

IEEE Winnipeg Section Meeting Minutes – April 18, 2017

University of Manitoba Engineering Information Technology Complex (EITC) – E2 - 399, Winnipeg, Manitoba, Canada, 5:30 PM

Attendance: Steven Howell (SH), Trevor Brown (TB), Ekram Hossain (EH), Ian Jeffrey (IJ), Chelsea Taylor (CT), Kevin Lamothe (KL), Kevin Brown (KB), Sean O'Brien (SO), Nuwan Perera (NP), Nasim Abdollahi (NA)

Regrets: Dave Kemp

CALLED TO ORDER at 17:33

1. Approval of the agenda (IJ/SH) Carried
 - a. Motion to table the investment discussion (IJ/SH) passed.
2. Approval of the minutes of the March meeting (SH/KB) Carried.
3. Chair Report
 - a. DL from EMBS is planning to go to Chicago in November, Blake Podaima is trying to bring him here during the same trip
 - b. Capstone awards will be presented on Thursday April 20
 - c. Motion to approve the Capstone awards with the same dollar amounts as last year (IJ/SO) passed.
 - d. SH will be attending the Spring IEEE Canada Board meeting
4. Vice-Chair Report
 - a. The spring meeting report has been written
 - Any 'special interests' can still be added
 - b. SH has received the minutes dating back to 2012 and will create a list of expenditures for each group
 - The investment committee will then determine whether each expenditure should have been from the group's operating account or from the Section's funds
5. Treasurer Report
 - a. Becoming familiar with NetSuite
6. Secretary Report
 - a. Update from ICF via Dave Kemp
 - ICF Board of Directors awarded several grants, scholarships, Canadian WIE Prize and the first Dr. Raymond D. Findlay Scholarship
 - Next closing date for applications is August 15, 2017
7. IEEE Canada President Update (Not in attendance)
8. IEEE Canadian Foundation Report (Dave Kemp sent regrets)
 - a. See the Secretary Report
9. Membership Development Update (Not in attendance)

10. Chapter and Affinity Group Reports
 - a. Communications (Not in attendance)
 - b. Computer and Computational Intelligence (IJ)
 - Nothing to report
 - c. EMBS (Not in attendance)
 - d. EduManCom (Not in attendance)
 - e. PES (Not in attendance)
 - f. Waves (Not in attendance)
 - g. RobConIM (SO)
 - Events planned for September
 - h. GRSS-AES (Not in attendance)
 - i. YP (Not in attendance)
 - j. Life Members (Not in attendance)
 - k. WIE (NA)
 - Will be attending the IEEE WIE International Leadership Conference on May 23rd
 - NA won a travel grant from IEEE WIE (\$1000 USD)
 - NA is asking for additional funding to support her trip
 - i. Not presenting anything, ineligible for travel awards from the University
 - NA will submit a formal funding request and a decision can be made at the May meeting
 - NA will also ask the Dean's office for support as well
 - l. TISP (Not in attendance)
 - m. Newsletter (Not in attendance)
 - April issue in progress, not yet complete
11. Reports from student branch chairs
 - a. University of Manitoba (KL)
 - Held elections, all positions filled
 - Chelsea Taylor will be the new chair
 - 32 high school students attended the 'Maker' event, very successful
 - i. Supported by the Dean's office, UMES
 - b. Lakehead University (Not in attendance)
 - c. Assiniboine College (Not in attendance)
 - d. Red River College (Not in attendance)
12. New business
 - a. Discussion of investment options
 - Tabled until next meeting
 - b. Voting on investment decision(s)
 - Tabled until next meeting

ADJOURNED (IJ) at 18:03