



Winnipeg Section Executive Committee

Meeting Minutes

December 12, 2006, 6:15pm

TRLabs South Boardroom 135 Innovation Drive, Winnipeg, Manitoba, CANADA

Attendance: Justin Olivier, Julian Nedohin-Macek, Dawn Nedohin-Macek, Jennifer Jessop, Witold Kinsner, Kristien Vacola, Herb Reynolds, Linda Reynolds, Hilmi Turanli, Owen Preston, Jason Kyup, Ekram Hossain

Regrets: Lindsay Ingram, Shaahin, Anne Parker, Andrew Roncin

Called to Order: 18:22

Approval of Agenda (Vacola, Olivier) carried

Motion: To approve agenda as amended.

Approval of November 22, 2006 minutes (Vacola, Turanli) Carried

Motion: To approve minutes of November 22, 2006

- Change the date of the AGM from January 16th to February 6th.

Matters for Information

1. **Status of Meetings Held** (D. Nedohin-Macek)
 - a. See appendix A
2. **International Women in Engineering Committee report** (J. Jessop)
 - a. Report submitted. See appendix D.
 - Attended WIE committee meeting in Paris, France.
 - Incoming chair is Karen Panetta (www.nerdgirls.org).
 - First evening in conjunction with Student Congress.
 - Second evening was full time meetings and seminars and discussion sessions reporting on Region activities for WIE.
 - Third evening was future action planning.
 - Asked by IEEE Canada President Hanna to continue on as Region 7 representative for WIE.
3. **Status of Winnipeg Section Web Sites** (D. Nedohin-Macek)
 - a. Communications – requested an E.I.T. to set up the site.

1.Request for Funding from EMBS

Motion: To Winnipeg Section donate up to \$265 to the EMBS Chapter for the flight costs for Dr. Jeff Fredberrg. (Z. Mousavi)
-Tabled.

2.Request for funding from the Manitoba Robot Games

Motion: The Winnipeg Section, Chapters and Affinity groups donate \$500 in funding to the Manitoba Robot Games. (Kinsner, Kuyp) Carried.

- See appendix B and appendix C.
- Herb Reynolds (Chair of the Manitoba Robot Games and President of the Science Council of Manitoba) spoke on the motion.
- Background on Manitoba Robot Games given
- Aimed at Manitoba students in grades 4 to 12 and have had adult competitors in the open classes.
- MRG Aim is to promote Science and Technology.
- Connects IEEE to youth and the Community.
- Displays were at the last MRG event with a display from the Faculty of Engineering.
- IEEE has graciously supported the MRG event in the past.
- One of the Trophies is dedicated to the IEEE and other public recognition is awarded to the IEEE in return for it's support.

DISCUSSION:

- It was noted that the event is worthwhile and important to support the event.
- Communications \$100.
- GOLD can do \$150.
- WIE can do \$50.
- Winnipeg Section can do \$150.
- Computer can do \$100.
- Total of \$550 to be provided.

Reports

Chair (D. Nedohin-Macek)

- a. two areas need work for the Section.
 - Communication of the chapters and groups to the section.
- b. Websites for Chapters and Groups.
 - Chapters and Groups of the Section could have their own websites for people to be able to find out what chapters and groups the Winnipeg Section has.
 - It was noted that the list of Chapters and Groups should be noted on the Section website.

Region Director Elect is upcoming next year, contact Bob Alden for more information.

Carl Selinger is coming to Winnipeg.

- WIE is pursuing the event as an event for 2007.

-WIE is finding funding for the event.

Vice Chair (Stephen Dueck)

-Tabled.

Secretary (J. Nedohin-Macek/Z. Zheng)

-Filed two Nov 22 meeting L31s and are clearing it up.

-Will file L31 for Dr. Neuman event tomorrow.

Treasurer (O. Preston)

Motion: To accept treasurer's report as presented (Preston, Kuyp) Carried.

-See appendix E for report submitted.

-Please cash your cheques before 2006 ends!

