The following meeting agenda was proposed and accepted.
- Opening / Introduction
- Review / Approval of minutes of last meeting held @ Globecom 2014
- Conference updates:
  a. GLOBECOM 2016, ICC 2016
  b. Other conferences, workshops
  c. SoftCOM (flagship conference) status
- Special Interest Groups (SIG) activities
- Adjourn

Opening and introduction

On behalf of the TCS Chair (Linda Mokdad, excused), Prof. Hacène Fouchal (Vice Chair) welcomed attendees and opened meeting.

1. Introduction

All participants introduced themselves. The list of the attendees is given below:
Kandaraj Piamrat, University of Reims (France), kandaraj.piamrat@univ-reims.fr,
Marwan Ayaida, University of Reims (France), marwan.ayaida@univ-reims.fr,
Scott Fowler, Linkoping University (Sweden), scott.fowler@liu.se,
Alessandro Floris, University of Cagliari (Italy), allessandro.floris@diee.unica.it,
Virginia Pilloni, University of Cagliari (Italy), Virginia.pilloni@diee.unica.it,
Rami Langar, University of Paris 6 (France), rami.langar@lip6.fr,
Azzedine Boukerche, University of Ottawa (Canada), boukerche@site.uottawa.ca,
Robson Degrande, DIVA strategic Network (Canada), degrande@site.uottawa.ca,
Hamid Mammeri, DIVA strategic Network (Canada), mammeri@site.uottawa.ca,
Helen Zhon, SITE Ottawa (Canada), Zhon@site.uottawa.ca,
Jalel Benothing, University of Paris 13 (France), jbo@univ-paris13.fr,
Bechir Hamdaoui, Oregon S. University (USA), hamdaoui@eecs.orst.edu,
Tarik Taleb, Aalto University (Finland), talebtarik@gmail.com,
Periklis Chatìmisìos, Alexander TEI of Tressalonki (Greece), peris@it.teithe.gr,
Soumaya Cherkaoui, U. Sherbrooke (Canada), soumaya.cherkaoui@usherbrooke.ca
2. Approval of last meeting minutes
The minutes of the last meeting was presented by Hacène and approved by all the participants.

3. Report on conferences and workshops
The upcoming major events in which TCS is involved are: ICC 2016 and Globecom 2016.

TCS is co-sponsoring one symposium:
- Communications Software, Services and Multimedia Symposium. Since the precedent chair was not present, no information is available on the persons nominated by the TCS for ICC 2016 and Globecom 2016.

TCS is endorsing several others conferences.
- IEEE SoftCOM 2015, which is the flagship conference TCS. However, there is one point that needs to be clarified regarding this conference. In the last TAC meeting, it was pointed out that SoftCOM is always located in Split, which is not compliant with the ComSoc policy. Indeed, the TAC insisted on the fact that an IEEE technically sponsored conference should not be located in the same venue. Accordingly, it was decided to inform the conference general chair about this issue. If no changes would be done for the next edition of SoftCOM, the TCS will withdraw its support to this conference. Note that, no person from the organization committee was present in this meeting.
- IEEE IC4S 2015, which has been organized in Nuremberg (Germany) from the 8 to 10 July. The conference has received 35 papers, among them 16 were accepted (45% of acceptance).

4. SIG activities
Scott Fowler (Special Interest Groups coordinator is Scott Fowler) introduced the different SIG activities of the TCS. Then, Scott invited the coordination who were present in the room to detail their activities:
- Hacene Fouchal for "Communication software for Vehicular AdHoc Networks"
- Adlen Ksentini for "NFV and DSN technologies"
- Jalel Benothman for "Security in Software Communication"

It was decided
- The creation of two new SIG. One on Communication Software for Internet of Things (IoT) to be coordinated by Virginia Pilloni, and another one on Communication Software for Big Data to be coordinated by Periklis Chatimizios.
- The withdraw of the SIG on "Communications Software for Multimedia Computing and Service" coordinated by Liang Zhou, as no feedback is received about this activity since the three last meetings.

5. WebSite and the newsletter
The TC website (http://committees.comsoc.org/commsoft/) is continuously updated by the TC secretary. The current membership records contain ~70 members. Adlen encouraged TC members to visit often the website and to feel free to make comment and suggestions to improve it. Regarding the newsletter, it was decided to change the format and the content. The new newsletter will focus on scanning the literature to select and summarize publications from relevant conferences, journals and books, which are related to the TCS members interests. Adlen will be in charge of the newsletter from June 2015. The first number will be issued before Globecom 2015.

6. Other Business
No particular point added by the attendance.

7. Closing
The meeting was adjourned at 6 pm.