

IEEE Winnipeg Section Meeting Minutes – February 21, 2017

University of Manitoba Engineering Information Technology Complex (EITC) – E2 - 399, Winnipeg, Manitoba, Canada, 5:30 PM

Attendance: Steven Howell (SH), Trevor Brown (TB), Ekram Hossain, Dario Schor (DS), Nuwan Perera (NP), Kevin Brown (KB), Nasim Abdollahi (NA), Sean O'Brien (SO), Kevin Lamothe (KL), Ian Jeffrey (IJ), Jun Cai (JC), Clement Oloyede (CO)

Regrets: Dave Kemp

CALLED TO ORDER at 17:38

1. Approval of the agenda (DS/NA) Carried.
2. Approval of the minutes of the November meeting (DS/IJ) Carried.
3. Chair Report (EH)
 - a. EK would like to see one distinguished lecturer (DL) talk per year for each Chapter
 - This could consume the entire rebate for some Chapters
 - Each Chapter will have to assess the financial viability for themselves
4. Vice-Chair Report (SH)
 - a. Financial reporting was completed
 - b. YP is the only group with outstanding L31 reports
5. Treasurer Report (NP)
 - a. Received requests for reimbursement
 - b. Currently transitioning into the new position
 - c. SH is in the process of opening an online account for WIE
 - d. Waves would like to open their own concentration banking
6. Secretary Report (TB)
 - a. Nothing to report personally
 - b. Dave Kemp sent his regrets and an update from both the ICF and the Life Members
 - The next closing date for grant and scholarship applications is March 15
 - A new scholarship is being introduced for this year, Dr. Raymond D. Findlay Scholarship, an announcement with more information will be added to the website and the monthly e-notice
 - The next Life Members event is on Feb 27 about Winnipeg's Traffic Management Centre
7. IEEE Canada President Update (Not in attendance)
8. IEEE Canada Foundation Report (Dave Kemp sent regrets)
 - a. See the Secretary's report
9. Membership Development Update (DS)

- a. DS contacted 120 people in the Section who are eligible for senior membership elevation, some responses so far
 - 8 elevations completed (already more than last year)
10. Chapter and Affinity Group Reports
- a. Communications (JC)
 - Held one seminar so far
 - Seminar being held tomorrow (DL from VTS)
 - b. Computer and Computational Intelligence (IJ)
 - Planning on hosting a seminar before the end of the winter term
 - c. EMBS (Not in attendance)
 - d. EduManCom (Not in attendance)
 - e. PES (Not in attendance)
 - f. Waves (Not in attendance)
 - g. RobConIM (SO)
 - A seminar on robotics is planned for the end of March
 - h. GRSS-AES (Not in attendance)
 - i. YP (Not in attendance)
 - j. Life Members (Not in attendance)
 - See the Secretary's report
 - k. WIE (NA)
 - Chris Henry introduced WIE to the Girls in Gaming organization
 - i. NA will attend their event and look for collaboration opportunities
 - New female engineering group (WOMEN) run by students, NA will contact them
 - l. TISP (Not in attendance)
 - New Vice-Chair: Jillian Seniuk Cicek
 - m. Newsletter (Not in attendance)
11. Reports from student branch chairs
- a. University of Manitoba (KL)
 - Held an AMA with Magellan and MHI
 - Maker event planned for the end of March, will need the funding out of the Maker account
 - i. The Section is expected to assist with the maker funding
 - March 17 TISP outreach event coming up, student branch will help
 - i. Ask UMES/Dean's office for funding
 - b. Lakehead University (Not in attendance)
 - c. Assiniboine College (Not in attendance)
 - d. Red River College (Not in attendance)
12. New business
- a. Formation of Financial Review Committee
 - Rebates have been accruing at the Section level and weren't being distributed to the individual chapters/groups
 - Individual groups should have control of their own finances and then report to the Section treasurer at year end
 - Committee will review past financial documents to see how much each chapter/group should have
 - Have to review 5 years back

- Proposed committee: Steven Howell, Nuwan Perera, Dario Schor, Ian Jeffrey
 - Motion to create proposed committee: (DS/NA) Passed
- b. Sponsorship of IEEE Section Congress
- Requested \$30,000 for sponsorship of IEEE Section Congress (in Australia)
 - i. Makes more sense for larger Sections, not worth it for our Section
 - Happens every three years
 - Member from every IEEE Section
 - Non-technical talks/events
- c. IEEE Canada Section/Member Awards
- IEEE Canada medals for different Canadian regions, industries, etc.
 - i. For individuals as well as Sections
 - We haven't nominated anyone in a while
 - ICF Award nominations
 - DS will try to nominate the Winnipeg Section
 - i. Will try to 'crowdsource' the nomination
- d. Student branch 'maker' event funding
- Application was successful, received \$500 USD
 - Section was expected to support the event (this was included in the application)
 - Motion: To support the maker event up to \$500 CAD to expand the event, subject to looking for other funding from the Dean's office (IJ/SH) Passed

ADJOURNED (IJ) at 18:42