

IEEE Winnipeg Section Meeting Minutes – April 8, 2014

University of Manitoba Engineering Information Technology Complex (EITC) - E2 - 361, Winnipeg, Manitoba, Canada, 5:30 PM

Attendance: Dario Schor (DS), Troy Denton (TD), Jennifer Jessop (JJ), Steven Howell (SH), Jordan Hiebert (JH), Pedram Mojabi (PeM), Puyan Mojabi (PuM)

Regrets: Sam Kovnats, Ekram Hossain, Hilmi Turanli, Pradeepa Yahampath

CALLED TO ORDER at 17:35

1. Approval of the agenda (SH/TD) Carried.
2. Approval of the minutes of the March 11, 2014 meeting (TD/SH) Carried.
 - a. Clarification regarding Arduino workshop at RRC – RRC will have a machine to keep, not attendees.
3. Chair Report (PuM)
 - a. Expenses for 2013 have been submitted to Netsuite by SK and PuM. PuM noticed that there was a disparity between the balance reported on Netsuite and our banking balance. SH will get access ASAP to investigate
 - b. IEEE Winnipeg has awarded 4 awards to outstanding thesis projects. PuM suggested that next year the awards should be chosen by a committee – transparency is key. Award criteria should be more well published.
4. Treasurer Report
 - a. SH requested that his e-mail address be changed on the distribution list.
5. Secretary Report – no outstanding items.
6. New Business
 - a. Distinguished Lecturer Program
 - i. In recent years only the Waves chapter has taken advantage of the program.
 - ii. PuM will discuss the benefits at a future meeting, when more are in attendance.
 - b. WIE Conference
 - i. To be held at the same time as the IEEE Canada Fall Meeting. JJ will attend.
 - c. Sections Congress
 - i. IEEE Canada needs to know the name of our primary delegate- they have been asking since late February.
 - ii. MOTION: Submit to IEEE Canada that Troy Denton will be our primary delegate for the IEEE Sections Congress (DS/JH) Carried.
 - iii. Secondary delegate (if desired) to be chosen at a later meeting.

- d. Workshop/Event Funding Form
 - i. DS has created some forms to assist in funding requests to Winnipeg Section
 - ii. MOTION: To use the forms DS has created in the future when funding requests arise (TD/PeM) Carried.
 - 1. Some small touch ups will be required before they enter regular use.
- e. IEEE Canada Humanitarian Issues
 - i. JJ will deliver a presentation at the next Winnipeg Section meeting- solicit interest for forming such a group.
- f. Senior Members
 - i. JJ asked if there will be a senior membership drive. The executive will follow up with the Membership Development Chair.
- g. Distinguished Lecturer Funding
 - i. It is desired that Winnipeg Section contribute \$200 per instance.
 - ii. Discussion to take place at the May meeting.
- h. WIE Financials
 - i. JJ asked about banking information
 - ii. SH is still working on getting access to accounts.
 - iii. JH suggested referring to the AGM financial report.

ADJOURNED at 18:25