

Minutes of the 3rd Meeting of the IEEE Power Engineering Chapter 2004 Committee, Singapore

Date: 8 April 2004, Thursday
Time: 6:30-8:10 PM
Venue: NETS Restaurant, Ngee Ann Polytechnic

Present:

Dr. Rajnish Gupta (RG) - Chairman
Dr. M.H. Haque (MHH) - Dy Chairman
Dr. Chen Shiun (CS) - Secretary
Mr. Teh Gek Huat (TGH) - Treasurer
Dr. Lalit K. Goel (LKG) - Member
Mr. Seow Kang Seng (SKS) - Member
Dr. Govinda B. Shrestha (GS) - Member
Mr. Tan Teck Lee (TTL) - Member
Dr. Deepak Waikar (DW) - Member

Absent with apologies:

Dr. Dipti Srinivasan (DS) - Member
Mr. Sim Wee Meng (SWM) - Member

| | Items | Action by |
|----------|--|------------------|
| 1 | Confirmation of Minutes of the 2nd Meeting | |
| 1.1 | The minutes of the 2 nd meeting held on 25 th February 2004 was confirmed with the following corrections: <ul style="list-style-type: none">• Item 2 - The heading should read "Matters Arising from the 1st Meeting".• Item 2.2 - In the second line, "n-charge" should be corrected to "in-charge".• Item 3 - The heading should read "Chairman's Report".• Item 3.1 - In the second line, "membership due" should be corrected to "membership dues".• On page 3 first line, it should be the "Memberships subcommittee".• Item 7.2 - Terence Law was wrongly quoted as the Region 10 coordinator. He is the Region 10 Chapters Representative.• Item 10.4 - The attire was suggested by Mr. Seow and not Mr. Tan.• Item 10.7 - The word "plague" should be corrected to "plaque". | Info |
| 2 | Matters Arising from the 2nd Meeting | |
| 2.1 | Dr. Gupta informed the committee that a cheque of \$200 has been made to Singapore Polytechnic as an award to the top student in the program of Diploma in Electrical and Computer Control Engineering (DECE). | Info |

- 2.2 Dr. Gupta informed the committee that he has not heard from Dr. Subrata concerning the DLP issues. Dr. Goel however has been corresponding with Dr. Subrata on behalf of Powercon2004 organizing committee in pursuing the possibility of joint hosting of a DLP after the conference as reported in Item 4.2 below. Info
- 2.3 Dr. Gupta reported that the rule change requested from NUS for the IEEE Power Engineering Chapter Gold Medal & Book Prize has been approved and the decision has been communicated to the university. Info
- 3 Chairman Reports**
- 3.1 Dr. Gupta informed the committee that the NTU student branch has made a request to the Power Chapter for a grant of \$1110 to cover the expenses of MindBend 2004, a Programming Contest and Seminar event held in NTU on 21st February 2004 for all tertiary institutions. The committee deliberated in length on the appropriateness of providing financial support after the event is held. Secondly, several committee members felt that the student branch comes directly under the charge of IEEE Singapore Section and hence, they are duty-bound to resolve this issue. It was also raised that the student branch may also be approaching other chapters for financial support and hence, it is difficult to account for the total amount given to them. It was later agreed that Dr. Goel shall reply to the student branch advising them to resolve this issue through the section, and that the Power Chapter would consider helping up, but only through the coordination by the section. LKG
- 3.2 Dr Gupta reported that Ngee Ann Polytechnic has written to the chapter requesting for a financial support of \$200 as an award for the top student in the Electrical Engineering course. The award is called "IEEE Power Engineering Chapter Singapore Prize". This request has earlier been circulated to committee members via email and is unanimously approved. Mr. Teh is to prepare cheque of \$200 for Ngee Ann Polytechnic and Mr. Gupta shall communicate this decision to the polytechnic. TGH, RG
- 3.3 Mr. Gupta informed the committee that he was not able to attend the last IEEE Singapore Section meeting and Dr. Goel attended the meeting on behalf of the Power Chapter. Info
- 3.4 Dr. Goel reported that in the section meeting, many chapters were upset that the section does not disperse the \$200 grant from the IEEE HQ to individual chapters, as recommended by the HQ. The section main committee however, argues that the section is serving the chapters and is subsidizing the operation of the chapters to a tune of US\$440 per chapter. After much deliberation, it was later elected that the section shall retain the grant and individual chapter wishing to receive the grant would have to write in to the section accordingly. Info
- 3.5 Dr. Goel informed the committee that a Memorandum of Understanding will be signed between IEEE, IES and the section later this month Info

