

Minutes of the 1st Meeting of the IEEE Power Engineering Chapter 2004 Committee, Singapore

Date: 14 January 2004, Wednesday
Time: 6:40 PM
Venue: Singapore Polytechnic Staff Centre

Present:

Dr. Rajnish Gupta (RG) - Chairman
Dr. M.H. Haque (MHH) -Dy Chairman
Dr. Chen Shiun (CS) - Secretary
Mr. Teh Gek Huat (TGH) - Treasurer
Dr. Lalit K. Goel (LKG) - Member
Mr. Seow Kang Seng (SKS) - Member
Dr. Govinda B. Shrestha (GS) - Member
Dr. Dipti Srinivasan (DS) - Member
Mr. Tan Teck Lee (TTL) - Member
Dr. Deepak Waikar (DW) - Member

Absent with apologies:

Items	Action by
1 Welcome Address by Chairman	
1.1 Chairman welcomed the members of the Power Engineering Chapter 2004 Committee. He thanked the members of the 2003 Committee for their invaluable contributions.	Info
2 New Committee Members and Duty Allocation	
2.1 Chairman proposed to co-opt Dr. Shrestha and Mr. Seow to the 2004 Committee. All committee members concurred to his proposals. Hence, the 2004 Committee consists of the following members: Dr. Rajnish Gupta (RG) - Chairman Dr. M.H. Haque (MHH) -Dy Chairman Dr. Chen Shiun (CS) - Secretary Mr. Teh Gek Huat (TGH) - Treasurer Dr. Lalit K. Goel (LKG) - Member Mr. Seow Kang Seng (SKS) - Member Dr. Govinda B. Shrestha (GS) - Member Dr. Dipti Srinivasan (DS) - Member Mr. Tan Teck Lee (TTL) - Member Dr. Deepak Waikar (DW) - Member	Info
2.2 Chairman reported that Dr. So Ping Lam and Mr. Ian Butt from the 2003 Committee will not be able to join this year's committee due to their commitment elsewhere. Dr. Goel however added that Mr. Butt has offered to	Info

help to solicit speakers for Chapter technical activities.

- 2.3 Chairman reported that Mr. Sim Wee Meng has not responded to his invitation to join this year's committee. Chairman will follow up with Mr Sim. RG
- 2.4 Eight sub-committees were formed to look after various activities of the Chapter. The sub-committees and the member(s) are as follows: Info

<u>Sub-committee</u>	<u>Members</u>
Technical activities	SKS (Chair), MHH, DS
Social activities	GS (Chair), MHH
Awards	LKG (Chair), SKS, GS
Memberships	DW (Chair), TTL
Website	CS
GOLD Program	TTL
Student Liaison	DS (Chair), LKG
Women in Engineering	DS

3 Confirmation of Minutes of the 5th Meeting of 2003 Committee

- 3.1 The minutes of the 5th meeting of 2003 Committee held on 7 Oct 2003 was confirmed without any amendment. Info

4 Matters Arising From the 5th Meeting of 2003 Committee

- 4.1 Dr. Goel attended the meeting with IEEE President and Region 10 Director 04 in Nov. 2003. The President and Director shared the goals of IEEE with the members. Info
- 4.2 The committee decided to drop the issue on supporting the Energy Conference and Exhibition of International Energy Foundation that is to be held in 2014. It is left for the future committee to revive this matter. Info
- 4.3 Mr. Seow reported that the ICAEA2004 has been postponed to 2006. The organizing committee has been disbanded and new committee will be formed next year. Info
- 4.4 Dr. Srinivasan reported that 3 talks were conducted in the month of December 2003, bringing a total of 6 technical talks, 1 GOLD non-technical seminar and 1 Distinguished Lecturer Program for the year. All the events were well attended. Info
- 4.5 Dr. Goel reported that the NEL visits went well with 19 participants. It was proposed that more of such technical visits should be organized. Info

5 Conferences

- 5.1 **IPEC2003:** Dr. Goel reported that 272 paying delegates had attended the conference. Our chapter will receive the reimbursement of \$7000 of seed money plus a share of the profit. Info
- 5.2 **PowerCon2004:** Dr. Goel reported that the organization of Powercon2004 is progressing well. About a dozen abstracts have been received so far. The organizing committee is still using the Power Engineering Chapter bank LKG

account due to the delay in opening of bank account for Powercon2004. A cheque of \$7000 is needed as deposit of the contract with the conference hotel, The Pan Pacific, Singapore. The next organizing committee meeting is scheduled on 29th January 2004.

