

Minutes of Meeting held on July 11th 2019, 5:30pm
Venue: UQ, St Lucia Campus, Advanced Engineering Building, Room 49-601
Webex Meeting Number: 591 164 987 Dial in Number (1800456315)

Nilesh Modi, IEEE QLD Section Chair	Jeniffer Zapata, IEEE QLD Section Secretary
Phone:	Mobile:0451487655
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Office	Attendance	Pre-sent	Apo-logy	Sky-pe/ We-bex	Ab-sent
Chair	Nilesh Modi	X			
Vice Chair	Alexandra Posoldova			X	
Secretary	Jeniffer Zapata	X			
Treasurer	Vaughan Clarkson	X			
Immediate Past Chair	Daniel Eghbal				X
Newsletter Editor	Mike Robinson				X
Webmaster	Farzad Faradjizadeh				X
Professional Activities	Wail Lafta			X	
Membership Development chair	Sudarshan Dahal		X		
Awards & Recognition	Mike Robinson				X
Student Activities Chair	Rasoul Garmabdari				X
Student Activities Assistant Chair	Mohammadhossein Etesami			X	
Educational Activities Chair	Rasoul Garmabdari				X
Engineers Australia Liaison	Tapan Saha	X			
TISP	Michael Cowling	X			
Women in Engineering (Chair)	Negareh Ghasemi			X	
Women in Engineering (Vice chair)	Marie-Luise Wille	X			
Women in Engineering (Secretary)	Hanxiao Zhang				X
Aerospace and Electronic Systems Chapter (Chair)					

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Aerospace and Electronic Systems Chapter (VC)	Jason Williams			X	
Aerospace and Electronic Systems Chapter (Sec)	Hanxiao Zhang				X
Computational Intelligence Chapter (Chair)	Andrew Lewis				X
Computational Intelligence Chapter (VC)	Garima Samavedi				X
Computational Intelligence Chapter (Sec)	Toshi Sinha				X
Computational Intelligence Chapter (Treasurer)	Zahra Jadidi				X
Computer Chapter (Chair)	Rijab Rana				X
Computer Chapter (VC)					
Computer Chapter (Sec)	Mike Robinson				X
Computer Chapter (Treasurer)					
Control Sys/Robo & Auto Chapter (Chair)	Waa'il Lafta			X	
Control Sys/Robo & Auto Chapter (VC)					
Control Sys/Robo & Auto Chapter (Sec)					
Engineering in Medicine & Biology Chapter (Chair)	Qing Zhang			X	
Engineering in Med & Biology Chapter (VC)	Mohanraj Karunanithi				X
Engineering in Med. & Biology Chapter (Sec)	Vanessa Smallbon		X		
MTT/AP Chapter (Chair)	Antony Lui	X			
MTT/AP Chapter (VC)	Hugo Espinosa			X	
MTT/AP Chapter (Secretary)	Anthony Stancombe	X			
Power & Energy Chapter (Chair)	Tapan Saha	X			
Power & Energy Chapter (VC)	Chandima Ekanayake		X		
Power & Energy Chapter (Secretary)	Mohammadhossein Etesami			X	

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Power and Energy Chapter (treasurer)	David Batterham			X	
Signal Pro & Comms Chapter (Chair)	Kristian Weegink	X			
Signal Pro & Comms Chapter (VC)	Greg Hislop				X
Signal Pro & Comms Chapter (Sec)	Muhammad Mohtasim				X
Young Professionals Affinity Group (Chair)					
Young Professionals Affinity Group (VC)	Celeste De Mezieres				X
Young Professionals Affinity Group (Sec)	Reuben Peterkin			X	
Young Professionals Affinity Group (Treasurer)					
PE/IE/EA (Chair)	Mahinda Vilathgamuwa				X
PE/IE/EA (VC)	Junwei Lu				X
PE/IE/EA (SEc)	Firuz Zare				X
PE/IE/EA (Treasurer)	Mohammadhossein Etesami			X	
Blockchain	Alexandra Posoldova			X	
Student Counsellor QUT	Ghavam Nourbakhsh		X		
QUT Student Branch, Chair	Tara Shabab	X			
QUT Student Branch, Vice-Chair	Babak Jeddi				X
QUT Student Branch, Secretary	Jennifer Zapata Giraldo	X			
QUT Student Branch, Treasurer	Mohsen Khorasany				X
UQ student branch Councillor	Chandima Ekanayake				X
UQ student branch Chair	Rohith Nuna				X
UQ student branch VC	Ricky Nguyen				X
UQ Student Branch Secretary					
Student Counsellor GU-Nathan	Sascha Stegen				X
GU Nathan Student Branch Chair					

