

Minutes of 4th Meeting
IEEE Power & Energy Society, Singapore Chapter
2019 Committee

Date: 5 November 2019
Time: 7pm-9pm
Venue: SWAGAT @ IBP, #01-09, ICON Building, 3A International business park.
Singapore 609935

Present:

Dr. Naayagi Ramasamy (NR) – Chairperson
Dr. Anurag Sharma (AS) – Vice Chairperson
Dr. Dhivya Sampath Kumar (DSK) – Honorary Secretary
Mr. Tan Teck Lee (TTL) – Member
Dr. Deepak Waikar (DW) – Member

Absent with apology

Dr. Kuan Tak Tan (KTT) – Honorary Treasurer
Mr. B.M.S. Muhammad Ramadan (MR) – Member
Dr. Yan Xu (YX) – Member
Dr. Kwan Kian Hoong (KKH) – Member
Dr. Rahul Mehta (RM) – Member
Mr. Seow Kang Seng (SKS) – Member
Dr. Dipti Srinivasan (DS) – Member
Dr. Rajnish Gupta (RG) – Member
Mr. Teh Gek Huat (TGH) – Member

No.	Items	Action By
1.	Chairperson's Report and Updates	
1.1	Chairman reported that our Chapter has been awarded a rebate of 275USD from HQ.	Info
1.2	The current office bearers in the committee and elected members will continue their service for the following year and the nominations were done.	Info
2	Technical Activities	

2.1	Half-day workshop titled “Synergizing Innovation & Entrepreneurship for Sustainable Future” to be organized and presented by DW and co-sponsored by PES SG Chapter on 23 rd November 2-5 p.m. Venue of the workshop: NewRIIS, fee for the venue has been waived off by Newcastle as it is a student’s event. However, only one participant has registered so far. So, the committee has decided to make the event free for all in case the number of registered participants is too low.	DW, Info
2.2	Smart Cities PES workshop proposal: The proposal to conduct this International workshop was discussed with the section and the section has offered financial support and also willing to participate in the organizing committee. It was decided that the chapter will work with the section and will form a working committee and organize the event early next year. The committee members suggested speakers from different organizations (ABB, TumCreate, SERIS, SP, SIT, ERIAN) in Singapore for this event. NR will prepare the workshop layout and finalize the speakers and consult for sponsorship.	NR, AS
2.3	A full-day workshop on “Artificial Intelligence and its Application to Real-World Problems” will be co-organized by PES SG Chapter along with IEEE Computational Intelligence Society Chapter, IEEE Signal Processing Society Chapter, AI SG, and Green Energy Management & Smart Grid Research Center, NUS on 27th Nov 2019 from 10 am - 5 pm	DS, DSK
2.4	A half-day workshop by Dr. Wilsun Xu to be organized by YX in the month of February.	YX
2.5	To conduct more technical activities next year	All
3	Social Activities	
3.1	Annual Dinner is planned to be conducted on 20 th November 2019. Initially in order to cut down the expenses, it was decided that the accompanying people of the PES members will be charged 20\$ to attend the dinner. However, the committee later decided that the fee will be waived off to attract more PES members to attend the event.	TTL
4	Awards	
4.1	It was decided by the committee that we will nominate Mr. Tan Teck Lee for the outstanding Volunteer Award for the forthcoming year (Section and Chapter level).	Info

4.2	The draft summarizing the Chapter's activities for the Best Chapter Award has been prepared by Logen and circulated among committee members for any amendments. The final draft will be submitted by NR within the deadline (15 th November)	NR, All
5	Web matters	
5.1	MR and DSK will continue to update the website and Vtools	MR, DSK
5.2	Facebook Admin Team: https://www.facebook.com/IEEE-Power-Energy-Society-Singapore-Chapter-901877969933499/	AS, DSK
6	Student Activities	
	More student activities to be conducted next year	All
7	AOB	
7.1	Chapter Operations manual has been updated by NR, DS and TL. TTL will now review the manual and update by Jan 2020.	TTL
7.2	2-hour workshops to be conducted for undergraduate students in Newcastle and SIT. SIT will choose the topics submitted by the committee members. SIT has agreed for an honorarium of 150\$/hr in case of less than 50 students and 200\$/hr for greater than 50 students for each speaker. Committee members are kindly requested to volunteer for the workshop and offer their service.	NR, AS
7.3	Committee had a discussion about the token of appreciation given to committee members as a recognition of their voluntary time and efforts in serving the committee during PES annual dinner every year. NR will seek the opinion of other committee members whether to continue the practice and give token of appreciation to committee members like previous years or to drop this from this year onwards considering the financial status of the chapter.	NR, All
7.4	Dr. Kalyan Sen has expressed his interest to give another DLP in the month of May/June 2020. Committee will discuss with all the committee members and decide regarding this.	Info
Recorded by: DSK Vetted by: NR		