

Minutes of 1st Meeting
IEEE Power & Energy Society, Singapore Chapter
2010 Committee

Date: Tuesday 26th January 2010
Time: 7.00 PM
Venue: NUS Staff Club

Present:

Mr. Tan Teck Lee (TTL) – Chairman
Dr. Wang Peng (WP) – Deputy Chairman
Dr. Panida Jirutitijaroen (PJ) – Secretary
Mr. Teh Gek Huat (TGH) – Treasurer
Mr. Seow Kang Seng (SKS) – Member
Dr. Dipti Srinivasan (DS) – Member
Mr. Kwok Foo Seng (KFS) – Member

Absent with apology:

Mr. Kwan Kian Hoong (KKH) – Member
Ms. Quek Swee Xian (QSX) - Member

No.	Items	Action By
1	Confirmation of Minutes of Forth Meeting in 2009	
	The minutes of the forth meeting last year held on 28 October 09 was confirmed without amendments. Chairman welcomed 2010 committee members and congratulated everyone for their hard work and commitment to the chapter.	Info
2	Matters Arising from Last Minutes	
2.1	Chairman reported that the membership from industries is much lower than membership from educational/research institutes and that PES chapter is encouraged to work with industries to attract industries professionals to attend chapter activities. Chairman proposed formation of an Industry Activities Sub-committee.	Info
2.2	Chairman encouraged members to look for innovative ways to increase membership and to upgrade current members to apply for senior members and continue with the good effort to promote membership.	Info

- 2.3 Chairman suggested the members to get post-grad students to be more involved with the sub-committee activities, give the students appropriate recognition, and extend the invitation to their friends in order to engage more membership. Info,
- To promote the support for post-grad students, the committee members agreed to reimburse for the PES membership fee of SGD 25. The students may apply for this financial support by sending the following information to the treasurer via email:- KKH,TGH
1. A copy of the PES membership receipt
 2. A copy of the IEEE membership card.
- This information is kindly requested to be put up on the PES website by KKH.
- 2.4 Chairman informed that the chapters are encouraged to be more visible in the society and general community. One example was to promote chapters' activities and highlight members and chapter achievement publicly. Chairperson proposed to submit an article to PES Magazine to publicize the 25th year anniversary. Chairman and DS will work together to submit the article. TTL, DS
- 2.5 Chairman reported that the seed money and surplus from IPEC2007 was credited into the chapter's account in Dec 09. Info
- 3 Chairperson's Report and Updates**
- 3.1 Chairperson appointed the following members for each sub-committee. Info
- Technical Activities: DS(Chair), PJ, SKS, WP
 Social Activities: TGH(Chair), KKH
 Awards: SKS(Chair), TTL, WP
 Memberships Development: WP(Chair), KFS, DS
 GOLD: QSX
 Student Activities: PJ(Chair), WP
 Community Service : TTL
 Industry Activities : KFS(Chair), QSX
 Webmaster : KKH
- 3.2 Chairperson recommended that the sub-committee chairs involve other PES (student) members under each activity and put up their names on the PES website for proper recognition.
- 4 PMAPS 2010 Conference Update**
- WP informed that the conference received around 180 papers for review. The review process was on-going. Info

5 IPEC 2010 Conference Update

- 5.1 Chairman informed that IPEC2010 is scheduled to be on 27th-29th October 2010, aligning with the Singapore International Energy Week (SIEW). SKS expressed concern that the proposed date coincided with CEPSI conference on 25-28th October in Taipei, which is a well-known conference for engineers in this region. Info
- 5.2 Chairman informed that IPEC2010 will be co-organized by NTU, IEEE Singapore PES, IET Singapore Network and IES. The percentage surplus would be distributed as follows:- NTU(70%), IEEE PES(10%), IET(10%), and IES(10%). The seed money would be distributed as follows:- Info
- Total seed money for IPEC 2010 was budgeted to be SGD30,000.
 - NTU contribute 70% - SGD21,000
 - IEEE PES contribute 10% - SGD3,000
 - IET contribute 10% - SGD3,000
 - IES contribute 10% - SGD3,000
- 5.3 Chairman proposed TGH to represent the IEEE PES in IPEC 2010 organizing committee. Info

6 Technical Activities

- 6.1 Chairman encouraged members to look out for opportunities to invite both industrial and academic experts who make plans to visit Singapore. All
- 6.2 Chairman proposed that the chapter explore opportunities for joint activities with other organization/societies such as SBF, Circuits Chapter, IES, IET, IEW, SEAS, EPGC, etc. For example, the chapter can co-organize a seminar/workshop with EPGC. All
- 6.3 DS reported that the talk on “Multi-Agent Modeling of Electricity market” by Dr. Dipti Srinivasan and the talk on “Multi-Agent System for Coordination of DER in a Microgrid” by Mr. Thillainathan Logenthiran, both on 20th November 2009 were well received. Info
- 6.4 Chairman reported that the Microgrid Workshop by Dr. Andre Guimaraes on 18th November 2009 was also very well received. Info
- 6.5 DS and PJ reported that the two seminars on 23rd November 2009 by Dr. Nirmal Nair and Dr. Chee-Wooi Ten were well received. Info
- 6.6 Chairman would circulate list of the speakers in IEEE Distinguished Lecturer Program by February for members to recommend invited speaker in 2010. TTL

7 Social Activities

Chairman proposed early planning for annual dinner. Other social activities to be co-organized with other societies are also welcomed. TGH,KKH

8 Awards

- 8.1 Chairman encouraged members to publicize the Outstanding Engineer Award. This award offers as a way to recognize members and will be presented during the annual dinner All
- 8.2 DS suggested that the chapter apply for Outstanding chapter award. DS, TTL

9 Membership Matters

Chairman proposed to show IEEE PES video during chapter activities. All

10 Web Matters

- 10.1 Chairman requested all members to take photos of the activities and forward the files to webmaster so that KKH can upload them on the website. These files can then served as an archive of chapter activities. All
- 10.2 Chairman kindly requested KKH to prepare early for website contest. The deadline to submit is March 1st. KKH

11 GOLD Program

Chairman suggested an entrepreneurship talk by co-founder of Donut Empire, Mr. Steven Chiew, on 23rd March 2010, 6:30pm at NUS Engineering Auditorium. The tentative title of the talk is "Sharing on building a Donut Empire and What it takes to be an Entrepreneur". Chairman kindly requested DS and PJ to reserve a venue at NUS for this talk. DS, PJ, TTL

12 Student Activities

PJ proposed to co-organize a graduate student workshop again this year with the IEEE-IAS / power electronics chapter. PJ, DS

13 Community Service

Chairman proposed to invite about 100 residents from one room flats in Bukit Merah for Chinese New Year Party at void deck by working together with the Community Development Council (CDC). He proposed the event on 27th February 2010, 10am-2pm at Block 105A, Jalan Bukit Merah. The activities would include singing, tombola, ang pows distribution, and buffet lunch. TTL

14 Treasurer's Report

TGH informed that the current balance as of 31st December 2009 was SGD163,746.42. The signatories for the account were TTL, WP, PJ, and TGH. The budget prepared by TGH was discussed in details. No income is expected this year. The expected income for next year is from PMAPS 2010 and IPEC2010.

Info

15 AOB

DS reported that the chapter has won the High Performing Chapter in 2009 and received an award of USD750.

Info

The meeting ended at 9 PM.

Recorded By: Dr. Panida Jirutitijaroen

Vetted By: Mr. Tan Teck Lee