



QUEENSLAND SECTION

THE INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS INC.

ARBN 078 576 495

Dr. Alexandra Posoldova— Section Chair IEEE Queensland.	Dr. Rahul Sharma—Secretary IEEE Queensland
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Minutes of Meeting held in August 2021

Date: 10/08/2021 (Zoom)

Attendance:

Office	Attendance	Present	Apology	Absent
Chair	Alexandra Posoldova	X		
Vice Chair	Chandima Ekanayake	X		
Secretary	Rahul Sharma	X		
Treasurer	Vaughan Clarkson	X		
Immediate Past Chair	Nilesh Modi		X	
Newsletter Editor	David Spear		X	
Webmaster	Sameera	X		
Professional Activities	Om Perakash	X		
Membership Development chair	<i>Vacant</i>			
Awards & Recognition	Sudarshan Dahal			
Student Activities Chair	Wayes Tushar	X		
Educational Activities Chair	Daniel Eghbal	X		
Engineers Australia Liaison	Tapan Saha	X		
Community Manager	Jennifer Zapata-Giraldo		X	
Women in Engineering	Marie-Luise Wille		X	
Women in Engineering (Vice chair)	Alka Jaggessar			
Women in Engineering (Secretary)	Phong Tran			
Aerospace and Electronic Systems Chapter	Celeste de Mézières			
Aerospace and Electronic Systems Chapter (VC)	<i>Vacant</i>			
Aerospace and Electronic Systems Chapter (Sec)	<i>Vacant</i>			
Computational Intelligence Chapter	Marcus R Gallagher	X		
Computational Intelligence Chapter (VC)	<i>Vacant</i>			
Computational Intelligence Chapter (Sec)	Tien Dang			
Computer Chapter	Vladimir Estivill-Castro	X		
Computer Chapter (VC)	Ji Zhang			
Computer Chapter (Sec)	Morgon McColl			
Computer Chapter (Industry Engagement)	Aaron Kurland			
Control Sys/Robo & Auto Chapter	Navinda Kottege			
Control Sys/Robo & Auto Chapter (VC)	Thierry Peynot			
Control Sys/Robo & Auto Chapter (Sec)	Alejandro Melendez-Calderon	X		
Engineering in Medicine & Biology Chapter	Mohan Karunanithi			
Engineering in Med & Biology Chapter (VC)	Qing Zhang			
Engineering in Med. & Biology Chapter (Sec)	Venessa Smallbon			
MTT/AP Chapter	Hugo Espinosa			
MTT/AP Chapter (VC)	Kiu Hing KAN			
MTT/AP Chapter (Secretary)	<i>Vacant</i>			
Power & Energy Chapter	Tapan Saha	X		
Power & Energy Chapter (VC)	Nilesh Modi			
Power & Energy Chapter (Secretary)	Hui Ma	X		
Women in Power rep.	FeiFei Bai	X		
Power & Energy Chapter Industry Engagement Officer	David Batterham			



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Power and Energy Chapter (Student rep)	<i>Vacant</i>			
Signal Pro & Comms Chapter	Andy Ferris			
Signal Pro & Comms Chapter (VC)	Megan Dawson			
Signal Pro & Comms Chapter (Sec)	<i>Vacant</i>			
IA/IE/PEL Chair	Junwei Lu			
IA/IE/PEL VC	Firuz Zare			
IA/IE/PEL Treasurer	Mahinda Vilathgamuwa			
IA/IE/PEL Secretary	Farzad Farajizadeh			
Blockchain and IoT Chair	Matthew Hutchins	X		
Blockchain and IoT VC	<i>Vacant</i>			
Blockchain and IoT Secretary	<i>Vacant</i>			
Young Professionals Chair	Jenniffer Zapata-Giraldo		X	
Young Professionals (VC)	Phong Tran			
Young Professionals (Sec)	Ben John			
Student Counsellor QUT	Ghavameddin Nourbakhsh			
Student Counsellor UQ	Ruifeng (Richard) Yan			
Student Counsellor GU-GC	Stephen So		X	
Student Counsellor GU-Nathan	<i>Sascha Stegen</i>			
Student Counsellor USQ				
Student Counsellor CQU – Brisbane				
Student Counsellor CQU – Rockhampton	Preethi Chandra			
UQ Student Branch Chair	Wendi Ma	X		
UQ Student Branch Vice Chair				
UQ IEEE PES Student Branch Chair	<u>Xin Zhong</u>			
UQ IEEE PES Student Branch Vice Chair	<u>Anupam Dixit</u>			
UQ IEEE PES Student Branch Secretary	<u>David Amoateng</u>			
UQ IEEE PES Student Branch Treasurer	<u>Jiakang Yang</u>			
QUT Student Branch Chair	Alex Makieieva			
QUT Student Branch Vice Chair	Amin Mokaribolhassan			
QUT Student Branch Secretary	Shaetrun Pathmanathan	X		
Griffith Student Branch Chair (GC)	Jodi Gagner			
Griffith Student Branch Vice Chair (GC)	Richard Jensen			
IEEE HKN Mu Kappa Chapter	Joel Bulow			
Life Members Chair	Ed Palmer	X		
Section Historian	Om Perkash	X		

