by the Robot Games not to exceed \$500 (Witold Kinsner, Ekram Hossain) Carried.
- \$300 was historically the amount provided.
 - Set a limit on the amount.
 - It should be ensured that IEEE promotional items be available at the Manitoba Robot Games to promote the IEEE.
 - MRG has always asked for \$300 in the past.

3.2) Manitoba Canada Wide Science Fair Support.

- The Science Fair sponsorships have suggested a donation of \$5000 which is out of the question.
- All donations should be limited to \$500.

4) Ted Glass Award for 2009.

-It was noted that there is a member that is being considered by Section members to be submitted for

5) Matters for information:

-Wireless communication technology certification program is available and may be of interest to members.

-It was noted that the Section needs to recognize that the Chapters are breaking even and the MRG and Science Fair are being given donations. Chapters can submit request for funds to the Section in order to be able to do events.

-It was noted that Dawn Nedohin-Macek could possibly be asked to help consult for Chapters in the need to make events profitable.

NEXT MEETING:

TBA.

Ajourned: 19:36