

IEEE Winnipeg Section Meeting Minutes – February 16, 2016

University of Manitoba Engineering Information Technology Complex (EITC) – E2 - 399, Winnipeg, Manitoba, Canada, 5:30 PM

Attendance: Dario Schor (DS), Ekram Hossain (EH), Steven Howell (SH), Matt McQuaker (MM), Kyle Boch (KB), Eric Karr (EK), Sam Kovnats (SK), Puyan Mojabi (PM), Nasim Abdollahi (NA), Ian Jeffrey (IJ), Navid Rezazadeh (NR), Rizwan Paracha (RP)

Regrets: Dave Kemp, Trevor Brown

CALLED TO ORDER at 17:30

1. Approval of the agenda (SH/IJ) Carried.
2. Approval of the minutes of the Dec. 2015 meeting (KB/SH) Carried.
3. Chair Report
 - a. L31 forms have been completed and will be in the system by tonight
 - b. EMBS only had one registered event last year, but two are required to qualify for the chapter rebate
4. Vice-Chair Report
 - a. Nothing to report
5. Treasurer Report
 - a. Still need to reimburse Dario for the AGM expenses
 - b. Financial reporting for 2015 has been completed with a confirmation e-mail received
 - c. PM received \$400 from the Vehicular Technology Chapter
6. Secretary Report (TB sent regrets)
 - a. Nothing to report
7. IEEE Canada President Update (WK sent regrets)
8. IEEE Canada Foundation Report (Dave Kemp sent regrets)
 - a. ICF Grant applications are due on March 15
 - b. McNaughton Learning Resource Centre grant applications are due on November 15
9. Chapter and Affinity Group Reports
 - a. Communications (EK)
 - Nothing to report
 - b. Computer and Computational Intelligence (IJ)
 - Recently had a speaker talk about power estimation with 30+ attendees
 - c. EMBS (Not in attendance)
 - d. EduManCom (Not in attendance)
 - e. PES (Not in attendance)
 - f. Waves (PM)
 - PM is planning with DLs, the first talk will be around the end of March

- g. RobConIM (Not in attendance)
 - h. GRSS-AES (DS)
 - Nariman is working on bringing a DL to Winnipeg around the end of March
 - Planning an event about the failure of a satellite launch for early April
 - i. YP (MM)
 - AGM was held last week, the same executive was confirmed
 - First meeting will be at the end of February
 - j. Life Members (Not in attendance)
 - k. WIE
 - Jennifer will be stepping down from her position
 - Nasim Abdollahi is the new WIE chair
 - Deadline in mid March to apply for awards, Nasim will notify members
 - l. TISP (WK sent regrets)
 - m. Newsletter (Not in attendance)
 - Deadline for the next issue is February 22
10. Reports from student branch chairs
- a. University of Manitoba (EK)
 - Intermediate Arduino workshop was a success
 - Linux and advanced Arduino workshops coming up soon
 - i. Information will be included in the newsletter
 - Dave Kemp toured the McNaughton Centre
 - Motion to receive a report to cover the lost \$200 for the purchase of a 3D printer (SK/EH) passed unanimously
 - b. Lakehead University (Not in attendance)
 - c. Assiniboine College (Not in attendance)
 - d. Red River College (Not in attendance)
11. New business
- a. IEEE R7 Conference
 - Looking for a host for IHTC in 2018, deadline to reply is April 2016 or sooner
 - We are looking for someone to Chair the conference and be responsible for all organization and communication
 - Conference scope is not technical
 - Conference size is typically about 150 people including 15 people on the organizing committee
 - We would want to expand the conference beyond the ECE department and focus on the applications of humanitarian activities
 - i. ENGAP
 - ii. Civil department
 - Interested persons can e-mail DS or EH
 - EWB has a similar conference, and they could be involved
 - Decision will be tabled until the March meeting
 - b. IEEE Ted Glass Award
 - The interest is used for the award money
 - i. The award has not been given out consistently during the past 8-10 years because the interest has been very low
 - ii. Award is now valued at \$300

- c. IEEE ICF
 - Methodology allows a much higher rate of return
 - Registered charity account, which means all donations to the account are eligible for a tax receipt
 - Considerations:
 - i. There is no return policy on what is donated
 - ii. There is no explicit rate of return given, this will be requested from the foundation
 - iii. We should be careful regarding the difficulty of reporting the extra account
 - An 'Investment Review' committee consisting of IJ, SH, and SK will provide a report on the Canadian Section Scholarship
- d. SK requested a payout of the annual Robot Games donation of \$500
 - Motion to approve the \$500 Robot Games donation (SH/IJ) passed.
- e. SK, SH, and NA will form a committee to review the IEEE Winnipeg Section Bylaws

ADJOURNED (SH/IJ)