6 Technical Activities

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| 6.1 | Mr. Seow informed the committee that Mr. Sim Wee Meng has offered to conduct a technical talk on the design of electrical power systems in the NEL (North East Line) train system. Mr. Seow will explore if it is possible to conduct this seminar in February 2004. | SKS |
| 6.2 | Mr. Seow informed the committee that a proposed talk in 2003 by Prof. Liew was not held. He shall liaise with Prof. Liew to seek the possibility of organizing the talk this year. | SKS |
| 6.3 | The Technical Activities sub-committee urges members to contribute ideas for technical visits and technical talks. | All |
| 6.4 | Dr. Goel reported that the one-day seminar by Distinguished Lecturer, Dr Mike Adibi, planned for 30 th March 2004 has been cancelled due to speaker's unavailability. | Info |
| 6.5 | Dr. Goel reported that another DLP by Dr Brian Stott was being considered but it may also not be held due to speaker's personal reasons. Chairman shall consult Dr. Subrata Mukhopadhyay, IEEE PES Region 10 Communications Coordinator, and report to the committee in the next meeting. | RG |
| 6.6 | Dr. Goel added that another possible DLP by Prof. Mohammad Shahidehpour of Illinois Institute of Technology, Chicago, IL, USA is currently being looked at and is slated for April this year. | LKG |

7 Report by Social Activities Sub-committee Chair

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| 7.1 | Dr. Shrestha reported that the 2003 Annual Dinner was well received by members. 36 people attended the dinner. The committee congratulated Dr. Waikar for winning the 2003 Outstanding Engineer Award. | Info |
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8 Report by Awards Sub-committee Chair

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| 8.1 | Dr. Goel informed the committee that we did not win the Outstanding Chapter Award for large chapter in 2003. However, in view of our numerous activities in 2003, he proposed that we continue to nominate ourselves for the Outstanding Chapter Award. We shall compete in the small chapter category as the total number of members has dropped below 100. The deadline of nomination for Outstanding Chapter Award is 15 th March 2004. | LKG |
| 8.2 | Dr. Goel also commented that we should nominate our Chapter for the High Performance Chapter Award. The deadline of nomination for High Performance Chapter Award is 15 th February 2004. | LKG |
| 8.3 | Chairman informed the committee that the nomination for PES Outstanding Power Engineering Educator Award is due on 31 st January 2004. The committee felt that it is too late to search for a suitable candidate. The | RG |

committee shall keep this award in view throughout the year in order to be ready to put forward a nomination next year. Chairman is requested to circulate the award's criteria and nomination form to the members.

9 Report by Memberships Sub-committee Chair

- 9.1 Dr. Waikar commented that the membership promotion brochure from PES is an effective way to publicize PES. He plans to continue distributing the brochure to promote the membership at future technical activities. Info

10 Report by Webmaster

- 10.1 Dr. Chen reminded the committee that information of the planned activities is published on our website as soon as it is confirmed. The website address is <http://www.ewh.ieee.org/soc/pes/singapore/>. Info

11 Report on GOLD Program

- 11.1 Mr. Tan commented that the cocktail reception through the GOLD program, which was originally planned for 2003, has been postponed to this year. The allocated budget of \$2500 will be utilized this year to organize this event. This event will be co-organized by the GOLD affinity group of the IEEE Singapore Section. TTL

- 11.2 In order to create a more relaxed atmosphere and to encourage more interaction among participants Mr. Tan proposed to invite vendors to set up booths at the reception site. TTL

Mr. Tan shall keep the committee updated on the program of cocktail function.

- 11.3 In order to accommodate undergraduate students from NUS, Dr. Srinivasan suggested to hold the cocktail function in late April or May after the examinations in NUS. Info

12 Report by Student Liaison Sub-committee Chair

- 12.1 There is no student related matter reported at the meeting. Info

13 Report by Women in Engineering Sub-Committee Chair

- 13.1 Dr. Srinivasan reported that she perennially faces difficulty in getting women engineers to come together for a meeting. Mr. Seow suggested inviting women engineers from other EEE related fields in addition to those in the power engineering field. Info

14 Treasurer's Report

- 14.1 On behalf of the past treasurer Dr. So, Dr. Goel reported that there was \$144,458.08 in the chapter's bank account as of December 2003. There was \$160,900.00 at the beginning of 2003. The chapter total expenses for the year 2003 amounts to \$9,442 excluding the \$7,000 seed money for IPEC2003. Info

14.2 Dr. Goel also reported that there is a cheque issued in 2003 that is yet to be cleared and hence, it is not reflected in the 2003 record. This cheque of about \$200 is for the payment of refreshment for the technical talk on "Aircraft electrical power systems". Treasurer is requested to take note of this additional expense in the 2004 record. TGH

15 AOB

15.1 Chairman reported that Dr. Subrata Mukhopadhyay, IEEE PES Region 10 Communications Coordinator, had sent an email to all the chapter chairs, detailing the goals for chapters in Region 10 for 2004 as follows: Info

1. To organize more technical and professional activities for the benefit of PES Members in particular and IEEE Members in general,
2. To utilize the services of existing PES Distinguished Lectures to supplement the effort of organizing activities by the PES Chapters and to nominate deserving ones from their respective area of jurisdiction for enlisting,
3. To work for membership development, and advancement in level of existing members,
4. To enhance industrial participation in activities,
5. To raise fund for sustaining activities,
6. To organize Region-level meeting of two days for Chapter Chairs regarding Leadership Training and exchange of ideas.

15.2 With respect to one of the goals set above concerning membership development, Chairman and Treasurer pledge to apply for senior membership. RG, TGH

15.3 The signatories of the chapter bank account are to be changed to the four main office bearers (RG, MHH, CS and TGH) of the 2004 Committee. Chairman shall hand the dully signed signatories nomination form to the section secretariat at the soonest. RG

The tentative date of the next committee meeting is Wednesday, 25th February 2004.

There being no other matters, the meeting ended at 8:20 pm.

Recorded by: Dr. S. Chen

Vetted by: Dr. Rajnish Gupta