

IEEE Communications Society
Technical Committee on Communications Software (TCCS)
Meeting Minutes held during ICC2013
Tuesday June 12th, 2014
12:00 13:30
Sofitel Hotel, Sydney, Australia
Chaired by Abdallah Shami, TCCS Chair
Minutes by Hacène Fouchal, TCCS secretary

The agenda is:

1. Welcome and Introductions
2. Minutes of the last TC meeting (Hacene)
3. CommSoft TC Newsletter (Lei Shu, Lynda & Hacene)
4. SIG Activities (Scott Fowler)
5. TC Awards & Nomination Committee
6. P&P review
7. TC involved Journal/magazine publications
8. Other Business
9. Adjourn

1. Welcome and Introduction by the TC Chair

The Chair welcomed the attendees and they all introduced themselves briefly. The list of the TC members is enclosed at the end of the minutes.

He recalls the scope of the TC:

“Advance the state of the art in communications software and its various aspects, including services and applications. It serves as the major forum for discussion among communications software professionals in both of the communications and computer academia and industries.”

The Members in Mailing-List is 134

2. Approval of minutes from Globecom 2013 meeting in Atlanta

The approved minutes are available at the TCCS Website.

Approve the minutes: Unanimity

The chair has presented the TC and its activities:

- Website (Hacene Fouchal)
- NewsLetter (Lei Shu, Lynda & Hacene)

- SIGs coordinator (Scott Fowler), assisted by SIGs head:
- Standardization Liaison
- Smart Grid AdHoc Committee Liaison (Jaime Lloret Mauri)
- Cloud communication AdHoc Committee Liaison (Lei Shu)

3. Newsletter

Lei Shu will host the server of the newsletter.

4. Report from CommSoft SIG coordinators:

Scott Fowler has presented the SIG activities. Joel Rodrigues, and Hacène Fouchal have presented the SIG Activities about E-Health and Vehicular AdHoc Network.

For other SIGs, they will be removed if their leaders could not present any activities.

Two new SIG are proposed:

- DSN and NFV Abdallah Shami, Adlèn Ksentini
- Security in Software Communication: Jalel Benothman, Yessica Saavedra
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5. TC Awards & Nomination Committee

TC Awards committees

There are 4 categories of awards:

- Conference Best Paper Award;
- Best Paper Award;
- Distinguished Service Award;
- Career Achievement Award

The two first awards are replaced by a **Technical Achievement Award**.

The award subcommittee should be composed by at least 3 and at most 6 Commsoft TC members. The award subcommittee shall have a chair responsible for conducting the selection process. The award Subcommittee chair and members shall be indicated by TC chair and approved by the TC-COMMSOFT at the first COMMSOFT meeting after the meeting the current chair was elected.

The TC award committee is composed of: Cheng Li, Sidi Mohammed Senouci and Scott Fowler (**Approve: Unanimity**)

The nomination committee is composed of A. Shami (Chair), Lynda Mokdad, and Hacene Fouchal, Cheng Li and Zheu sheng Zhang.

6. Policies & Procedures

Active member

According to the TAC rules P&Ps (Section 7.01), to become an Active Member it is necessary to be the Ordinary Member and also to satisfy at least one of the following conditions:

1- Has attended (physically present or by teleconference or via electronic means for virtual TC meetings) at least **two** of the regularly scheduled Technical Committee on Communication Software (TC ComSoft) meetings in the last **five** TC meetings during Globecom and ICC before election;

2- Has contributed substantially to the TC activities. For instance served in last three years as an Organizing Committee Member, Advisory Board (or equivalent) representing TC SOFTCOMM for the major conferences endorsed by the Technical Committee on Communications Software, namely, IEEE Globecom Symposia, IEEE ICC Symposia.

The condition 2 should be decided by the TC officers.

Nomination process

An ad hoc nomination committee will be appointed by the committee officers to seek nominations for the vacant committee position(s). The nomination committee will be established at the committee meeting prior to the one at which elections are to be conducted. The committee will consist of at least 3 and no more than 5 members. Additional members to the nomination committee may be added from the committee membership. The nomination committee will be given a task of identifying candidates for the vacant officer position(s). The names of potential candidates must be circulated among the committee membership and officers at least **21** days prior to the committee meeting at which elections are to be conducted. All candidates must consent to their nominations and must show willingness to serve the committee, if elected. Eligible candidates for nominations for the committee officer position(s) are those who have been active members. Members of the nomination committee are not eligible to become a candidate for this election and next election. The nomination committee will be automatically dissolved after the election and installation of new committee officers.

Steering committee

A motion to remove the steering committee is proposed by Hacene Fouchal.

Vote results : Yes (8) ; Abstentate(4) ; No (0).

The commsoft TC Steering committee is removed.

7. TC involved Journal/magazine publications

-TC Symposia:

The TC is involved in the following ICC/Globecom symposia:

- Communications Software, Services and Multimedia Applications Symposium
- Next-Generation Networking Symposium
- Communication QoS, Reliability and Modelling Symposium
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Some TC members have been proposed to be chairs in next ICC and GLOBECOM. The chair has the list.

- Conferences

The TC endorses the following conference:

- SoftCOM 2014, Split, Croatia, September 18-20, 2014 (Nikola Rozic)
Chair (J. Rodrigues)

I4CS 2014, Reims, France, June 4-6, 2014

Chair (H. Fouchal) #46 submissions; 19 accepted

ICC 2013, 10-14 June, 2014, Sydney, Australia

CSSMA Symp. (A. Mellouk, L. Sun) - #78 submissions; 31 accepted

GLOBECOM 2014, Dec. 8-12, 2013, Austin, TX, USA

CSSMA Symp. (A. Argyriou & K. Yang) - #51 submissions; 18 accepted

8. Other business

9. Ajourn

Attendees

- Joel Rodrigues, U. Beira Interior, PT
- Lynda Mokdad, U. Paris 12, FR
- Hacene Fouchal, U. Reims, FR
- Jalel Ben-Othman, U. Paris 13, FR
- Scott Fowler, Linkoping U., SE
- Sidi-Mohammed Senouci, U. Bourgogne, FR
- Abdallah Shami, Western U., CA
- Jalal Almhana, CA
- Tarik Taleb, NEC, DE
- Adlen Ksentini, U. Rennes, FR
- Marwane Ayaida, U., Reims, FR
- Soumaya Charkaoui, U. Sherbroke, CA
- Abdellatif Kobbane, Mohamed V-Souissi Univ., MA
- Yessica Saavedra, Technological-Mexico, MX
- Zheu Sheng Zhang, US
- Hongchi Shi, Texas State U., US
- Cheng Li, Memorial Univ., CA
- Hichem Sedjelmessi, Univ. Bourgogne, FR