



Dr. Alexandra Posoldova— Section Chair IEEE Queensland.	Dr. Rahul Sharma—Secretary IEEE Queensland
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**Minutes of Meeting**

**Date: 9 March 2021**

**Attendance:**

Office	Attendance	Present	Apology	Absent
Chair	Alexandra Posoldova	X		
Vice Chair	Chandima Ekanayake	X		
Secretary	Rahul Sharma	X		
Treasurer	Vaughan Clarkson	X		
Immediate Past Chair	Nilesh Modi	X		
Newsletter Editor	David Spear	X		
Webmaster	Sameera		X	
Professional Activities	<i>Vacant</i>			
Membership Development chair	Om Perkash	X		
Awards & Recognition	Sudarshan Dahal			
Student Activities Chair	Wayes Tushar		X	
Educational Activities Chair	<i>Vacant</i>			
Engineers Australia Liaison	Tapan Saha	X		
Australia Council	Daniel Eghbal	X		
Community Manager	Jennifer Zapata-Giraldo	X		
Women in Engineering	<i>Vacant</i>			
Women in Engineering (Vice chair)	<i>Vacant</i>			
Women in Engineering (Secretary)	Phong Tran			
Aerospace and Electronic Systems Chapter	Celeste de Mézières		X	
Aerospace and Electronic Systems Chapter (VC)	<i>Vacant</i>			
Aerospace and Electronic Systems Chapter (Sec)	<i>Vacant</i>			
Computational Intelligence Chapter	Marcus R Gallagher		X	
Computational Intelligence Chapter (VC)	<i>Vacant</i>			
Computational Intelligence Chapter (Sec)	Tien Dang			
Computer Chapter	Vladimir Estivill-Castro	X		
Computer Chapter (VC)	Ji Zhang			
Computer Chapter (Sec)	Morgon McColl	X		
Computer Chapter (Industry Engagement)	Aaron Kurland			
Control Sys/Robo & Auto Chapter	Navinda Kottege		X	
Control Sys/Robo & Auto Chapter (VC)	Thierry Peynot			
Control Sys/Robo & Auto Chapter (Sec)	<i>Vacant</i>			
Engineering in Medicine & Biology Chapter	Mohan Karunanithi	X		
Engineering in Med & Biology Chapter (VC)	Qing Zhang			
Engineering in Med. & Biology Chapter (Sec)	Venessa Smallbon			
MTT/AP Chapter	Hugo Espinosa	X		
MTT/AP Chapter (VC)	Kiu Hing KAN			
MTT/AP Chapter (Secretary)	<i>Vacant</i>			
Power & Energy Chapter	Tapan Saha	X		
Power & Energy Chapter (VC)	Nilesh Modi	X		
Power & Energy Chapter (Secretary)	Hui Ma	X		
Women in Power rep.	FeiFei Bai	X		
Power & Energy Chapter Industry Engagement Officer	David Batterham			
Power and Energy Chapter (Student rep)	<i>Vacant</i>			

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Signal Pro & Comms Chapter	Andy Ferris			
Signal Pro & Comms Chapter (VC)	Megan Dawson			
Signal Pro & Comms Chapter (Sec)	<i>Vacant</i>			
IA/IE/PEL Chair	Junwei Lu		<b>X</b>	
IA/IE/PEL VC	Firuz Zare			
IA/IE/PEL Treasurer	Mahinda Vilathgamuwa			
IA/IE/PEL Secretary	Farzad Farajizadeh	<b>X</b>		
Blockchain and IoT Chair	Matthew Hutchins	<b>X</b>		
Blockchain and IoT VC	<i>Vacant</i>			
Blockchain and IoT Secretary	<i>Vacant</i>			
Young Professionals Chair	Jenniffer Zapata-Giraldo	<b>X</b>		
Young Professionals (VC)	Phong Tran	<b>X</b>		
Young Professionals (Sec)	<i>Vacant</i>			
Student Counsellor QUT				
Student Counsellor UQ				
Student Counsellor GU-GC				
Student Counsellor GU-Nathan				
Student Counsellor USQ				
Student Counsellor CQU – Brisbane				
Student Counsellor CQU – Rockhampton				
UQ Student Branch Chair	Wendi Ma	<b>X</b>		
UQ IEEE PES Student Branch Chair	Indira Alcaide	<b>X</b>		
UQ IEEE PES Student Branch Vice Chair	Xin Zhong			
UQ IEEE PES Student Branch Secretary	Anupam Dixit			
UQ IEEE PES Student Branch Treasurer	Jiakang Yang			
IEEE HKN Mu Kappa Chapter	Aobo Zhou			

