

IEEE Bhubaneswar Subsection

Minutes of the 30th EC Meeting

Date and Time: 27.05.2023 (Saturday), 3:30 PM

Venue: C V Raman Global University, Bhubaneswar

The meeting was chaired by Prof. S. R. Samantaray, Chair, IEEE Bhubaneswar Subsection. The meeting was attended by the following members:

EC Members

Prof. S. R. Samantaray
Dr. D. P. Dogra
Prof. P. K. Biswal
Prof. G. Panda
Prof. S. Chakravarty
Dr. U Subudhi
Dr. Ranjeeta Patel
Dr. Bharati Mishra
Prof. C. Panigrahi
Prof. Niranjan Ray
Prof. C. N. Bhende
Prof. P. K. Patnaik
Prof. P. Kanungo
Dr. Sudhakar Sahu

The proceeding of the meeting continued as per the agenda items and the following decisions were made on each item:

1. **Welcome Address by Chair:** The Chair congratulated and welcomed all the EC members and congratulated all the members who elevated to higher grades and encouraged other members eligible for higher grades to submit the applications.
2. **Approval of MoM of 29th EC Meeting:** The Secretary presented the MoM of 29th EC meeting to the members and the same has been approved.
3. **WIE Update:** Dr. Subudhi updated the activities of WIE. The funding of WIE was discussed. The Chair proposed to use Subsection account if there is delay in opening WIE account. WIE chair to initiate the fund application.
4. **Chapter Bank Account:** The EC discussed on opening bank account of all chapters using Subsection PAN and a letter from Subsection chair. The society chapters are advised to open an account in CANARA bank by 1st week of June 2023. Signatories of the bank account will be decided by the respective EC of the chapter.

5. **Chapter Updates:** Chapter chairs have been requested to expedite the chapter-level activities. All society chapters should communicate to the Subsection about the activities and plan for quality activities.
6. **Section Petition:** The Chair pointed out that the section petition is pending and it needs to be reviewed and re-sibmitted. At present approximately 1200 members are with the subsection. Thus, EC discussed on filing for medium sized section or enhance the membership count to be eligible for full section.
7. **Students Activities:** Membership drive for the students should be improved. Chair also mentioned that Students' activities need to be expedited. A student chapter at Trident institute was inaugurated by the chair. Trident institute started activities and opened one student society chapter. KIIT got four students society chapters.
8. **Website Update:** The website related activities will be done by Dr. Bharati Mishra.
9. **Industry Relations:** Request letters from the industry chair should be sent to the industries for active participation. Dr. P. K. Patnaik mentioned that from June 2023 onwards, more industry-related activities will be conducted. It was also discussed to bring speakers from industry and other institutions. The talks can be offline as well as online. EC also proposed to arrange talks on theme-based topics. It was proposed to conduct 2 events in each month. A colander of events may be prepared.
10. **Conference Applications:** Following conference applications were discussed and the EC took decisions as follows:
 - AESPC 2023 was approved with technical co-sponsorship from Computer and Communication Joint Societies Chapter.
 - MAMI 2023 from CVRGU was approved to be organized during 15-16 December 2023 with technical co-sponsorship from Computer and Communication Joint Societies Chapter.
 - IC-CGU was approved for March 2024 with technical co-sponsorship from Computer and Communication Joint Societies Chapter or CE society chapter.
 - ESIC 2024 was approved for 2nd week of Feb 2024 with technical co-sponsorship from CE society chapter.
 - EC also approved the technical co-sponsorship for 2nd IEEE International Conference on Industrial Electronics: Developments & Applications (ICIDeA-2023)" in association with the IEEE Student Branch, NIT Manipur from 29th - 30th Sep. 2023 to be conducted in HYBRID mode.

It was discussed that all conference applications should be attached with one society chapter for technical co-sponsorship. During submission of the conference application to Kolkata section, a copy should be sent to Subsection.

11. **Newsletter:** EC discussed on releasing the newsletter more frequently. It was reported in the EC about the release of the newsletter.

The meeting was ended with thanks to the chair and a photo session.