IEEE vTools

Tutorials

Topic: Events-eNotice Integration
Events - eNotice Integration

- Create an eNotice using the event/meeting information entered in vTools.Events
- Option **Create eNotice from Event**
- Event/meeting information is copied into a new eNotice
- eNotice automatically assigns the recipients based on the organization (HOST) for the event/meeting.
- **Send Express** rules will continue to be enforced
- This new option is available for every event/meeting and every organization in vTools.Events.
Search Events

You must be signed in in order to access volunteer functionality.

Select "Search Events" to show list of events for your organizational unit.

Click on the "Search Events" icon.
To create an eNotice using an Event, select "Manage" to view event dashboard.
Manage an Event – Create eNotice from Event

Click on "Create eNotice from Event"
You may update any information that is imported into eNotice.

Click on "Send Express" to schedule your eNotice for delivery.
Manage eNotice

IEEE vTools eNOTICE

eNotice 'IEEE 1547 and DER interconnections' has been queued for delivery

Submitted Express

From: "IEEE eNotice" <enotice@ieee.org>
Reply To: "enotice@ieee.org"
Priority: Normal
Send By: 08 Jan 2019
Reminder By: n/a

Queued for recipient loading
Thank you for viewing the tutorial. Please remember to visit vTools’ site (http://vtools.ieee.org) to learn more about our projects. If you have any questions regarding vTools.Events, please email us at: vtools@ieee.org.

Thank you!