



## PSCC Subcommittee TF S10 Meeting Minutes

Designation: TF S10		Name: Utility & Municipality Challenges on Analyzing and Implementing Cybersecurity Standards and Best Practices			
Meeting Location: MS Teams Meeting		Meeting Time: 2:20 P.M. PST	Meeting Date: 2022/05/09	Minutes Revised:	Minutes Approved:
PAR Output: N/A	PAR Output: N/A	PAR Approval Date: N/A	PAR Expiration Date: N/A	Target Sponsor Ballot Date: N/A	Target Completion Date: N/A
Presiding Officer: Jeff Pack, Chair			Recorded by: Jeff Pack, Chair		Draft Number: [1.1]
Attendance:					
Name		Affiliation		Attending via Phone (P) / Web (W) or Local (L) M/CM/G	
Byungtae Jang	KEPKO	W	G		
Dan Nordell	Xcel Energy	W	G		
Dennis Holstein	Opus Consulting	W	M		
Justin Turner	GE Grid Systems	L	G		
Jeff Pack	POWER Engineers, Inc.	L	M		
Scott Mix	PNNL	W	G		
Eric Thibedeau	Hydro Quebec	W	G		
Shane Haveron	AMETEK	L	M		
Jim Bougie	Albireo Energy	L	M		
Mike Basler	Basler Electric	W	G		
Gayle Nelms	SEL	W	G		
Markus Epting	S&C Electric	W	G		
Hani Al-Yousef	Eaton	W	G		
Ronald Candheer-Cieslak	Eaton	W	G		
Prasad Shrawane	Greater Sudbury Hydro Inc.	W	G		
Jesse Silva	Southern California Edison	W	G		
Joshua Watson	Nebraska Public Power District	W	G		
Jose Ruiz	Doble	W	G		
Theo Laughner	Lifescale Analytics	W	M		
Jack Jester	Exelon	W	G		
M: Member CM: Corresponding Member G: Guest					

Item no.	Notes	Action by
<b>CALL TO ORDER</b>	Called to order by the chair at 2:24 p.m. PST	Pack
<b>INTRODUCTIONS AND QUORUM</b>	Seventh TF meeting – most attendees on WebEx call. Quorum was achieved.	Pack
<b>AGENDA APPROVAL</b>	Agenda was presented with no specific comments.	Pack
<b>APPROVAL OF PREVIOUS MINUTES</b>	Minutes were approved.	Pack
<b>Vice Chair</b>	The previous vice chair has ended involvement in IEEE PSCCC and we would like to fill the vacant vice chair position. Please let the chair or Scott Mix, SO chair, know if you are interested.	Pack
<b>Roster Updates</b>	The member and guest roster has been updated to reflect removal of some members that are no longer part of IEEE PSCCC.	Pack
<b>Review TF10 Title, Scope, Purpose</b>	The chair shared the purpose of the group with the focus on the deliverable as a report.	Pack
<b>Report Status</b>	The status of the various sections of the report were reviewed and the chair asked for any reports of additional progress. The chair asked if there were any section leads or checkers that were not able to continue to work on the report sections. None were identified.	Pack
<b>Writing Assignment Status</b>	<p>The chair presented the document structure and status on assigning writing assignments. The current assignments are:</p> <ul style="list-style-type: none"> <li>• Introduction (Pack – Falk check)</li> <li>• Baseline Standards/Maturity Model (Holstein – Pack check)</li> <li>• Applicability Matrix (Pack – Johnson check)</li> <li>• Scope (Pack – Haveron check)</li> <li>• Policy/Governance (Holstein – Laughner check)</li> <li>• Design (Pack – Haveron check)</li> <li>• Implementation (Pack)</li> <li>• Operations (Holstein – Pack check)</li> <li>• Maintenance (Pack)</li> <li>• Feedback (Mix – Laughner check)</li> <li>• Summary (Pack - Laughner check)</li> </ul> <p>The chair has added sections for Introduction, Applicability Matrix and Scope. Holstein has provided baseline standards and policy/governance. The other areas are still being developed.</p>	Pack
<b>Interim Meetings</b>	Based on discussions from other subcommittee meetings held this week, the Chair will schedule some informal working meetings between now and the September meeting in an effort to get the drafts complete for review.	Pack
<b>Other Topics</b>	The Chair added the contributors to the iMeet Central site – please notify the chair if there are any issues accessing the document sections in iMeet.	Pack
<b>ITEMS REPORTED OUT OF EXECUTIVE SESSION</b>	N/A	
<b>TIME OF FINAL ADJOURNMENT</b>	3:05 p.m. PST.	
<b>NEXT FACE TO FACE MEETINGS</b>	September 2022 (Nashville)	

Item no.	Notes	Action by
<p><b>FUTURE MEETING ROOM REQUIREMENTS</b></p>	<p>Room Size: 40 Projector: Yes Web Meeting: Yes Conflicts: All PSCC S, PSRC HTF55</p>	