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GU Nathan Student Branch Vice-Chair					
GU Nathan Student Branch Secretary					
GU Nathan Student Branch Treasurer					
Student Counsellor GU-GC	Stephen So		X		
GU-GS Student Branch Chair					
GU-GS Student Branch Vice-Chair					
GU-GS Student Branch Secretary					
Student Counsellor USQ					
Student Counsellor CQU – Brisbane	Michael Cowling	X			
Student Counsellor CQU – Rockhampton					
Australian Oceanic Engineering Chapter – Queensland Rep					
Power and Energy Chapter (student rep chair)	Sameera Samarasinghe	X			
Power and Energy Chapter (student rep vice-chair)	Eddy				X
Power and Energy Chapter (student rep secretary)	Indira Alcaidegodinez				X
IEEE HKN President	Tapan Saha	X			
IEEE HKN VP					
IEEE HKN Secretary					
IEEE HKN Treasurer	Ashley Gillman				X
IEEE HKN Media officer					
IEEE HKN - Faculty advisor					
SSIT Chair					
SSIT Vice-Chair					
SSIT Secretary					

The sixth Queensland Section meeting for 2019 started at 5:30pm after Chair noted that the required quorum was present and welcomed the members. Jenniffer Zapata (Secretary) recorded the minutes.

1. **Attendance and apologies:** as noted.
2. **Confirmation of agenda:** agenda confirmed.
3. **Business arising from the last meeting:**
2019_05_01: ongoing.

2019_05_02: Nilesh talked to other sections and he suggested the implementation of three more awards: Outstanding Young Professional award, Outstanding Women In Engineering award and Outstanding Student Volunteer award. Further discussion for eligibility criteria and steps required.

Nilesh also found out that the Australia council was thinking about how to change the way they are giving the awards. One idea is that the candidates for the award come from those who won an award in the section.

ACTION ITEM 2019-06-01: Nilesh to draft eligibility criteria for the awards.

2019_05_03: Jenniffer emailed Rasoul. She has already the plan from Colombia Section. She is going to reach out to Rasoul again.

2019_05_04: Nilesh talked to Sudarshan but have no response. IEEE day, BBQ as a part of this.

2019_05_05: Negareh is still in conversations with the organizing committee.

4. **Approval of minutes from April meeting:** minutes of last meeting were circulated and approved with a minor change in the attendance sheet.

Proposer: Nilesh **Second:** Marie - Louise

5. **Reports from the Section Committee**

5.1. **Chair**

Engineer's Australian dinner: seven people attended the event, however ten were approved. Jenniffer requested photo for social media.

Young Professionals volunteer, Gustavo Chamusca. is coming as Young Professional chair. He has a meeting every second Tuesday as well. However, he will continue to send emails in order to keep the board informed.

IEEE Day: Daniel received an email from IEEE day (1st October) representative Teodora Duncan. She is encouraging the section to think about celebrating an IEEE Day. The Mini-POCO proposal for this day was proposed follow by a BBQ.

Motion: 2000 AUS for this event.

Proposer: Tapan Saha

Seconded: Nilesh Modi

ACTION ITEM 2019-06-02: Nilesh and everybody to think about how to celebrate this day.

5.2. Vice Chair

Nothing to report.

5.3. Secretary

Nothing to report.

5.4. Treasurer

Bank Australia accounts will be closed soon. ANZ account transactions feature a GST refund, 2019 IEEE section rebate, closure of term deposit.

