

### PRESENTS

## **IEEE vTools**

#### **Tutorials Topic**: File a Report for an Existing Event – Recent Events tab

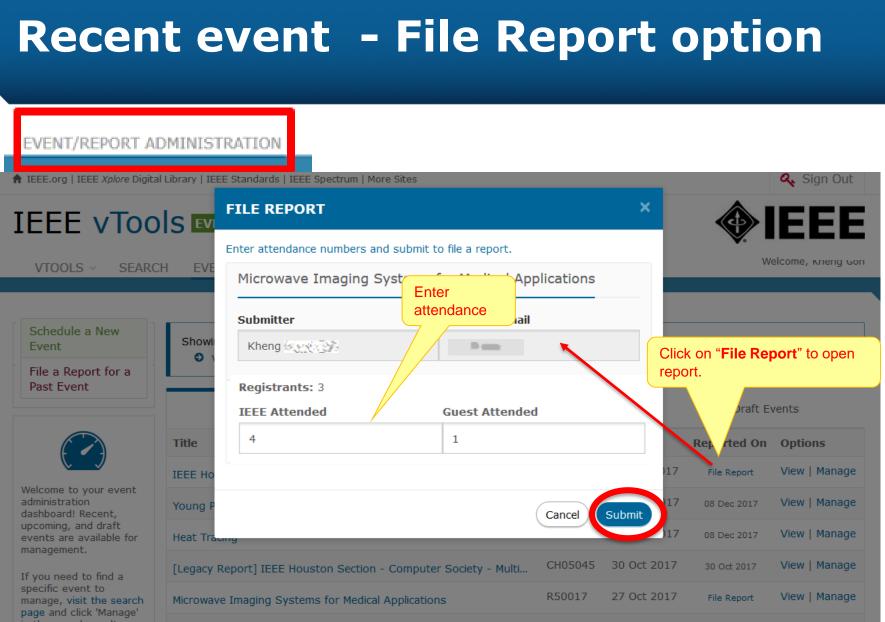


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#### Event/Report Administration options

- Recent Events
  - 'File Report' option



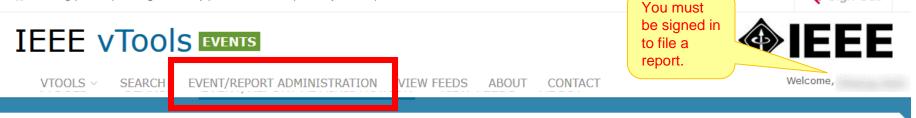




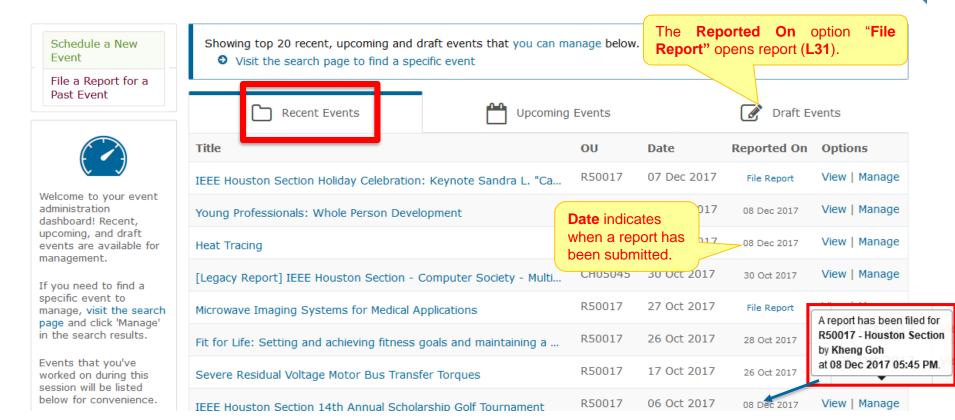
Recent Event – File Report				
EVENT/REPORT ADMI	NISTRATION	_		
♠ IEEE.org   IEEE Xplore Digital	FILE REPORT	×	🔍 Sign Out	
IEEE VTOO	Microwave Imaging Systems for Medical Applications		EEE elcome,	
Schedule a New Event File a Report for a Past Event				
	Report filed!	Draft Events		
	A report has been filed for	rted On	Options	
	by by a section	Report	View   Manage	
Welcome to your event administration dashboard! Recent,	at 08 Dec 2017 06:19 PM.	ec 2017	View   Manage	
upcoming, and draft events are available for management.	Click here to visit the Event Dashboard for this event or this page will automatically reload.	ec 2017	View   Manage	
If you need to find a specific event to	[Legacy Report] IEEE Houston Section - Computer Society - Multi Choso45 50 Oct 2017	30 Oct 2017	View   Manage	
manage, visit the search page and click 'Manage' in the search results	<b>Note -</b> you may <b>edit</b> the event and report up to 7 days from the submission date.	File Report	View   Manage	
4	If you need help, send email to <u>I31-help@ieee.org</u> for assistance.			

## **Recent Events - Report Information**

↑ IEEE.org | IEEE *Xplore* Digital Library | IEEE Standards | IEEE Spectrum | More Sites



**Q**, Sign Out



## Thank you!

# IEEE vTools

#### End of the tutorial

Thank you for viewing the tutorial. Please remember to visit vTools' site (<u>http://vtools.ieee.org</u>) to learn more about our projects. If you have any questions regarding <u>vTools.Events</u>, please email us at: <u>vtools@ieee.org</u>.

Thank you!

