



## PSCC Subcommittee WG S5 Meeting Minutes

Designation: PC37.240		Name: Extensions to Cyber Security requirements for Power System P&C, Automation Systems			
Meeting Location: Virtual		Meeting Time: 1520	Meeting Date: 2021/01/13	Minutes Revised: [YYYY/MM/DD]	Minutes Approved: 2021/05/04
PAR Output: Revised	PAR Output: Standard	PAR Approval Date: 2017/12	PAR Expiration Date: 2021/12	Target Sponsor Ballot Date: 2020/10	Target Completion Date: 2021/12
Presiding Officer: Steven Kunsman Chair, TW Cease Vice-chair			Recorded by: T W Cease	Draft Number: 1.0	

Attendance:				
Name	Affiliation	Phone (P) / Web (W) / Local (L)	M/CM/G	
Steven Kunsman	ABB	W	M	
T W Cease	Consultant	W	M	
Gayle Nelms	SEL	W	G	
Marc Lacroix	Marc Lacroix	W	M	
Chris Huntley	SEL	W	M	
Paul Myrda	EPRI	W	G	
Tom Hofstetter	NEC	W	G	
Shane Haveron	Black & Veatch	W	M	
Colin Gordon	SEL	W	G	
Nathan Wallace	Cybrical	W	M	
Dan Nordell	Xcel Energy	W	G	
Jay Anderson	ComEd	W	M	
Jalal Gohart	WSP	W	G	
Jason Allnutt	IEEE SA	W	G	
Hani Al-Yousef	Eaton	W	G	
Jason Lombarddo	S&C Electric	W	M	
Dennis Holstein	OPUS Consulting	W	M	
Samir Darbali	NRC	W	G	
James Bougie	Global Power Technologies	W	M	
Anthony Johnson	SCE	W	M	
Mario Jardim	Schneider Electric	W	M	
Didier Garratano	Schneider Electric	W	M	
Tony Bell	AMETEK	W	G	
Craig Preuss	Black & Veatch	W	M	
Rossella Mariotti-Jones	BPA	W	G	
Sakis Meliopoulos	Georgia Tech	W	G	
Charles Adewole	ERL Phase Power Technologies	W	G	
Deepak Maragal	NYPA	W	CM	
Alex Apostolov	Omicron	W	CM	
Jeff Pack	Power Engineers Inc	W	G	

M: Member  
 CM: Corresponding Member  
 G: Guest

**Minutes of meeting (continued)**

Item no.	Notes	Action by
<b>CALL TO ORDER</b>	Meeting was called to order at 1530	SK
<b>INTRODUCTIONS AND QUORUM</b>	14 of 27 members, 2 corresponding members and 14 guests present. A quorum was met.	All
<b>CHAIR'S REMARKS</b>	Meeting was opened and it was agreed that the meeting could be recorded for purposes of having accurate minutes. The recording will be deleted after the minutes are completed.	All
<b>Patent &amp; Copyright</b>	Patent and copyright slides were presented and methods to address concerns were presented.	
<b>AGENDA APPROVAL</b>	The agenda was approved	ALL
<b>APPROVAL OF PREVIOUS MINUTES</b>	Minutes from last meeting were approved.	All
<b>[AGENDA ITEM 1]</b>	Restructuring of document to the NIST Cyber Security Framework (CSF) was discussed by Craig Preuss. The proposed standard draft 6 was reviewed and Craig provided the motivation behind the new structure. The WG feedback was positive and supported the intent / need to continue using the proposed framework as the new document structure.	All
<b>[AGENDA ITEM 2]</b>	C37.240 Draft 6 of the document will be posted to iMeet.  Secure Controls Framework (SCF) - 2020.4.xlsx will be added to iMeet.  NIST CSF v1.1 to NERC CIP FINAL.xlsx will be added to Meet	Craig Preuss
<b>[AGENDA ITEM 3]</b>	WG S5 C37.240 PAR expires on 12/31/2021. The effort required to complete the standard in the new format is large and it will not be possible to complete and ballot in 2021. A motion was made to extend the PAR for 2 years with a new completion date of 12/31/2023. The WG voted with no objections to raise this motion to the PSCCC S0 Subcommittee.	SK
<b>[AGENDA ITEM 4]</b>	Next steps: It was agreed to hold monthly virtual meetings to accelerate the progress on the standard migration to the new structure. The WG will commence the first virtual meeting in the beginning of February with the task for all WG to review the C37.240 Draft D6 document.  TW to send invitation for Webex meeting (chair preference is Tuesday, Wednesday, Thursday after 2:00PM EST).	TW
<b>[AGENDA ITEM 5]</b>	WG members shall be prepared to provide feedback, agreement on the new structure and identify area of contribution (e.g. section owners / writing assignments).	ALL
<b>TIME OF FINAL ADJOURNMENT</b>	1630	
<b>NEXT FACE TO FACE MEETINGS</b>	Monthly virtual meetings will be scheduled. May PSCCC regular meeting will be required in a single session.	
<b>FUTURE MEETING ROOM REQUIREMENTS</b>	Virtual	