New term deposits remain to be set up.

5.5. Awards & Recognition

Nothing to report.

5.6. Professional Activities

Waiil Lafta said that he has not received any information for meetings.

5.7. Student Activities

Nothing to report.

5.8. Membership Development

- QLD membership number 953 until June 4. Expected by EOY-1100 plus
- QLD section delivered 'best practice' presentation in IEEE monthly MD webcast. Unfortunately, it happens 12am midnight every month in our place.
- Senior member campaign will start this month.

5.9. Educational Activities

Nothing to report.

5.10. Engineers Australia Liaison

Nothing to report.

5.11. Newsletter Editor

Nothing to report.

5.12. Webmaster

Nothing to report.

5.13. TISP

Workshops later this year – organize in conjunction

6. Student Chapter activities:

6.1. UQ

Nothing to report.

6.2. UQ PES

UQ IEEE PES Student branch will not have any events until the end of July due to examinations and semester break. In August, we will have a technical visit to UQ Gatton Solar farm and we will organize a quiz competition to UQ students which will be followed by IEEE promotional event and membership drive event. UQ IEEE PES Student branch, IEEE HKN and IEEE Student branch are planning to celebrate IEEE day together. After we finalize the program, we will inform QLD section.

6.3. QUT

The event with EMBS was successful.

The student branch is working on the STEP proposal.

6.4. GU (GC)

Nothing to report.

6.5. GU (Nathan)

Nothing to report.

6.6. CQU (Brisbane)

Important to notice that this student branch is in notice.

6.7. USQ

Nothing to report.

7. Chapter & Affinity Group reports and plans for 2019

7.1. Aerospace & Electronic Systems

Nothing to report.

7.2. Computational Intelligence

Nothing to report.

7.3. Computer Society

Nothing to report.

7.4. Control Systems/Robotics & Automation

Waail first meeting. Reminder that needs two events.

7.5. Engineering in Medicine & Biology

The past event was successful. They asked about the Banner.

7.6. Microwave Theory & Techniques/Antennas & Propagation

New event: AP-DL Prof. Buon Kiong Lau from Lund University in Sweden is giving a talk in our chapter. It is scheduled to be hosted at Griffith on the 20th June 2019.

A budget of AUD\$100 is requested for lunch and catering.

Proposer: Antony Lui **Seconded:** Nilesh Modi **Approved**

New event: Prof. Kin-Yip Wong from the University of Hong Kong will be visiting and giving a talk at UQ.

Upcoming event: AP-DL Assoc. Prof. Oscar Quevedo-Teruel will give a seminar on the 1st June. A budget of AUD\$200 is requested for dinner.

Proposer: Antony Lui **Seconded:** Nilesh Modi **Approved**

7.7. Power & Energy and DEIS Joint Chapter

QLD PES Chapter has recently won IEEE High Performing Chapter Program (HPCP) award of US\$900 for their performance in 2018.

IEEE PES-DEIS Chapter has recently announced PESGM travel award 2019. Three students are successful with their award of \$1333 each for attending the PESGM at Atlanta, USA during 4-8th August. Three successful students are: Mohammad Imran Azim, Sameera Samarasinghe, Muhammad Hafeez Ansari.

One technical event on insulation coordination will take place on 2nd July 2019 at Engineers Australia (EA), Hawken auditorium jointly with EA.

Another event on Energy storage is in planning stage at UQ with UQ-Energy Initiative

PES-DEIS Outstanding Engineer Award call for nomination will be announced soon for 2019.

7.8. Power Electronic/Industrial Electronics/ Industry Applications

7.9. Signal Processing/Communications

First Tuesday Journal Club was held on the 4th of June. Andrew Smith presented XGBoost: A scalable Tree Boosting System. We held it at the Ship Inn and 14 people attended, 5 of which were IEEE members.

7.10. Young Professionals

Teleconference with Gustavo (new chair).

7.11. Women In Engineering

Negareh talked about the forum that QLD QIE is organizing. She says that they are looking for industries interested in the event in order to fund it.

