

IEEE Winnipeg Section Virtual Meeting Minutes – April 21, 2021

Virtual Meeting (Zoom) 5:30 PM CDT

Attendance: Dave Kemp (DK), Jolene Kozak (JK), Ian Jeffrey (IJ), Dean Weiten (DW), Hannah Fogel (HF), Mario Phaneuf (MP), Phillip Ferguson (PF), Arunprasanth Sakthivel (AS)

Regrets: Adam Brown (AB), Nariman Sepehri (NS), Witold Kinsner (WK), Dustin Isleifson (DI), Blake Podaima (BP)

CALLED TO ORDER at 17:30

1. Approval of the agenda – selection of secretary
 - a. JK agreed to take minutes of this meeting.
2. **Approval of the minutes of the previous meeting (PF/JK):**
 - a. Need to correct spelling of Ian Jeffrey's last name
3. Chair Report (DW)
 - a. AGM moved to mid-May.
 - b. Dean will be chair until then.
4. Vice Chair Report (PF)
 - a. Want to bring more opportunities to reach out to K-12 students.
 - b. Looking at proposal from Manitoba Association of Physics Teachers for STEM activities on lunar exploration.
 - c. Would like to provide funds and volunteers to help.
 - d. **Moved that IEEE Winnipeg Section provide a one time, non-refundable grant of \$2000 towards the Manitoba Lunar and Planetary STEM Network (MLaPS) initiative (DK/IJ), carried.**
 - e. Ian seconds.
5. Treasurer Report (MP)
 - a. Our section is getting audited for the year.
 - i. Documents have been collected and sent to be audited through IEEE.
 - b. Winnipeg IEEE Capstone Awards
 - i. Ted Glass Award – G13 - \$500 total, split among the group members
 - ii. IEEE Winnipeg Section Awards: 1st (G01 - \$400 total), 2nd (G02 - \$300 total), 3rd (G10 - \$200 total)
 - iii. We set up an endowment fund to fund our awards.
 - iv. Mario will make arrangement for payout and get our account reimbursed through the endowment foundation.
6. Secretary Report (Adam Brown not present)
 - a. No report.
7. IEEE Vice-President of Education Update (Witold Kinsner not present)
 - a. No report.
8. IEEE Canadian Foundation Report (Dave Kemp)
 - a. Reach out to the ICF website for information about how to obtain funds for McNaughton Center upgrades/startup funds.
9. Membership Development Update (Nariman Sepheri not present)
 - a. No report.
10. Chapter and Affinity Group Reports
 - a. Communications (Pradeepa Yahampath not present)
 - i. No report.
 - b. Computer and Computational Intelligence (Ian Jeffrey)
 - i. No report
 - c. EMBS (VACANT)

- d. PES (Akbo not present)
 - i. No Report
- e. Waves (Puyan Mojabi not present)
 - i. No Report
- f. RobConIM (Nariman Sepehri not present)
 - i. No Report
- g. GRSS-AESS (Dustin Isleifson not present)
 - i. No activities to report.
 - ii. Dustin advised about ANTEM:
 - I. Conference planning continues to be underway
 - II. We extended the paper submission deadline to May 15th
 - III. We now have three plenary speakers booked (please see website for additional details)
- h. YP (Jolene Kozak)
 - i. New webmaster for the YP Winnipeg Website
 - ii. YP will be giving our capstone award (\$750) to G01.
- i. Life Members (Dave Kemp)
 - i. Next virtual meeting Thursday, April 29 12:00pm-1:30pm, Future of Autonomous vehicles.
- j. WIE (Hannah Fogel)
 - i. Virtual networking event planned for next week with female engineering across Canada and panel (collaborating with other WIE groups)
- k. TISP (Witold Kinsner not present)
 - i. No update.
- l. Newsletter (VACANT)
- m. Webmaster (Kevin Brown not present)
- 11. Reports from student branches
 - a. University of Manitoba (Aislinn Livingston not present)
 - i. No report
 - b. Lakehead University (Yash Gupta not present)
 - i. No report
 - c. Assiniboine College (Vacant)
 - i. No Report
 - d. Red River College (Stephany Thach not present)
 - i. No Report
 - e. IAS Student Branch (Sara Mantach not present)
 - i. No Report
- 12. New business
 - a. Need to document details of the Winnipeg IEEE Capstone Awards (amounts, requirements, and the fact that the Ted Glass Award cannot be receive along with the other IEEE award).
 - b. Dave Kemp to reach out the Ted Glass family to see if they want to change the Ted Glass to the top IEEE Capstone Award (and then have the 2nd, 3rd, 4th awards).
 - c. New member Arunprasanth looking for a committee to serve on. Also interested in the Newsletter position.
- 13. Late change – **due to the AGM on May 18th, the next executive meeting shall be on June 16th.**

ADJOURNED (IJ/MP) at 18:30

Attachments: None.