

## PSCC Subcommittee S10 TF Meeting Minutes

Designation: S10		Name: Utility & Municipality Challenges on Analyzing and Implementing Cybersecurity Standards and Best Practices			
Meeting Location: Jacksonville Hyatt CT 8 / Hybrid		Meeting Time: 2:20 PM EST	Meeting Date: 2023/01/09	Minutes Revised: YYYY/MM/DD	Minutes Approved: [YYYY/MM/DD]
PAR Output: N/A	PAR Output: N/A	PAR Approval Date: N/A	PAR Expiration Date: N/A	Target Sponsor Ballot Date: N/A	Target Completion Date: N/A
Presiding Officer: Jeff Pack, Chair			Recorded by: Justin Turner, Vice-Chair	Draft Number: 1.2	
Attendance:					
Name		Affiliation		Attending via Phone (P) / Web (W) or Local (L) M/CM/G	
Justin Turner		GE Grid Solutions		L	M
James Fornea		Eaton		L	M
Anthony Johnson		Southern California Edison		L	G
Scott Mix		Pacific Northwest National Laboratory		L	M
James Bougie		Albireo Energy		L	M
Peiman Dadkhah		NuGrid Power Corp		W	G
Herb Falk		OTB Consulting		W	M
T W Cease				W	G
Markus Epting		S&C Electric		W	G
Mario Jardim		Schneider Electric		W	G
Dan Nordell		Xcel Energy		W	G
Jeff Pack		POWER Engineers		W	M
Tom Hofstetter		NERC		W	G
Michael Higginson		S&C Electric Company		W	G
M: Member CM: Corresponding Member G: Guest					

Item no.	Notes	Action by
<b>CALL TO ORDER</b>	Jeff Pack presided over the meeting virtually; vice-chair Justin Turner attended locally. Called to order by the chair at 2:25 PM EST	Pack
<b>INTRODUCTIONS AND QUORUM</b>	Officers were introduced.  Establishment of a quorum: 6 in attendance locally and 9 attended virtually. 6 members were present out of 11 voting members. Quorum was achieved.	Pack
<b>CHAIR'S REMARKS</b>	Justin Turner has agreed to fill the Vice-Chair position.	Pack
<b>AGENDA APPROVAL</b>	Agenda was presented. Motion by Scott Mix to approve, second by James Bougie. The agenda was presented and approved.	Pack
<b>APPROVAL OF PREVIOUS MINUTES</b>	Approval of Minutes from 09-May-2022 Motion to approve Scott Mix, James Bougie Second. None Opposed. Minutes approved.  Approval of Minutes from 12-SEP-2022 Corrections to change typo "IEA" to "IEC" in minutes, correct "Pruess" to "Preuss" Motion to approve revised minutes James Bougie, Scott Mix Second. None Opposed. Minutes approved.	Pack

Item no.	Notes	Action by
<p><b>OLD BUSINESS:</b>  <b>Publicly Available Information</b></p> <p><b>Review Status of Draft Report</b></p>	<p><u>Publicly Available Information</u></p> <p>Discussion on if we can include publicly available information in the document. Reference can be made to publicly available information, but we can't include it without approval. Need to seek out more guidance from IEEE</p> <p><u>Review of Draft Report</u>  Document is close to done.</p> <p>S10 references S9 and S9 doesn't exist yet. Issue with approving a draft of a document that references another document that doesn't exist. We can reference maturity model for now and leave S9 out but reference S9 if it is completed before S10.</p> <p>Tom agreed to review section 2.2.3 NERC CIP.</p> <p>Discussion on the lack of progress on development of C37.240. Suggest leaving C37.240 in for now as it is an existing document, but International Society of Automation (ISA) activity may replace C37.240.</p> <p>Combine 2.3.1 into section 2.2 since only one item falls under 2.3. Need to review what standards should be in section 2.</p> <p>Change 3.3.5 from Timekeeping to Time Synchronization. Use Global Navigation Satellite System (GNSS) such as Global Positioning (GPS), instead of just GPS. Mention 1588 with PTP. Discussion on the wording change on reference to the synchronizing to GPS clock, last sentence in first paragraph of 3.3.5.</p> <p>Applicability Matrix abbreviations have collisions. They do not need to be unique but would be clearer if they were unique. Do we even need the abbreviations and codes? The abbreviations and codes could be removed and just use the words.</p>	<p>Pack; attendees</p>
<p><b>NEW BUSINESS:</b>  <b>Next Steps</b></p>	<p>Next date for virtual meeting proposed January 27, 2023. May send out doodle or other communication around best date and time.</p>	<p>Pack</p>
<p><b>INTERIM MEETINGS</b></p>	<p>Interim virtual January 27, 2023, to review draft.</p>	<p>Pack</p>
<p><b>FUTURE FACE TO FACE MEETINGS</b></p>	<p>The next regularly scheduled face to face meeting will be May 8-11, 2023, in Las Vegas, NV. Exact day TBD.</p>	
<p><b>FUTURE MEETING ROOM REQUIREMENTS</b></p>	<p>Room Size: 40  Projector: Yes  Phone: Yes  Web Meeting: Yes  Conflicts: Conflicts: All PSCC S, PSRC HTF55</p>	
<p><b>ADJOURNMENT</b></p>	<p>Motion to adjourn by Justin Turner; second by James Bougie, none Opposed. Meeting adjourned at 3:27 PM EST.</p>	