Albuquerque Section IEEE Meeting

- Time and Date: 11:30AM, Tuesday November 4, 2020
- Meeting Place: WebEx
- Members in Attendance (12):
  - Jason Neely – Chair
  - Lee Rashkin – Vice Chair
  - Gilberto Zamora - Treasurer
  - Lee Gill – Secretary
  - Khandakar Nusrat Islam – Student Member
  - Judy Brewer – Student Member
- Chair – Jason N.
  - Open the meeting
  - Announcements
- Secretary – Lee G.
  - Last meeting minutes were reviewed, amended and then accepted
  - Outstanding action items were reviewed
- Discussion:
  - Treasurer Financial Status Report – Gilberto
    - October ending balance was discussed
    - Interest earned and checks paid have been discussed
    - November current balance was discussed
    - Interest earned and checks paid have been discussed
    - Expected expenses have been discussed
    - Pending Transactions and proposal for FY 2020 have been discussed
    - Proposal for FY2020
      - IEEE UNM Student Branch proposal accepted
      - Looking for more funding opportunities
      - Proposal forms are available on the IEEE website
- UNM Funding Request – Judy B.
  - Game nights
  - Prize scale by number of participants
    - $30 limit for gift cards, 3 $10 gift cards
  - IEEE section requested some pictures of the events
  - Encouraged submitting proposals for other activities
- Public Lecture Series – Mike J.
  - Virtual presentations only
  - About a dozen of participants for each talk
- Life Members – Mike J.
  - Got the form to submit and receipt from Jackie E.
  - Reimbursement was received.
  - Contacted with other potential speakers from Spaceport America
  - Need to make decisions by February 2021
- 2021 Awards Banquet speaker
Mike J. confirmed with Spaceport America that in the event Mr Hicks could not speak in May, another senior member of the SA team would be able to participate.

- **WIE – Nusrat**
  - Became familiar with IEEE vTools
  - Exchanged emails with Jackie and received useful information
  - Speaker identified and working on scheduling
    - Emily Schrock
  - Potentially give 2-3 weeks notice and 2 weeks after Thanksgiving and early December
    - Finals week in early December
    - Good idea to push it to early/mid January
    - January 14, 2021 is a candidate date
  - Is reporting on events necessary to WIE?
    - Short meetings can count towards events
  - Any gifts to attract new speakers
  - Contact Judy B. to invite IEEE students

- **UNM Student Branch – Judy B.**
  - General meeting on Nov 13th
    - 4-5 PM
  - 2nd virtual gaming night Nov 21st
  - Feedback from IEEExtreme
    - Students might be interested in prepping for IEEExtreme
    - Going to have events where students come together to program
    - Doing the best they can do keep the students/participants engaged
  - General meeting Oct 2nd
    - Student mentorship program kick-off
    - IEEExtreme
      - 24 Hours of competitive programming
      - Will make generic email scripts
      - First game night with potential prizes will be Oct 10th
      - IEEE ABQ section could sponsor the budget for the prizes
      - Looking for volunteers (proctors) to monitor the virtual event competition.

- **Officer Election – Jason N.**
  - Reconsider changing officer election process to make the nomination pool more diverse and competitive
  - Whether the officer position should be open to anyone in the section