

## Minutes of the 2<sup>nd</sup> Meeting of the IEEE Power Engineering Chapter 2005 Committee, Singapore

Date: 2<sup>nd</sup> March 2005, Wednesday  
Time: 6:40 PM  
Venue: Singapore Polytechnic Staff Centre

### Present:

Dr. Rajnish Gupta (RG) - Chairman  
Dr. M.H. Haque (MHH) -Dy Chairman  
Dr. Chen Shiun (CS) - Secretary  
Mr. Teh Gek Huat (TGH) - Treasurer  
Dr. Lalit K. Goel (LKG) - Member  
Dr. Lie Tek Tjing (LTT) - Member

### Absent with apologies:

Mr. Seow Kang Seng (SKS) - Member  
Dr. Govinda B. Shrestha (GS) - Member  
Dr. Dipti Srinivasan (DS) - Member  
Mr. Tan Teck Lee (TTL) - Member  
Dr. Deepak Waikar (DW) - Member

	Items	Action by
<b>1</b>	<b>Confirmation of Minutes of the 1<sup>st</sup> Meeting of 2005 Committee</b>	
1.1	The minutes of the 1 <sup>st</sup> meeting of 2005 Committee held on 13 <sup>th</sup> Jan 2005 was confirmed with the following amendments, <ul style="list-style-type: none"><li>• Item 6.5 - "It was stated that Mr. Seow shall try to arrange for this event". This statement is amended to "the technical subcommittee shall explore this suggestion and seek Mr. Seow's assistance if necessary".</li><li>• Item 6.6 - "It was stated that Mr. Seow shall explore these ideas through his contacts". This is incorrect and the correct statement should be "the technical subcommittee was asked to deliberate on these suggestions and shall seek Mr. Seow's assistance if necessary".</li><li>• Item 15.1 - "It was stated that Mr. Seow was advised to work out a tentative sum for discussion in the next meeting". This statement is amended to "the committee was requested to deliberate on donating \$10,000 to \$20,000 to the National Library in the form of IEEE power engineering standards, reference book and 'coloured books' in the next meeting".</li></ul>	Info
<b>2</b>	<b>Matters Arising from the 1<sup>st</sup> Meeting</b>	
2.1	Dr Gupta has consulted Mr. Sim Wee Meng on whether he wishes to continue with the chapter committee. Mr. Sim in turn requested the committee to decide if there is a role for him in this year's committee. Members deliberated on this request and decided not to engage Mr. Sim at this moment, considering his busy schedule.	Info
<b>3</b>	<b>Chairman's Report</b>	

3.1	<p>Dr Gupta reported that the following matters were discussed in the last section meeting.</p> <ul style="list-style-type: none"> <li>• There are 21 chapters and 1 GOLD affinity group in the section this year.</li> <li>• Chapters must hold a minimum of two technical meetings per year and maintain a membership of at least 10 members in order to qualify for their rebate of US\$200.</li> <li>• In addition, if there are 10 or more meetings with at least 5 of them technical in nature, an additional US\$200 will be awarded to the chapter.</li> <li>• The twice-a-month electronic notices published by the section shall continue. In addition, a new electronic newsletter will be published by the section four times a year on quarterly basis. Dr Gupta urged members to make use of these two channels to publicize chapter's activities.</li> <li>• Every day of a conference can be reported as technical activity through L31 form. Dr Gupta informed the committee that Dr Chen had submitted the necessary reports for all the activities held at Powercon2004.</li> </ul>	Info
3.2	<p>Dr Gupta reported that he received a request from NTU to amend the criteria for the NTU IEEE Power Chapter Gold Medal cum Book Prize award. Members agreed to the request and Dr Gupta shall inform NTU accordingly.</p>	RG
3.3	<p>Dr Gupta reported that requests from Singapore Polytechnic and Ngee Ann Polytechnic for sponsoring student's award had been circulated through emails to all committee members. Members had agreed to these requests and cheques of \$200 shall be forwarded to the two polytechnics.</p>	TGH
3.4	<p>Dr Gupta reported on the financial support request from the NTU IEEE student branch for their two up coming activities, IEEE Science Symposium and IEEE S-PAC. Committee deliberated at length and considering the \$1000 budget that had been allocated for supporting the student branches, it was decided to donate \$300 to the symposium as it involves some aspects of power engineering. The committee would like to reserve some funds for sponsoring future activities of the student branches. A cheque of \$300 will be issued to the student branch.</p>	TGH
3.5	<p>Dr Gupta reported that topics and speakers for the distinguished lecturer series had been forwarded to Dr. Goel, who is now chapter representative for Region 10 (South).</p>	Info
3.6	<p>Dr Gupta reported that from now onwards, IRAS requires the section and hence all the chapters to keep their receipts for seven years. All chapter chairmen agreed to let the section handle the storing of all the receipts. A professional storage provider had been engaged to help storing the receipts at a cost of \$100 per month. This works out to be about \$150 per year per chapter. Members expressed agreement to this arrangement.</p>	Info
3.7	<p>Dr Gupta reported that he received an email from the section chairman, enquiring if the chapter is interested to participate in the "Engineering Week" organized by IES for 17-19 June 2005. Members expressed concern about the possible cost involved and as there was no clear information on the</p>	RG

event, Dr Gupta shall consult the section for more information.