1. Attendance and apologies.

As noted.

2. Confirmation of agenda.

Agenda confirmed.

3. Acceptance of minutes of the last meeting.

Proposer – Alexandra, Second: Om (June minutes), Tapan (July minutes)

4. Business arising from the last meeting.

As noted in the Action list.

5. Reports from the Section committee:**5.1 Chair**

- Discussion held about the IEEE Day plan and venue. BCEC and UQ venue possibilities considered. Chandima and Tapan advised that UQ stringent process to establish COVID safe plan. General consensus that better to opt for a commercial venue.

Motion: To approve the budget of \$3,520 to hold the IEEE Day at BCEC.

Proposer: Alexandra **Second:** Om

- Alexandra encourages the committee members to consider nominations for next year and plan for appropriate transition plans as needed.

5.2 Vice Chair

- Chandima provides an update on the AGM planning. Suggest BCEC as the appropriate venue at this stage and discusses options about for the keynote speaker and dates.
- AGM date selection: 19/11/2021

ACTION ITEM 2021_08_01: Om to send a list of venue recommendations to Chandima

ACTION ITEM 2021_08_02: Chandima to obtain quotations for AGM to discuss during the September meeting

ACTION ITEM 2021_08_03: Committee members to send suggestion for AGM speaker and entertainment to Chandima



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- 5.3 Secretary
- 5.4 Treasurer:
- 5.5 Newsletter Editor:
- 5.6 Awards and Recognitions
- 5.7 Professional Activities
- 5.8 Student Activities

- 5.9 Membership Development
- 5.10 Educational Activities
- 5.11 Engineers Australa liaison

- 5.12 Webmaster

- 6. Student Chapter Activities
 - 6.1 UQ
 - 6.2 UQ PES:

6.3 QUT

- A crash course on Australian Electricity Market to be held on 27 August.

6.4 GU (Nathan)

6.5 GU (GC):

6.6 CQU (Brisbane)

6.7 USQ

7. Chapter and Affinity Group reports and plans for 2019

7.1 Aerospace and Electronic Systems:

7.3 Computational Intelligence

7.4 Computer Society:

7.5 Control Systems/Robotics & Automation

7.6 Engineering in Medicine & Biology:

7.7 Microwave Theory & Techniques/Antennas & Propagation:



7.8 Power & Energy/DEIS Joint Chapter:

Tapan provides an update about the upcoming IEEE ISGT conference. The conference will run on hybrid mode. The number of submissions is approaching the expected number.

7.9 Power Electronic/Industrial Electronics/ Industry Applications

7.10 Signal Processing/Communications

7.11 Young Professionals:

7.13 Women In Engineering:

WIE is hosting an event in August via zoom about DIY 3D printing. vTools event and notice and newsletter advertisement has been done.

7.14 IEEE HKN Mu Kappa Chapter

7.15 Blockchain IoT:

7.16 Life Members

8. Any other business:
9. Next meeting: September 14th



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ACTION LIST

Actions shaded dark have been either completed or cancelled
(Numbering Scheme: Meeting#-Action Number-Year)

Action No	Description	Completion Date	Status
ACTION ITEM 2021_06_01	Sameera to update the web based on the missing minutes information forwarded by Alexandra/Om.		Ongoing/Sameera
ACTION ITEM 2021_07_04	Chandima to start planning for the 2022 nominations		Ongoing/Chandima
ACTION ITEM 2021_08_01	Om to send a list of venue recommendations to Chandima		Om
ACTION ITEM 2021_08_02	Chandima to obtain quotations for AGM to discuss during the September meeting		Chandima
ACTION ITEM 2021_08_03	Committee members to send suggestions for AGM speaker and entertainment		All committee members

BUDGET REQUESTS

Item name	Date	Requested amount	Approved
Budget request to hold IEEE Day at BCEC.	10/08/2021	\$3520	Approved