Number	Item	Update/Action	Actionee
1.0	Attendance and apologies.	As noted	
2.0	Confirmation of agenda.	Confirmed.	
3.0	Acceptance of minutes of the last meeting.	<p>November 2020 and February 2021 meeting minutes circulated on March 2<sup>nd</sup> and February 17<sup>th</sup> respectively.</p> <p><b>Motion:</b> Motion that the minutes of the meeting held on November 10, 2020 be accepted.  <b>Proposer:</b> Om Perakash  <b>Seconded:</b> Nilesh Modi  <b>Motion Passed</b></p> <p><b>Motion:</b> Motion that the minutes of the meetings held in February 9, 2021 be accepted.  <b>Proposer:</b> Vaughan Clarkson  <b>Seconded:</b> Chandima Ekanayake  <b>Motion Passed</b></p>	
4.0	Business arising from the last meeting.	- AV system at UQ's AEB level 6 conference room to be tested to hold face-to-face meetings in future	Chandima/Rahul
5.1	Committee Coordination – Section Chair.	<p>- Alexandra provides an update about R10 meeting</p> <p>- Committee members informed about the IEEE Future50 Student discount Toolkit.</p> <p><b>Conference technical sponsorship requests</b></p> <p>1. <u>2020 DICTA:</u>  Request for technical sponsorship of 2020 DICTA discussed. Conference will be held during Nov 30 – Dec 2 in Gold Coast. Vaughan and Tapan provide feedback that Section may not be allowed to decide if full technical sponsorship as per the IEEE definition of technical sponsorship for a conference can be approved.</p>	

		<p><b>Action:</b> Vlad/Alexandra to check with Alan Liew DICTA Chair the exact details of the support required from QLD Section</p> <p>2. <u>International Academic Conference on Machine Learning, Big Data and Statistics, Financial Information Technology (ICMBSF 2021):</u> Request for the technical sponsorship of ICMBSF2021. To be held in Brisbane, Australia (online) during June 26-27, 2021. Committee happy to provide technical support provided there are no financial liabilities.</p> <p><b>Action:</b> To check with Marcus Gallagher for interest and availability to support the technical program of ICMBSF 2021.</p> <p><b>Action:</b> To check with the conference Chair the exact details of the support required from QLD Section.</p> <p>- Alexandra invites EoI for the role of Chapter/ Subsection Coordinator</p> <p>Two new groups to be formed:</p> <ol style="list-style-type: none"> <li>1. Formation of Life Member affinity group to be lead by Tapan. A petition to be signed. Tapan and Nilesh will continue to approach potential members. Ed Palmer has already agreed to chair this group (approached by Vaughan).</li> <li>2. Formation of Geoscience and Remote Sensing Society. There are only 11 members in QLD. 12 members. Not in motion yet.</li> </ol> <p>- Update section web page <b>Action:</b> Sameera to update the webpage progressed</p> <p>- Next meeting will be a round table meeting. <b>Action:</b> Rahul to create a shared google document for chapters to enter their update on event progress</p>	<p>Vlad/Alexandra</p> <p>Alexandra</p> <p>Sameera</p> <p>Rahul</p>
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5.2	Vice Chair	<p>Chandima proposed that we need to have a spreadsheet to record the location of awards, certificates, banners and other items that belong to QLD section.</p> <p><b>Action:</b> To prepare a spreadsheet to keep record to awards, posters and any other items that belong to QLD section and share the link with committee members.</p>	Chandima
5.3	Secretary		
5.4	Treasurer		
5.5	Past Chair		
5.6	Newsletter Editor		
5.7	Webmaster		
5.8	Awards and Recognition		
5.9	Professional Activities		
5.10	Student Activities		
5.11	Membership Development		
5.12	Educational Activities	<p>Daniel summarised that the there are very useful resources for educational activities on IEEE web.</p> <p>Educational activities will prioritize focus on pre-university education and STEM.</p> <p>Daniel plans to go through the resources and make a plan.</p>	
5.13	Australia Council	<p>Reminder to all volunteers (specially new volunteers) to attend the R10 webinar on MGA governance on 2 April 2021 (Friday)- this session is specially scheduled for Aus and NZ local time.</p> <p>Daniel encourages all volunteers especially new volunteers to attend this event.</p> <p><b>Action:</b> Alexandra to forward the MGA governance webinar link to the committee members</p>	Alexandra
5.14	Engineers Australa liaison		