The account for ILS is almost closed. Mari-louse will be away from July to September.

7.12. IEEE HKN Mu Kappa Chapter

MU Kappa Chapter had its AGM on 15th May. A new committee has been formed with the following Members. Chair: Lucas Rabenhorst, Vice chair: Joshua Riddell, Secretary: Ruiyuan Zhang, Treasure and media officer: Sameera Samarasinghe; Faculty Adviser: Tapan Saha

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Two new Members are inducted. They are Ms. Indira Alcaide-Godinez and Ms. Sangbida Chaudhury.

MOTION: to support the new members with 50% discount in membership fee provide by section.

Propose: Tapan Saha

Seconded: Nilesh Modi

Accepted

HKN chapter at UQ has a full activity plan for 2019, which includes technical seminar, technical site visit, IEEE Day celebration and other HKN chapter interaction

Mu Kappa Chapter has invited EOI from the members for attending the Annual HKN Student Leadership Conference to be held at Boston, MA USA November 1-3 2019. Once a Member is selected, Mu Kappa Chapter will come back to the Section for a financial request.

7.13. IoT

It was reported that the group is waiting for the results for funding.

8. Any other business.

Annual dinner planning: it was discussed that the committee should start thinking about a venue and a speaker and a tentative date. This item is to be include in next agenda meeting.

It was said that it is important to promote Distinguish Lecturers speakers in the section, motivate people to apply for it.

9. Next meeting (09th July 2019).

ACTION LIST

Actions shaded dark have been either completed or cancelled.
(Numbering Scheme: Meeting#-Action Number-Year).

Action No	Description	Completion Date	Status
2019_06_01	Nilesh to draft eligibility criteria for the awards.	Before next meeting	
2019_06_02	Nilesh and everybody to think about how to celebrate this day.	Before next meeting	

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Budget requests

Item name	date	Requested amount	Approved
HKN society members joining fee		40\$	Yes
IEEE day BBQ	1 October	2000\$	Yes
MTT lunch and catering DL talk		100\$	Yes
MTT DL dinner		200\$	Yes

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Treasurer Report

IEEE Queensland Section
 Treasurer's Report:
 Date prepared:
 Treasurer:

June 2019 Meeting Report
 Monday, 10 June 2019
 Dr Vaughan Clarkson

Bank Australia (BSB 313-140)		Everyday Access Acc 08300761
Date	Item	Amount
1/5/19	Starting balance	\$2,304.92
Expenses		
31/5/19	Monthly Account Fee	(\$5.00)
Closing Balance		\$2,299.92

ANZ Brookside Shopping Centre (BSB 014-203)		Cheque Account 469430083
Date	Item	Amount
1/5/19	Starting balance	\$89,258.76
Income		
3/5/19	TRANSFER FROM ATO ATO67431648974R123 (GST refund)	\$2,213.00
29/5/19	TRANSFER REFERENCE 529009815 (2019 IEEE section rebate)	\$11,480.64
29/5/19	TRANSFER FROM IEEE - QLD SECTI BANK AUSTRALIA TD (closure of term deposit)	\$22,454.48
Expenses		
9/5/19	ANZ INTERNET BANKING PAYMENT 984305 TO IEEE Qld Section (GST refund share to WIE ILS)	(\$163.21)
29/5/19	ANZ INTERNET BANKING PAYMENT 895732 TO Vanessa Smallbon (EMBS catering)	(\$98.00)
Closing Balance		\$125,145.67
Nett cash available		\$127,445.59
Nett worth (nett cash available + assets - liabilities)		\$113,310.83

Assets: Conferences (Book Value)	Value
WIE ILS Brisbane '18	\$5,000.00
Liabilities: Reserve Allocation Payable	Value
1/8/12	\$5,779.87
1/7/13	\$5,303.01
1/8/14	\$591.22
1/7/15	\$5,608.87
1/7/16	\$1,851.79

Approved Sub-Accounts for Section-Sponsored Activities	Value
Bank Australia WIE Int. Leadership Summit Acc 12156804	\$22,153.10