Chapter Chairs and Affinity Groups

Communications (E. Hossain)

-4 technical meetings, two speakers from outside the University of Manitoba, two from the University of Manitoba. See appendix G.

-Working on setting up a website.

WIE (J. Jessop)

-Passed out summary of WIE meetings.

-See appendix H.

-Plan to move toward a electronic meeting format for 2007 using the Virtual Community Chat function. Face to face time will be spent on activities instead of WIE meetings.

-Website prototype is almost available to go online. Current one is out of date.

-December Social event is this Friday, the 15th at Joey's at Polo Park Shopping Center.

-Kasha Rak is incoming chair, Kristine Vacola is Vice Chair for next year.

-Will submit content for Section newsletter.

-It was noted that Jennifer Jessop did a Manitoba Robot Games style workshop in China for a local foreign school teaching the Manitoba School Curriculum.

-Have outstanding Expenses for the treasurer to receive.

HILMI:

-Coordinate with APEGM on putting up

Waskwatim dam is the next APEGM meeting.

Computer Chapter

-12 technical meeting with a similar number planned for 2007.

-Have been saving money

-Developed a scheme for podcasting Computer meetings using the Computer Chapter money.

-Refreshments will be tried at the meetings.

- There is an important event known as the Peguis First Nation Science and Engineering Symposium held workshops that happened last year, and will again happen this year on the University of Manitoba Campus. IEEE could take a more prominent role in the event.
- The event occurs during Midterm break in February.
- The chair of the R7 conference committee and have developed a tool as a website for management for conferences.

GOLD

- Soldering event was a great success.
- Lots of industry showed up too and we had 40 people for the two sessions.
- Year end event is Dec 15th at 8PM at Academy Bowling Lanes.
- Numerous events were held this year and are available on our website.
- Have a full committee for 2007.
- It was requested that a week prior to the Peguis Science and Engineering event, Computer Chapter could co-ordinate with GOLD to help on the event.

Life Members

- See Appendix F.

EMBS

- See Appendix F

MANCOM

- See Appendix F

Power Electronics Society

- See Appendix F

Red River College

- See Appendix F

Webmaster (J. Kuyp)

- Nothing to report
- Keep sending events to post.

Newsletter (J. Kuyp)

- Newsletter was a complete success with several excellent articles.
- January 15th is the target date for the next Newsletter. Please have your articles submitted a week prior to the release date of the Newsletter.

Activities

1. Section Events

- c. AGM (D. Nedohin-Macek)
 - Feb 6th 2007 is the date of the AGM.
 - Dennis Woodford is the latest fellow of the Winnipeg Section and will be speaking at the AGM.

-Suggestions for location were: RRC Atrium, Winnipeg Art Gallery (better price or free) for members of the WAG), Museum.

d. "Evening of Excellence" (D. Nedohin-Macek)

e. Incoming Executive Training (D. Nedohin-Macek)

-Working with the incoming executive to prepare the next set of the executive to be able to run the Section properly.

Other Business

a. 2006 IEEE Region 7 meetings in Toronto rebates.

-See appendix I.

-R7 covered food for all attendees which really helped the Section come back into the black for the meetings.

-It was noted that Kristine Vacola was not just the 3rd GOLD delegate and had several other roles in addition to that. Could the funds be redistributed between GOLD and WIE as per the funding provided to other delegates.

-The original motion regarding Meeting Delegates from the meeting of 13 June 2006 was read aloud.

-Winnipeg Section responsibility was \$200 plus ½ the airfare for the Delegate in question which comes to a total of \$381.96. This amount is not over budget. All delegates were provided an equitable funding amount for attendance.

-There is currently no precedent to send multiple delegates to the meeting and GOLD Congress/Conference, but this event was unique in that we were allowed multiple attendees.

b. GOLD RAB awards were given to Dawn Nedohin-Macek and Stephen Dueck.

Next meeting

Tuesday 16 January 2007

Motion to adjourn: (Preston, Kinsner) Carried.

Adjourned: 19:42

Reminder: If you cannot attend, you are required to submit a report from your Chapter or Affinity Group.