5.15	Social media	Jennifer discussed the possibility of extending the subscription for design programs for social media engagement. Subscription rate is \$8 per month. Jennifer will consider the need further and discuss in future meetings.	
6.0	Student Chapter Activities		
6.1	UQ Student Chapter	The UQ Student Branch is joining the UQ PES Student Branch in holding a joint membership drive which will hopefully take place on 12th March (Venue application is still pending). The student branch would like to apply for some funding from the QLD section for food and refreshments. Committee <i>approves</i> the request the default amount of \$100.	
6.1.1	UQ PES Student Chapter	The UQ IEEE PES Student Branch and the UQ IEEE Student Branch are going to have a joint event – IEEE Membership Drive on 12 <sup>th</sup> March. No financial request this time, since they have been approved in the last IEEE QLD Section meeting.  Alexandra reminded to use <i>Future50</i> discount code.	
6.2	QUT Student Chapter		
6.3	GU (GC) Student Chapter		
6.4	GU (Nathan) Student Chapter		
6.5	CQU (Brisbane) Student Chapter		
6.6	CQU (Rockhampton) Student Chapter		
6.7	USQ Student Chapter		
7.0	Chapter and Affinity Groups		
7.1	Aerospace & Electronic Systems		
7.2	Computational Intelligence		



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7.3	Computer Society		
7.4	Control Systems/Robotics & Automation	An event held in Feb jointly with NSW society.	
7.5	Engineering in Medicine & Biology	<p><i>Request for funding for an event:</i>            EMB requested some funds to support an event on March 15<sup>th</sup>.            Amount up to \$100.</p> <p><u>Approved.</u></p>	
7.6	Microwave Theory & Techniques/Antennas & Propagation		
7.7	Power & Energy/DEIS Joint Chapter	<p><u>Commemorating the International Women’s Day (IWD) 2021</u></p> <ul style="list-style-type: none"> <li>• The UQ PES student and staff community were advised about the IWD 2021. Our UQ community got to know about this important celebration for women’s rights.</li> <li>• Undergrad and postgrad women celebrated with a cup of coffee in St Lucia campus. Also, we talked about how WiP can get more exposure into industry and other Universities in Queensland by using LinkedIn.</li> </ul>	
7.8	Power Electronic/Industrial Electronics/ Industry Applications		
7.9	Signal Processing/Communications		
7.10	Young Professionals		
7.11	Women In Engineering		
7.12	IEEE HKN Mu Kappa Chapter	<p>Renewable Energy Lab visit. Dr Richard Yan from ITEE/UQ hosted the lab visit.</p> <p><i>Request for funding for an event:</i></p>	



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		<p>IEEE HKN is preparing an "Introduction to Arduino" session for first years at the end of this month with two other society members. The chapter is hoping to secure some funding for this event in order to entice a greater number of students. A proposal is attached separately for the committee's consideration.</p> <p><i>Approved.</i></p>	
7.13	Blockchain IoT		
8.0	Other business.		
9.0	Next meeting.	April 13, 2021	