

## Minutes of the 6<sup>th</sup> Meeting of the IEEE Power Engineering Chapter 2004 Committee, Singapore

Date: 25<sup>th</sup> October 2004, Monday  
Time: 6:30-8:00 PM  
Venue: Staff Centre, Singapore Polytechnic

**Present:**

Dr. Rajnish Gupta (RG) - Chairman  
Dr. M.H. Haque (MHH) -Dy Chairman  
Dr. Chen Shiun (CS) - Secretary  
Mr. Teh Gek Huat (TGH) - Treasurer  
Dr. Lalit K. Goel (LKG) - Member  
Dr. Dipti Srinivasan (DS) - Member  
Dr. Govinda B. Shrestha (GS) - Member  
Mr. Seow Kang Seng (SKS) - Member  
Mr. Tan Teck Lee (TTL) - Member  
Dr. Deepak Waikar (DW) - Member

**Absent with apologies:**

Mr. Sim Wee Meng (SWM) - Member

	Items	Action by
<b>1</b>	<b>Confirmation of Minutes of the 5<sup>th</sup> Meeting</b>	
1.1	The minutes of the 5 <sup>th</sup> meeting held on 21 <sup>st</sup> September 2004 were confirmed without any amendment.	Info
<b>2</b>	<b>Matters Arising from the 5<sup>th</sup> Meeting</b>	
2.1	Mr. Teh reported that the IEEE Section treasurer has issued a cheque to reimburse the money from the High Performing Chapter award that was given to our chapter. However, the payee name is written wrongly. Mr Teh and Dr Gupta shall follow up with the IEEE Section treasurer for a new cheque. Dr Gupta stressed that this issue needs to be resolved as soon as possible, preferably before end of the year.	TGH, RG
2.2	Mr. Teh has not enquired about the profit sharing and seed money expected from IPEC 2003. Mr. Teh shall follow up with the chairman of the IPEC 2003 organizing committee on this issue.	TGH
2.3	Dr Waikar and Dr Srinivasan, tabled several proposals on utilizing the chapter's surplus fund for the benefit of members and local power engineering community. After much deliberation on the first two items of providing financial support for chapter members to present papers at IEEE conferences, and expanding book prices to other polytechnics and ITE, it was decided to discuss at length at a separate meeting. This matter will be taken up by the 2005 committee.	Info
<b>3</b>	<b>Chairman's Report</b>	

- 3.1 Dr Gupta reported several matters from the IEEE Section meeting as follows, Info
1. The first IEEE Conference on Emerging Technology has been scheduled for 10-13 January 2006. The topic is on nanotechnology.
  2. On the request of the section, the IEEE HQ has waived the need for an US-based finance director as one of the signatories of conference accounts.
  3. A new society, Engineering and Medicine Society, was launched recently.
  4. The section has purchased 2 projectors and chapters can borrow them at the cost of \$25 /chapter/ day.
  5. Dr Gupta reported that he has submitted the chapter annual report to section.
  6. There is a request for financial support from the NTU student branch for sponsoring the "Back to the Future", a reverse engineering contest. The contest is scheduled for December 2004, with a budget of \$3,100. Committee members agreed to wait for the amount that the section is giving before deciding on the amount the chapter should sponsor.
  7. IEEE HQ appears to be auditing the section's account and our chapter account appears to be scrutinized. The section has requested hardcopies of several statements. Mr Teh has forwarded the copies to Dr Goel for onward delivery to the section treasurer.

#### 4 Conferences

- 4.1 Powercon2004: Dr. Goel reported that a total of 360 papers are scheduled for presentation at the conference. Currently, about 300 delegates have registered for the conference, out of which 130 are students. Tutorial attendance was fairly low but is picking up slowly. It is hoped that more local delegates will register for the tutorials. Till the last meeting, the conference was expected to make a net surplus of \$35,000. However, with more delegates expected to register, this surplus is expected to reach about \$50,000. Info

#### 5 Technical Activities

- 5.1 Dr. Gupta reported that Prof. Liew is currently away from Singapore. As a result, it is not possible to organize a technical seminar by Prof. Liew in 2004. The next committee shall reconsider the possibility of organizing Prof Liew's seminar. Info
- 5.2 Mr. Seow reported that Prof. Wang Yuoyi's seminar on "Power Systems Transient Stability" has been scheduled for 28<sup>th</sup> October 2004 at the EEE Executive seminar room in NTU. SKS

