

IEEE Winnipeg Section Meeting Minutes – November 19, 2018

University of Manitoba Engineering and Information Technology Complex – E2-351, Winnipeg, Manitoba, Canada, 5:30 PM

Attendance: Ian Jeffrey (IJ), Trevor Brown (TB), Blake Podaima (BP), Martin Rickey (MR), Phil Ferguson (PF), Puyan Mojabi (PM), Radwa Abdalaal (RA), Harshani Konara

Regrets: Nuwan Perera, Nasim Abdollahi, Keeley Edwards

CALLED TO ORDER at 17:30

1. Approval of the agenda (MR/PM) Carried
2. Approval of the minutes of the Oct. meeting (PF/MR) Carried
3. Acting Chair Report (IJ)
 - a. We are supporting WEC 2019 by purchasing a booth for \$500 that will be run by UMIEEE
 - b. Update on inactive Chapters/Groups
 - YP is becoming active with the new group of volunteers, not an issue
 - RobConIM had zero reported events in 2018
 - i. They are active, but need to report the events
 - ii. IJ followed up with Nariman
 - EduManCom
 - i. Ken Ferens will not be continuing as the Chair in 2019, position should now be considered vacant
 - ii. We need to find someone to take over, or could consider closing the group
 - iii. IJ will check with Ken if someone could manage the IEEE side of things
 - iv. PM suggests contacting Marcia Friesen about finding a potential volunteer
 - a. IJ will follow up
 - c. Engineering Institute of Canada awards
 - Applications were due by Nov. 15
 - i. IJ will keep in mind for next year
 - d. IEEE Canada Awards
 - Applications are due by Nov. 30
 - Contact IJ about potential nominations
 - e. Memorial for Dr. Prabha Kundur will be held on Nov. 27
 - An eNotice has been sent out with details and registration information
4. Treasurer Report (NP sent regrets)
5. Secretary Report (TB)
 - a. Nothing to report
6. IEEE Canada Past-President Update (Not in attendance)
7. IEEE Canadian Foundation Report (Not in attendance)

8. Membership Development Update (Not in attendance)
9. Chapter and Affinity Group Reports
 - a. Communications (Not in attendance)
 - Will need a replacement for Jun Cai in 2019
 - b. Computer and Computational Intelligence (IJ)
 - ~9 teams competed in IEEEExtreme on October 19-20
 - i. The event was sponsored by the ECE Dept., Faculty of Eng., and the IEEE Winnipeg Section
 - ii. IJ will be reimbursed for expenses
 - Chris Henry will be giving a technical talk on Dec. 4
 - Chris Henry also delivered another talk in October at a data science meetup event on machine learning
 - c. EMBS (Not in attendance)
 - d. EduManCom (Not in attendance)
 - Chair position is now vacant, see Acting Chair's report
 - e. PES (Not in attendance)
 - f. Waves (PM)
 - Upcoming talk on Dec. 11 by Dr. Joe LoVetri on Electromagnetic and Acoustic Imaging
 - Waves applies for external funding every year, money is sent to the Section
 - i. Waves still needs to receive \$200 for 2017 and \$200 for 2018
 - g. RobConIM (Not in attendance)
 - h. GRSS-AES (Not in attendance)
 - i. YP (Not in attendance)
 - j. Life Members (Dave Kemp sent regrets)
 - k. WIE (RA)
 - Held a collaborative event with GRSS-AES on Nov. 9 with a speaker from Magellan Aerospace, 38 attendees
 - i. Motion: To provide ~\$61.00 to cover refreshments for the event (RA/MR) Passed.
 - a. RA will send receipts to Nuwan for reimbursement
 - ii. PF: Two aerospace events were at the same time, how can this be avoided in the future?
 - a. There isn't an easy way to avoid scheduling conflicts, but we will think about it
 - WIE is interested in forming an Industrial Applications Society Student Chapter
 - i. Would allow students to apply for society awards, student groups also get funding from U of M
 - ii. PM: Could form a full Chapter (not student) – more resources, but would take about one year
 - iii. RA will look into eligibility and requirements for forming a Student Chapter or a full Chapter
 - l. TISP (Vacant)
 - m. Newsletter (Vacant)
 - n. Webmaster (Not in attendance)
10. Reports from student branch chairs
 - a. University of Manitoba (MR)
 - Endowment fund application submitted

- Working with ICF to plan a “Let’s Talk Science” outreach event
 - b. Lakehead University (Not in attendance)
 - c. Assiniboine College (Not in attendance)
 - d. Red River College (Not in attendance)
11. New business
- a. 2019 AGM Planning
 - A date will be secured before the next meeting
 - b. Financial Review Committee
 - Meeting this Wednesday at 5:30 pm
 - c. ManitobaSat
 - PF is the principal investigator for the ManitobaSat project
 - Want to launch a Manitoba-wide competition to name the satellite, can IEEE help?
 - We can push out a section-wide notice, UMIEEE could advertise
 - UMES has an outreach program, PF should follow up with them

ADJOURNED at 18:16