

Minutes of the meeting
IEEE Bhubaneswar Sub-Section Executive Council

Date: 31.03.2018 (9TH EC Meeting)

Venue: IGIT Sranga, Denkanal, Odisha

The meeting was chaired by Prof G Panda, Chair, IEEE Bhubaneswar sub-section. The meeting was attended by the following members.

Chair: Prof G Panda (IIT BBSR)
Vice-Chair: Prof A K Tripathy
Secretary: Dr S R Samantaray (IIT BBSR)

Members:

Prof Ajit Kumar Panda- NIST Berhampur
Prof L N Tripathy- IGIT saranga
Dr Sujata Chakravarty- OEC BBSR
Dr Ankit Dave

Special Invitees- Prof Bibhu Prasad Panigrahi

Dr Rabindra Behera
Dr Urmila Bhanja
Dr Umakanta Mahanta

The proceeding of the meeting continued as per the agenda and following decisions are made on each item.

1. Membership Drive

1. Dr Ram Prasad Panda will be the coordinator for membership drive. He will arrange meetings in various institutes and organizations wherever necessary for membership drive.
2. The details of the membership status to be collected from each institute and organization in Odisha. The EC members of respective institute will be contacted by Dr Panda to get the data.
3. Women Faculty members and students may contact Dr Sujata Chakravarty for membership drive and other WIE activities. The EC Members are requested to extend their support to make it happen.

2. Enhancing Activities:

1. IGIT Saranga and SOA University will organize conferences around December 2018-March 2019. Coordination to be made between two programs (Dr L N Triptahy will coordinate with Prof P K Dash for the same).
2. To invite speakers to various institutes / organizations who are visiting Odisha. The same has to be coordinated within EC members when someone visits the respective institutes to fix a program at other institutions / organizations.
3. Distinguished Lectures to be organized time to time. Prof Panda will initiate talks by some eminent speakers soon.
4. PES Day on April 22nd will be celebrated by inviting a speaker in PES domain.
5. Women in Engineering (WIE) activities will be activated in different institutes. The E members from different institutes to help Dr Sujata for coordinating the same.
6. The conference application made by Prof Sanjib Panda of NUS Singapore for IEEE ICSET-2018 scheduled to be held at KIIT Bhubaneswar has been approved.
7. One panel of experts for reviewing conference papers will be set and the members will be drawn during the review process of any IEEE Technically sponsored conference.

3. Student Activities:

1. IGIT Saranga will file petition for student Communication chapter and student PES chapter soon.
2. IIT Bhubaneswar will file petition to open student PES chapter soon.
3. Chair student activities (Mr Ankit Dave) will ask quarterly report on the activities conducted in various student branches and student society chapters.
4. WIE student chapters will be initiated at IIT Bhubaneswar and IGIT Sraanga soon

4. Other Society Chapters:

Communication society chapter at the sub-section level will be initiated by Prof G Panda and Dr Priyadarshi Kanungo.

5. IEEE Website:

Dr D P Dogra is looking at developing the website for the sub-section. He has got the credentials for the same and the website will be updated soon.

6. Newsletter:

Second Edition of the newsletter will be published in the first week of May 2018. Ms Umamani Subudhi, IIT Bhubaneswar and Dr Pradyumna Tripathy, SIT Bhubaneswar will be part of the newsletter team along with Dr Sujata Cakravarty.

The meeting ended with thanks to the chair