- 3.8 Dr Gupta reported that the chapter, as a co-organizer of IPEC2005, needs to seek approval from IEEE HQ in order to be a profit/loss sharing partner. Dr Gupta requested Dr. Haque, our chapter's representative in the IPEC2005 organizing committee, to submit the conference budget to the IEEE Executive Committee for approval. MHH

#### 4 Conference and Technical Activities

- 4.1 **IPEC2005:** Dr. Haque informed the committee that IPEC2003 made a profit of \$87,863.20 and our chapter, as one of the five co-organizers, shall be receiving our share of \$17,572.64. However, as the seed money for IPEC2005 is \$10,000 while that of IPEC2003 was \$7000, \$3000 has been retained by the organizing committee as top-up for the conference seed money. Therefore, the chapter shall receive a payment of \$14,572.64 soon. Info

Dr. Goel commended that the efforts of Mr. Ian Butt, our chapter representative for the IPEC2003 organizing committee, in garnering the numerous sponsorships has helped IPEC2003 to make such a big profit.

- 4.2 In the last meeting, Dr. Shrestha offered to present his panel discussion paper on "Transmission Planning in Deregulated Environment" after he returns from the IEEE PES General Meeting to be held in June 2005. Dr. Lie shall make the necessary arrangement closer to the tentative date of end July or early August. LTT, GS

- 4.3 Dr Goel informed the committee that a visiting professor at NTU, Professor Middleton from University of Newcastle, Australia may be available to give a technical seminar for the chapter. Dr. Lie shall consult him and make the necessary arrangement for the talk to be held towards the end of next week. LTT

- 4.4 Dr. Lie informed the committee that the EMC (energy Market Company) is having "speaker series" seminars or workshops on market deregulation and pool operation on a regular basis. He suggested exploring the possibility of co-organizing some of these talks with EMC. He shall contact EMC with this regard. LTT

#### 5 Social Activities

- 5.1 Dr Chen read out the report from Dr. Shrestha that a social event of "wine tasting & dinner" for all PEC members has been tentatively scheduled for 1<sup>st</sup> April 2005. The committee discussed at length and expressed concern with the high cost of \$50 per person. However, it was agreed to go ahead with this event but the menu may need to be revised and the cost renegotiated. Dr Gupta shall inform Dr. Shrestha of the committee decision and to request him to look into the menu, price and minimum guarantee number. RG, GS

#### 6 Awards

- 6.1 Dr. Gupta reported that the application for the High Performance Chapter Award has been submitted to the chapter representative, Dr. Goel. Info

- 7 Memberships**
- 7.1 There is no related matter reported at the meeting. Info
- 8 Website**
- 8.1 Dr. Chen informed the committee that he had published the information on the awards given to students in NTU, NUS, Singapore Polytechnic and Ngee Ann Polytechnic. Winners of the awards for the past 4 years were also published on the web site. Info
- 9 GOLD Program**
- 9.1 Dr. Chen informed the committee of Mr. Tan's proposal of having a wine-tasting as a GOLD activity in June. Dr. Goel expressed concern about the similarity in the nature of this event with that scheduled for 1<sup>st</sup> April. As the event tentative date is still rather far away, the committee decided to reconsider this matter in the next meeting. TTL
- 10 Student Liaison**
- 10.1 Dr. Goel suggested that Dr. Lie to take over as the student liaison for NTU since Dr. Lie is already involved in the student activities through the section. Info
- 11 Women in Engineering**
- 11.1 There is no related matter reported at the meeting. Info
- 12 Treasurer's Report**
- 12.1 Mr. Teh tabled the revised budget and committee members agreed to use this budget as the reference when planning future activities. Info
- 13 AOB**
- 13.1 The proposal by Mr. Seow to sponsor \$10,000 to \$20,000 of standards and reference books to the national library was discussed in length by the committee. It was felt by the committee that this kind of sponsorship may benefit the general public more than the chapter members and that general public seldom looks for highly specialized references in public libraries. It was therefore decided not to donate the standards at this stage but the committee shall consider donating general reference books in the future. Info

The tentative date of the next committee meeting is Thursday, 12<sup>nd</sup> May 05.

There being no other matters, the meeting ended at 8:30 pm.

Recorded by: Dr. S. Chen  
Vetted by: Dr. Rajnish Gupta