

## IEEE Winnipeg Section Meeting Minutes – August 20, 2020

Virtual Meeting (Zoom) 5:30 PM CDT

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**Attendance:** Trevor Brown (TB), Dean Weiten (DW), Ian Jeffrey (IJ), Mario Phaneuf (MP), Phil Ferguson (PF), Adam Brown (AB), Hannah Fogel (HF), Witold Kinsner (WK), Dustin Isleifson (DI), Aislinn Livingston (AL), Jagannath Wijekoon (JW), Kevin Brown (KB), Naeimeh Najafizadeh (NN), Rashmi Boragolla (RB)

**Regrets:** Chris Henry

### CALLED TO ORDER at 17:31

1. Approval of the agenda (WK/PF) Carried
2. Approval of the minutes of the previous meeting (TB/DI) Carried
3. Chair Report (DW)
  - a. Canada West Cybersecurity Virtual Summit (July 15 & 16)
    - i. Some exposure for IEEE Winnipeg
    - ii. If we are going to do it next year, we should to have a meeting in advance to discuss volunteer commitments
4. Vice Chair Report (PF)
  - a. Planning for WiSEE 2022 (Oct. 2022) is moving forward, although slowed down due to pandemic
    - i. Expecting 250-300 participants
  - b. CSA Lunar exploration program, both PF and DI are working on proposals for developing instrumentation
  - c. Canadian and Aeronautics Space Journal was dormant for a time, but PF is the new editor-in-chief
    - i. Looking to publish first 'restart' issue later this year alongside a virtual conference session
    - ii. CASI ASTRO 2021 is going forward, papers will be included in a future issue of CASJ
  - d. CSA Science Advisor Sarah Gallagher reached out to PF, PF is now on committee to integrate academia and CSA
  - e. PF is also serving on committee for search for next UM Eng. Dean, three candidates will be giving virtual presentations which are open to the public
5. Treasurer Report (MP)
  - a. MP doesn't have access to TD account because we are closing it
    - i. Capstone awards have been paid out, Chai Narendra is now closing the TD account
  - b. Section Congress was cancelled
    - i. Three individuals were refunded already, still need to check with Dave Kemp regarding his refund
  - c. Once TD account is closed, we will only have IEEE CB account, but it does not have e-transfer
    - i. Can do wire transfer or cheques instead

- ii. DW: Can we reach out to IEEE Canada to ask for e-transfer capabilities?
      - I. MP will contact them
- 6. Secretary Report (TB)
  - a. Will not be able to continue as interim Secretary beyond this meeting, will deliver electronic Section records to DW
- 7. IEEE Vice-President of Education Update (WK)
  - a. Thanks to TB for his time and efforts as Secretary
  - b. Education has been moved to the top priority of strategic planning for IEEE
    - i. Focusing on 'lifelong learning'
    - ii. Focusing on three areas: AI, IoT, and smart grids
  - c. Introducing the IEEE Learning Network (ILN)
  - d. IEEE DataPort is a central repository for data
    - i. Government agencies require data from published papers be available and linked to paper (for publicly funded research)
  - e. IEEE Xtreme 14.0 will be held this year in late October
  - f. Working on creating a Chapter of IEEE Eta-Kappa-Nu in Winnipeg
- 8. IEEE Canadian Foundation Report (Not in attendance)
  - a. WK: ICF will always welcome donations, helps fund IEEE McNaughton Learning Centres
- 9. Membership Development Update (Naeimeh)
  - a. Contacted IJ and DS, DS gave guidelines on how to start
  - b. NF has access to OU analytics, can get list of active, inactive members, etc.
  - c. DS recommended focusing on senior member (SM) elevations
  - d. Will attend meeting with WIE tomorrow
  - e. Will have a list of people eligible for SM elevation for next meeting
- 10. Chapter and Affinity Group Reports
  - a. Communications (Not in attendance)
  - b. Computer and Computational Intelligence (CH sent regrets)
  - c. EMBS (VACANT)
  - d. PES (Not in attendance)
  - e. Waves (Not in attendance)
  - f. RobConIM (Not in attendance)
  - g. GRSS-AESS (Dustin)
    - i. IGARSS conference moving online
      - I. Online technical talks, online fireside chats—can we bring these ideas to IEEE Winnipeg?
    - ii. AESS has agreed to be a technical sponsor for ANTEM 2021
    - iii. WK is willing to help with remote DL talks, etc.
  - h. YP (AB)
    - i. Held the YP BBQ, handed out Capstone awards
      - I. Followed distancing guidelines, restrictions on attendance
      - II. Were planning on using YP Canada funding, but this year YP Canada has frozen funds for in-person events
      - III. Would like support for \$300 award, \$102.50 food and beverage expenses (no entrance fees)

- IV. Motion: IEEE Winnipeg to provide YP Canada with \$402.50 to cover BBQ costs (AB/WK) Carried
      - ii. YP Canada is providing funding for online events, just not in-person events
        - I. AB thinking of starting a YP podcast, virtual interviews
      - iii. WK: YP could help young professionals with entrepreneurship in Winnipeg
    - i. Life Members (Not in attendance)
    - j. WIE (HF)
      - i. Hosting first virtual 'happy-hour' event tomorrow
      - ii. Any ideas for future events?
        - I. WIE could collaborate with YP to create podcast/interview series with local guests
        - II. WK could help connect WIE with other groups from South America, Colombia, California, etc.
        - III. WK: Could also connect with Thunder Bay and other student branches
    - k. TISP (WK)
      - i. Verna Kirkness Research Discovery Week was cancelled for this year, still planning for next year
      - ii. Space camps were also cancelled
      - iii. TISP will be changing its name
    - l. Newsletter (VACANT)
    - m. Webmaster (KB)
      - i. No updates
11. Reports from student branch chairs
  - a. University of Manitoba (AL)
    - i. Planning on either a LaTeX or Git online workshop in the fall
    - ii. Hoping for one AMA talk
    - iii. Waiting to hear more from U of M about access to labs
    - iv. WK will connect with AL offline
  - b. Lakehead University (Not in attendance)
    - i. WK: A former U of M graduate student became a professor at Lakehead, will reach out to her
  - c. Assiniboine College (Not in attendance)
  - d. Red River College (Not in attendance)
  - e. IAS Student Branch (JW)
    - i. Was planning soldering workshops, will have to cancel
    - ii. Will think about planning alternative events
12. New business
  - a. Budgets
    - i. Please submit budget forms with funding requests for approval by next meeting
      - I. Budget estimates will be challenging with the pandemic, please still make best guess
      - II. We will still likely be able to accommodate additional requests throughout the year
  - b. IJ: Are DL programs still running? WK: Yes
    - i. IJ: We should attempt to host a DL as soon as possible, no real cost to the Section/Chapter
    - ii. WK: One talk per month would be ideal
    - iii. WK: There is a central list of DLs for each Society, then can book them online

- iv. IJ will help AB with the process of finding a DL
- c. Discussion of recommendations from Section Congress
  - i. See document of 10 recommendations sent out by DW, if you have any thoughts/opinions please email DW
- d. DW will be out-of-province for work for 3-6 months, will continue Chair's duties remotely

**ADJOURNED (WK) at 18:44**