

## IEEE Winnipeg Section Meeting Minutes – May 15, 2018

University of Manitoba Engineering and Information Technology Complex – E2-351, Winnipeg, Manitoba, Canada, 5:30 PM

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**Attendance:** Steven Howell (SH), Ian Jeffrey (IJ), Trevor Brown (TB), Nasim Abdollahi (NA), Chris Henry (CH), Keeley Edwards (KE), Jolene Kozak (JK), Radwa Abdalaal (RA)

**Regrets:** Dave Kemp, Dario Schor, Nuwan Perera

### CALLED TO ORDER at 17:34

1. Approval of the agenda (IJ/KE) Carried
2. Approval of the minutes of the April meeting (IJ/NA) Carried
3. Chair Report (SH)
  - a. SH attended the IEEE Canada spring board meeting
    - Discussed the successes of the WIE affinity group, challenges of finding volunteers (for YP in particular)
    - There will be a volunteering training program available for anyone who is interested
      - i. 1<sup>st</sup> session is free, further training needs approval from the Section executive
  - b. SH won't be able to attend the fall meeting, someone else will need to represent the Section
4. Vice-Chair Report (IJ)
  - a. Witold Kinsner, Phil Ferguson, Dustin Isleifson, and IJ are in talks with ArcticNet, discussing potential collaboration with IEEE
    - There could be opportunities for students
  - b. IJ still trying to organize a local programming competition
  - c. IEEE Canada Newsletter is looking for a webmaster
5. Treasurer Report (Nuwan Perera sent regrets)
6. Secretary Report (TB)
  - a. Updates from Dave Kemp:
    - Life Members continue to hold monthly meetings
    - Next ICF grant application deadline is August 15
  - b. Updates from Dario Schor:
    - IEEE main website is being updated
      - i. Senior Member applicants will not be able to see their application status for 2-4 weeks
      - ii. SAMIEEE is being shut down on May 25, will be replaced by OU Analytics
7. IEEE Canada President Update (Not in attendance)
8. IEEE Canadian Foundation Report (Dave Kemp sent regrets)
  - a. See Secretary's report

9. Membership Development Update (Dario Schor sent regrets)
  - a. See Secretary's report
  
10. Chapter and Affinity Group Reports
  - a. Communications (Not in attendance)
  - b. Computer and Computational Intelligence (CH)
    - Trying to organize a DVP talk for July
      - i. Funded by the NSF (US), not allowed to receive our funds
      - ii. Still waiting for approval
      - iii. IJ: Maybe consider rescheduling to September for better attendance
  - c. EMBS (Not in attendance)
    - We need to reach out and see how we can help
  - d. EduManCom (Not in attendance)
  - e. PES (Not in attendance)
  - f. Waves (Not in attendance)
  - g. RobConIM (Not in attendance)
  - h. GRSS-AES (DS sent regrets)
  - i. YP (KE)
    - Still trying to find volunteers
      - i. 4 or 5 people have tentatively committed
    - Will try to organize a YP BBQ for July
    - Motion: To approve same amount of funding for the BBQ as last year (IJ/TB) Passed
  - j. Life Members (Dave Kemp sent regrets)
  - k. WIE (NA)
    - Held a technical seminar on May 11, including a networking event after
      - i. Speaker was from Civil Engineering
      - ii. 30 people attended
      - iii. Applying to UMGSA for funds to cover the expenses (less than \$100)
      - iv. Motion: To cover the expenses if UMGSA doesn't (IJ/KE) Passed
    - Planning two summer activities and outreach events for the fall
  - l. TISP (Not in attendance)
  - m. Newsletter (Not in attendance)
    - Position is now considered vacant
  - n. Webmaster (Not in attendance)
  
11. Reports from student branch chairs
  - a. University of Manitoba (JK)
    - Nothing to report
  - b. Lakehead University (Not in attendance)
  - c. Assiniboine College (Not in attendance)
  - d. Red River College (Not in attendance)
  
12. New business
  - a. High Performance Computing Workshop
    - CH, IJ, and others from RRC, U of M, and U of W are organizing a workshop for June 21, 2018
    - Free for students
    - Have secured \$500 from the U of M Faculty of Engineering

- i. Looking for \$2000 from U of W, additional funds from RRC
- Asking for \$500 to support the free lunch for students
  - i. Dario Schor is in support
  - ii. CCI Chapter should have an operating budget, but this should be for smaller expenses
  - iii. The workshop is not-for-profit
  - iv. IEEE can sponsor the student lunches and have a student booth
  - v. Motion: To sponsor the event with \$500 to reduce the student registration cost (CH/KE) Passed
    - a. Student lunch will be sponsored by IEEE
    - b. Student branch will have a booth at the workshop

**ADJOURNED at 18:16**