

Minutes of the IEEE Winnipeg Section meeting of 1 September 2009
South boardroom - 135 Innovation Drive - Winnipeg - Manitoba

Attendance: Julian Nedohin-Macek, Haider Al-Saidi, Liting Han, Lesley McFarlane, Rashed Minhaz, Ammine Kadiri, Joe Bernard.

Regrets: Dave Kemp, Sandra Ingram, Andrew Issac.

Called to Order: 18:00

Treasurer Change over:

- A new treasurer will be trained by the old treasurer to help ease the transfer of the position to the new treasurer at the AGM in three to four months time.
- This scenario will offer greater flexibility for access to the treasurer functions.
- The new treasurer will hold the chequebook to allow funds to be used by the Section and its chapters and affinity groups.
- It was considered to have the process that cheques will still need two signatures with EITHER the new treasurer or the old treasurer signature AND a signature of one of the other Section officers that are already on the record at the bank. Signatures on record at the bank include the Section Chair, Section Vice Chair, and the two treasurers.
- The old treasurer will act in an advisory and training role for the new treasurer. Instead, signatories are to be the three officers of the Section, Chair, Past-chair, and Vice-chair.
- It was noted that a group's funds (Section funds, affinity group funds, or Chapter funds) must be cleared through the group's appropriate committee or in the absence of the appropriate group's committee, the group's chair prior to issuing the cheque.
- Two letters are to be issued by the Section (one to the old treasurer, one to the bank) stating when the old treasurer will no longer have authority on the bank account. The letter to the old treasurer is at the request of the old treasurer.
- The bank may require the old treasurer to be present to end their signing authority at the bank.

Other business and reports:

- GOLD is going to the Student Conference. Rashed Minhaz, Rahul Thandi, and Evan Thompson are attending.
- There was a large event in mid July called the Manitoba Space Camp and the expected attendance of 25 was exceeded and was in fact 40 persons including many teachers. The event was organizationally heavy and could use more help next year.
- There was a number of meetings of the Control and Robotics members to join the Computer and Computational Intelligence Chapter to foster the growth of the members.
- The Instrumentation and Measurement members were also considered to be included.
- Sept 16th is a tour of Boeing with GOLD Affinity Group.
- WIE now has nine committee members and is having regular meetings and website updates. The next event is in October for a tour of the MCI plant and to meet up with the local IEEE

Section from North Dakota. \$75 for members and \$95 for non-members with students on a cost recovery level of \$45 (based on a full bus).

-A medical PET imaging event is also in the works with WIE.

-A Manitoba Hydro alternative energy event is also being planned for November.

-WIE can probably hold another Student Industry networking event at Triple B's in early December (prior to the exam period).

-The IEEE Region 7 meeting is in October in London.

-EPECE planning is continuing independent of the executive committee. It is expected that the EPECE committee will sign a memorandum of understanding to provide left over funds of the EPECE conference back to the Winnipeg Section.

-It was noted that WIE could approach local girls schools to involve the students in WIE activities and events. Coleen Flather, the Women In Science and Engineering (WISE) representative is involved in WIE and may be able to provide contacts to help WIE reach students.

-Telus Innovation Award competition team has been selected to be one of the five finalists. The next phase is presentation of the project by the finalists in Mississauga.

-Volunteer opportunities were outlined within the Section, GOLD, WIE, and the ManCom and Education, EMBS, Computer and Computational Intelligence, PES, and other chapters for Joe Bernard.

NEXT MEETING:

October 6th, 18:00 at TRILabs South Boardroom (135 Innovation Drive).

Ajourned: 19:15