



PRESENTS



Introduction to Events-eNotice Integration

Events – eNotice Integration

- ▶ Create an eNotice using the event/meeting information entered in [vTools.Events](#)
 - Option **Create eNotice from Event**
- ▶ Event/meeting is copied into a new eNotice
- ▶ eNotice automatically assigns the recipients based on the organization (**HOST**) for the event/meeting
- ▶ **Send Express** rules will continue to be enforced
- ▶ This option is available for every event/meeting and every organization in vTools.Events.

Search for Event

<http://events.vtools.ieee.org>

SEARCH EVENTS

Learn how to integrate Event notices with your website

Search term [?] Exact Region [?]

Event Category Section [?]

Society/Affinity Group [?] Location [?] Within

Event Sub-category of

Event Date & Time [?] Virtual? [?]

Recent Events | Upcoming Events After

Before

Clear Search

Recent Events Upcoming Events

Manage event

Displaying 1-4 of 4 Events found, sorted by Event Date (desc).

Download results as CSV

Title	Date	Reg	Section	Location	Virtual?	Reported On	Options
[Legacy Report] MESAS2017	24 Oct 2017...	8	ITALY	Rome, Lazio	No	14 Dec 2017	View Manage
MESAS2016	15 Jun 2016...	8	ITALY	Rome, Lazio	No	14 Jul 2016	View Manage

1










Create eNotice from Event

- Administration Home
- Manage**
- View
- Edit
- Registrants
- @ **2**
- Existing
- Create eNotice from Event
- Preview eNotice Content
- Send Test eNotice Content

MESAS2016



Published **Reported**

 Host	 Category	
CH08325 - Italy Section Chapter,RA24	Professional > Industry Relations	
 Date and Time	 Location	 Contact
Start time: 15 Jun 2016 08:00 AM End time: 16 Jun 2016 05:00 PM All times are Europe/Rome  Add Event to Calendar  Outlook (vCal)  iCal  Google Calendar	Rome, Lazio Italy	Email event contact

Click 'Create eNotice from Event'

Send eNotice Express

BASIC INFO * Denotes a required field

RECIPIENTS

FROM

CONTENTS

Body *

File Edit Insert View Format Table Tools

Formats formata 11pt A A B /

Personalization

[To view complete details for this event, click here to view the announcement](#)

MESAS2016

Modeling and Simulation for Autonomous Systems Workshop

In this new context Modelling & Simulation plays a key role enabling a better use of Autonomous Systems expanding Education and Training in order to adequately prepare the human operator factor and training the Systems to operate autonomously and correctly in a constantly changing environment.

v

Date and Time

Start time: **15 Jun 2016 08:00 AM**
End time: **16 Jun 2016 05:00 PM**

Powered by TinyMCE
Words: 3327

Attachments ?

PLEASE NOTE that files that are uploaded and associated to an eNotice will be available for download by anyone that has a link to the file. Even if an eNotice is Private, the link to an attachment could be shared with people who did not receive the eNotice.

Special Requests ?

You have 0 attachments for this eNotice, using 0.00 B. You may upload a maximum of 10 MiB per eNotice.

Select one or more files to upload

Choose Files No file chosen

3

Cancel Save Submit **Send Express**

NOTE Your message can be **modified**.
Customize your message content (i.e.add personalization tags)

Message will include

- Title
- Brief Description
- Date/Time with calendar options
- Location
- Contact in
- Registration link – if applicable
- Speaker info – if available

Click **'Send Express'**

Thank you!



End of the tutorial

Thank you for viewing the tutorial. Please remember to visit the vTools site (<http://vtools.ieee.org>) to learn more about our projects.

Thank you!