- 5.3 Mr. Seow also reported that Dr. Ray Findlay's seminar on "induction motor" has been scheduled for 4<sup>th</sup> November 2004 at EEE Executive seminar room in NTU. Dr Gupta encouraged members to attend these technical seminars. RG, SKS
- 5.4 Dr. Goel reported that appreciation plaque has not being given to speakers in the past few seminars. Mr. Seow commented that instead of plaque, the speaker should be invited to the chapter annual dinner. It was decided to continue giving plaque to speakers. Info
- 6 Report by Social Activities Sub-committee Chair**
- 6.1 Dr Shrestha informed the committee that the annual dinner has been rescheduled to 26<sup>th</sup> November 2004. It has been decided earlier to go to a North Indian restaurant and the only venue available for that day is Pan Pacific Hotel. Two menus were circulated and members expressed that the rates are rather high. Dr Shrestha shall bargain with the hotel to seek a better rate, and shall then pick the menu accordingly. GS
- Dr Waikar has earlier suggested a speaker for the non-technical talk during the dinner, but committee members including Dr Waikar expressed concern regarding the length of the talk. After much deliberation, it was decided not to have non-technical talk. Info
- Dr Shrestha informed that secretariat service has been sought from the section secretariat at a cost of about \$200. All registration will be done online or through the secretariat if it involves payment. Info
- Dr Shrestha requested for idea on token of appreciation for committee members. It was decided to cap the cost at \$75 per person. Info
- Dr Goel confirmed with the committee that spouses of committee members will be invited to the dinner FOC as in the past years. Info
- 6.2 An earlier idea of organizing the "Cheng Ho cruise cum high-tea or dinner" for the committee members and families before the annual dinner has since being dropped as the cost involved exceeds the allocated budget. Info
- 7 Report by Awards Sub-committee Chair**
- 7.1 Dr. Goel reported that only one nomination was received for the Outstanding Engineer Award 2004. However, the subcommittee decided not to support this nomination and hence there will be no such award this year. LKG
- 8 Report by Memberships Sub-committee Chair**
- 8.1 Dr. Gupta and Mr Teh are yet to apply for the senior membership due to some personal reasons. They promised to apply soon. RG, TGH
- 8.2 Dr Goel reported that he had received the membership promotion brochures from the IEEE PES and will hand over them to Dr Waikar in future. LKG, DW
- 9 Report by Webmaster**

- 9.1 Dr. Chen suggested publishing information on the sponsorships or charities undertaken by the chapter. He shall look for the details of the \$20,000 donations to NUS and NTU for their respective Gold medal awards. Past winners of these awards as well as those of polytechnics' book prizes shall be published on the web in future. CS
- 10 Report on GOLD Program**
- 10.1 Mr. Tan reported that the GOLD seminar "Financial Planning for Engineers" by Mr. Dennis Ng which was held on 14<sup>th</sup> October 2004 was attended by 200 participants. It was a resounding success in attracting young participants but Mr Tan is unsure if any of the participants would eventually take up IEEE and/or PES membership. Info
- 11 Report by Student Liaison Sub-committee Chair**
- 11.1 There is no student related matter reported at the meeting. Info
- 12 Report by Women in Engineering Sub-Committee Chair**
- 12.1 There is no Women in Engineering related matter reported at the meeting. Info
- 13 Treasurer's Report**
- 13.1 Mr. Teh reported that a financial report for period ending 30<sup>th</sup> Sept 2004 has been submitted to the section. Balance as at 30<sup>th</sup> September 2004 is \$107,866. Mr. Teh informed the committee that the chapter spending for this year is within the budget allocated earlier this year. Info
- 14 AOB**
- 14.1 Dr. Goel suggested that following past practices, we should invite the following persons to the annual dinner. RG, CS
- Organizing committee of Powercon2004
  - Chairman of IEEE Singapore Section
  - Winners of the gold medal awards of NUS and NTU, and book prizes of Singapore and Ngee Ann Polytechnics.

Dr. Gupta and Dr. Chen shall write to these people accordingly.

This is the last meeting for 2004 committee. The next meeting will be scheduled by the new committee for 2005.

There being no other matters, the meeting ended at 8:30 pm.

Recorded by: Dr. S. Chen

Vetted by: Dr. Rajnish Gupta