- 3.6 Dr. Goel reported that the section has negotiated a better deal from the DBS. Perviously, the bank would charge a monthly fee of \$15 from the chapters that have less than \$10,000 in their accounts. However, with the new deal, there will be no charge to all chapters as long as the total combined monies from the section, all chapters' and conferences' accounts amount to more than \$600,000. In the event that the total amount is less \$600,000, only those chapters with less than \$10,000 in their accounts would be charged with the \$15 monthly fee. Info
- 3.7 Dr. Goel informed the committee that the section has renewed the mobile telephone deal with STARHUB, providing local IEEE members with a corporate discount of 20%. This deal has also been extended to student members. Info
- 3.8 Dr. Goel reported that the section has been instructed by IEEE HQ to inform all chapters that the IEEE has to be a sponsor of a conference before the IEEE logo can be used. The IEEE logo cannot be used if IEEE is only a co-sponsor or technical sponsor. Info
- 3.9 Dr. Goel informed the committee that the section reminded all chapters that each chapter activity should be reported on a separate L31 form, in order to simplify the tallying of the total events at the end of the year. Info
- 3.10 Dr. Goel also reported that the section has arranged a special personal insurance policy with AIA, providing some discounts to the IEEE members. Interested members are advised to check with the section for more details. Info
- 4 Conferences**
- 4.1 **PowerCon2004:** Dr. Goel reported that the planning of the conference is progressing smoothly. The conference has received about 730 abstracts. All abstracts have been reviewed and about 12% were rejected. All acceptance letters were sent out promptly and all full papers are expected to be uploaded by end of May. With this good response to call for papers, the conference is now expected to be able to attract about 500 delegates. Info
- 4.2 Dr. Goel reported that Mike Adibi, a DLP lecturer whose trip to Singapore last year was cancelled due to some unforeseen circumstances, has expressed interest in attending the Powercon2004 conference. He also wishes to deliver a DLP workshop while he is here. His request has been forwarded to Dr. Subrata who is in-charge of DLP for Region 10, and Dr. Adibi has now agreed to offer workshops on "Power System Restoration" in three cities of Hong Kong, Singapore and Kuala Lumpur starting in the 3rd week of November 2004. Dr Goel suggested to schedule this DLP workshop on 25th November immediately after the Powercon2004 conference, and that the Powercon2004 organizing committee to take the lead in organizing this workshop with the Power Chapter as a co-organizer. The committee agreed with this suggestion and Dr. Goel shall report to the committee on any new development in the LKG

coming meetings.

- 4.3 **ICIEA2004:** There is nothing reported on this conference. Info
- 5 Technical Activities**
- 5.1 Mr. Seow informed the committee that Mr. Sim Wee Meng's seminar on the design of electrical power systems in the NEL (North East Line) train system is now tentatively scheduled on 14th July 2004. Details of the seminar and Mr. Sim's biography shall be prepared and the seminar is ready to be advertised from May 2004. SKS
- 5.2 Mr. Seow reported that due to his busy schedule, Prof. Liew was not able to confirm when he is able to deliver a seminar. Dr. Srinivasan shall follow up with Prof. Liew and inform Mr. Seow accordingly. Mr. Seow shall report to the committee in the next meeting on this matter. SKS
- 5.3 Dr. Goel informed the committee that he has approached Prof. Wang Youyi of NTU to deliver a talk on "Control in Power Systems". Prof. Wang has tentatively agreed to deliver one in May/June. Dr. Goel shall confirm with the committee on when this can be held. LKG
- 5.4 Dr. Waikar informed the committee that he is arranging a seminar on Energy Management for Singapore Polytechnic. He mooted the idea that the chapter can co-organize this event with the polytechnic. It was decided that Dr. Gupta should take a look at the seminar program before seeking comments from the committee members. Dr. Waikar shall send the necessary information to Dr. Gupta. DW, RG
- 5.5 Mr. Seow requests Powercon2004 organizing committee to provide the chapter with a list of delegates so that the prominent ones can be invited to deliver seminar for the chapter. Dr. Goel shall raise this request with the Powercon2004 organizing committee, and report to the committee in the next meeting. LKG
- 5.5 Dr. Gupta informed the committee that he has approached a company to deliver a seminar on renewable energy. However, this proposal is yet to be confirmed and Dr. Gupta shall report any new development to the committee in the next meeting. RG
- 5.6 Dr. Goel reported that there is a possibility of another DLP workshop in October. Mr. Nils Flatabo of SINTEF Energy Research, Norway has expressed interest to travel to this region to give workshops on "Deregulation of electricity industry in the Nordic Countries". The Region 10 Communications Coordinator, Dr. Subrata is currently sourcing for interests from various power chapters in this region. Dr. Goel shall follow up with Dr. Subrata and report to the committee in the next meeting. LKG
- 6 Report by Social Activities Sub-committee Chair**
- 6.1 Dr. Shrestha reported that he did not receive any suggestion from the committee members. However, within conjunction with Mr. Teh, they are currently exploring organizing a dinner at Sentosa sometimes towards the end GS, TGH

of July. Dr. Goel suggested a tentative date of Friday 23rd July 2004.

