Annexure - I

Report of the committee constituted to evolve a working plan for the Vice Chairs of India Council in collaboration with sections.

Mr. Ashok Jagatia and Anthony Lobo informed that within the next 15 days, they would put forward a proposal to evolve a working plan for the Vice-Chairs of India Council in collaboration with sections.

Given below are suggested activities which could be taken up by the six Vice Chairs of IC Execom

**Common expectation for all Vice Chairs**

1. Liaise and keep in touch with all Section Officers whose responsibility map with the Chair’s portfolio.

2. Check on IEEE HQ/R-10 activities and plans as well as IC plans and activities and communicate to Sections.

3. Organise IC wide or Inter Section activities like conferences

4. Ensure that there is free flow of intimations regarding events in their domain pertaining to Sections.

**Portfolio wise activities of Vice Chairs**

**Vice Chair – Student Activities**
This is a standard portfolio with given expectations, but the VC can go out of the box to ensure that students are getting value for membership, leveraging the facilities of IEEE provided.

**Vice Chair Professional Activities**
Keep well abreast of activities of related professional societies like IETE, ACM, CSI, PMI as well as other apex bodies like Mgmt Associations
Communicate with Sections on such activities
Hold parallel events, invite office bearers of related societies to IEEE events

**Vice Chair Technical Activities**
This is also standard – Conferences, competitions, workshops both at local, district, state and national level
Funding assistance if possible through IEEE Foundation, SSVR (Section support via Region)

**Vice Chair Educational Activities**
Similar to Tech and Prof
Liaise with Institutions
Accreditation and Curriculum upgradation