

IEEE Winnipeg Section Meeting Minutes – March 20, 2018

University of Manitoba Engineering and Information Technology Complex – E2-350, Winnipeg, Manitoba, Canada, 5:30 PM

Attendance: Trevor Brown (TB), Ian Jeffrey (IJ), Steven Howell (SH), Dario Schor (DS), Chaitanya Narendra (CN), Alex Poersch (AP), Blake Podaima (BP), David Swatek (DSw)

Regrets: Nuwan Perera, Witold Kinsner, Chris Henry

CALLED TO ORDER at 17:34

1. Approval of the agenda (IJ/DS) Carried
2. Approval of the minutes of the February meeting (IJ/DS) Carried
3. Chair Report (SH)
 - a. Submissions for the Section rebate were completed on time
 - b. Nuwan submitted the financial reports
 - c. IEEE Canada Spring Board Meeting will take place the weekend of April 21st
 - Send challenges/issues to SH for the report
 - d. The Executive voted over e-mail to financially support the Robot Games in the amount of \$500 (as in previous years)
4. Vice-Chair Report (IJ)
 - a. Capstone awards will be presented April 5th
 - b. Puyan Mojabi has been receiving T3 tax forms for the TD accounts (dormant)
 - Will change the account contact information when Nuwan returns
 - SH: Maybe we can get mail sent to the University, or a P.O. Box instead
5. Treasurer Report (NP sent regrets)
6. Secretary Report (TB)
 - Nothing to report
7. IEEE Canada President Update (WK sent regrets)
8. IEEE Canadian Foundation Report (Not in attendance)
9. Membership Development Update (DS)
 - a. Three new Senior Members have been elevated in the last few days
10. Chapter and Affinity Group Reports
 - a. Communications (Not in attendance)
 - b. Computer and Computational Intelligence (IJ)
 - Looking into bringing someone from the DVP (North Dakota)
 - In discussions about setting up a weekly/monthly programming competition
 - i. Potentially with the Computer Science department
 - c. EMBS (Not in attendance)

- d. EduManCom (Not in attendance)
 - e. PES (Not in attendance)
 - f. Waves (CN)
 - No updates
 - g. RobConIM (Not in attendance)
 - h. GRSS-AES (Not in attendance)
 - i. YP (Not in attendance)
 - Keeley Edwards will be taking over the Chair position once she graduates this spring
 - j. Life Members (Not in attendance)
 - k. WIE (Not in attendance)
 - l. TISP (Not in attendance)
 - Looking for volunteers to help with TISP at the executive level
 - m. Newsletter (Not in attendance)
 - n. Webmaster (Not in attendance)
11. Reports from student branch chairs
- a. University of Manitoba (AP)
 - Elections are taking place
 - b. Lakehead University (Not in attendance)
 - c. Assiniboine College (Not in attendance)
 - d. Red River College (Not in attendance)
12. New business
- a. Capstone awards
 - David Swatek will be chairing the IEEE Winnipeg Capstone Awards Committee
 - 10 nominations for the IEEE Winnipeg Awards
 - 4 nominations for the Ted Glass Award
 - David Swatek, Dario Schor, Ian Jeffrey, Trevor Brown, and Steven Howell will review the reports
 - Design day is April 5th, we need to have the awards finalized by April 1st or 2nd to print certificates
 - Ted Glass winner cannot win an IEEE Winnipeg award
 - IJ motions to increase the award amounts to the following:
 - i. Ted Glass: \$500
 - ii. IEEE Winnipeg 1st place: \$400
 - iii. IEEE Winnipeg 2nd place: \$300
 - iv. IEEE Winnipeg 3rd place: \$200
 - Motion passed (IJ/DS), subject to Nuwan's approval as the Treasurer
 - b. BP was in discussions with Alfonz Concan about a high-performance computing event
 - BP hasn't heard anything about this in a while

ADJOURNED (IJ) at 18:12