- 6.2 Dr. Goel also suggested exploring Night Safari and the sub committee shall look into this option and report to the committee in the next meeting. GS, TGH

7 Report by Awards Sub-committee Chair

- 7.1 Dr. Goel reported that the necessary forms and reports for the High Performance Chapter Award (HPCA) have been submitted to Dr. George Karady, Awards Committee Chair of IEEE PES. He shall report to the committee on the outcome of this application in future meeting. Info

- 7.2 Dr. Goel informed the committee that the judging of the Outstanding Chapter Award (small chapter) is still on-going. The Awards Committee Chair, Dr. George Karady however has indicated that he expects to receive decisions from all judges by 16th April. The result of the award would then be known by the end of this month. Dr. Goel shall inform the committee on the outcome in the next meeting. LKG

8 Report by Memberships Sub-committee Chair

- 8.1 Dr. Waikar reported that the membership promotional brochure has been distributed to all attendants of recently held GOLD event. Info

- 8.2 Dr. Waikar suggested sending invitation letters to non-members that had attended the GOLD event. The letter is to invite them to join IEEE and PES, and to promote the activities organized by our local chapter. Dr. Waikar shall draft the letter and Dr. Gupta shall email the letter to the non-members identified from the attendance list of the GOLD function. DW, RG

- 8.3 Dr. Waikar advised Dr. Gupta and Mr Teh to apply for the senior membership and confirm with the committee at the next meeting. RG, TGH

- 8.4 Dr. Goel informed the committee that for each successful senior membership application that is nominated by the Power Chapter, IEEE HQ would pay US\$10 to the chapter but via the section. However, the section does not return any of this money to the chapters. It was decided that Dr. Gupta to raise this issue in the next section meeting and report to the committee in the next meeting. RG

9 Report by Webmaster

- 9.1 Dr. Chen informed the committee that the online registration can now be compiled into database automatically. This shall facilitate the generation of the registrants' name list that can be used for membership promotion or other purposes. Dr. Chen reported that this feature was already in use for the recently held GOLD event. Info

10 Report on GOLD Program

- 10.1 Mr. Tan summarized the GOLD Cocktail Nite held recently on Friday, 12th RG

March 2004 at the Le Meridian Hotel. The event was well attended by about 115 people, primarily non-members. Mr. Inderjit Singh spoke for about 45 minutes on "Entrepreneurship" but the Q & A lasted for about 1 hour to 9:15pm. There were 5 exhibitors from Economic Development Board, Entrepreneur's Resource Centre, PSB Corporation (Productivity & Standards Board), National University of Singapore Entrepreneurship Centre and National University of Singapore Entrepreneurship Society. After the talk, five committee members hosted a dinner for the speaker while the participants mingled with the exhibitors until 10pm. Dr. Gupta commented that the event was very well organized and very successful and he thanked Mr. Tan for his great efforts. Dr. Goel also complimented Mr. Tan for his enterprising endeavor in bringing in Mr. Inderjit Singh, a Member of Parliament as well as a well-known entrepreneur, to talk to our members. The expenses incurred for this event are:

- \$2070 for hotel charges in organizing this event
- \$183.28 for dinner with the speaker
- \$50 for the appreciation plaque

Dr. Goel reminded Dr. Gupta to approach the section for their 10% share of the cost for this event, and the GOLD Affinity Group for the \$300 that was committed earlier.

11 Report by Student Liaison Sub-committee Chair

11.1 There is no student related matter reported at the meeting. Info

12 Report by Women in Engineering Sub-Committee Chair

12.1 There are no Women in Engineering related matter reported at the meeting. Info

13 Treasurer's Report

13.1 Mr. Teh reported that the chapter account balance is \$134,288 as of 29th February 2004. Info

13.2 Dr. Goel informed the committee that the Powercon2004 bank account is almost ready and he requested the chapter to provide the conference seed money as promised earlier. He commented that about \$10,000 has already being obtained from the chapter for various payments and deposits. As a result, he requested the chapter to provide the remaining \$20,000 as seed money for the conference. Mr. Teh shall prepare a cheque of \$20,000 accordingly after the details of the account are known. LKG, TGH

14 AOB

14.1 There is no any other business raised in the meeting. Info

The tentative date of the next committee meeting is Thursday, 27th May 2004.

There being no other matters, the meeting ended at 8:10 pm.

Recorded by: Dr. S. Chen
Vetted by: Dr. Rajnish Gupta