

IEEE Winnipeg Section Meeting Minutes – December 9, 2014

University of Manitoba Engineering Information Technology Complex (EITC) – E2 - 361, Winnipeg, Manitoba, Canada, 5:30 PM

Attendance: Witold Kinsner (WK), Puyan Mojabi (PM), Jordan Hiebert (JH), Sam Kovnats (SK), Hilmi Turanli (HT), Mike Sefton (MS)

Regrets: None

CALLED TO ORDER at 17:40

1. Approval of the agenda (SK/JH) Carried.
2. Approval of the Minutes of the November meeting (PM/JH) Carried
 - a. No further learning has taken place regarding Netsuite – still working on getting access to some other items
3. Chair Report
 - a. Lakehead student branch awards – delivery to be discussed along with the AGM
 - i. Awards will be for papers written and branch activities
 - ii. Certificates will be presented at the AGM
 - iii. Money will be disbursed by IEEE Canada
4. Treasurer Report
 - a. SH now has complete access as Treasurer
 - b. SH will work to finish and submit all financial reports by the end of the year
5. Secretary Report
 - a. Nothing to report
6. Nomination Committee action report
 - a. Dr. Sherif, Dr. Filizadeh, and Vajira Pathirana met with WK
 - i. Clear position statements will be required by candidates
 - ii. Candidates are available for all executive positions
 - iii. Chapter/Affinity group chairs are mostly in place
 - b. Position statements for nominated members should be submitted by Monday and will be e-mailed to the section by the end of next week
7. AGM
 - a. Discussed the options for the location of the AGM
 - i. Looked into Canad Inns – better location but more expensive
 - ii. The quote from the University of Manitoba was difficult to evaluate as they would not provide catering costs until closer to the date of the event
 - iii. PM is in favor of Canad Inns in terms of location and appearance
 - iv. For now plan “A” will be the Viscount Gort Hotel on January 28, 2015
 - b. Recognition of new IEEE Fellow (Ekram Hossain) and the Lakehead student branch awards will be announced during the business part of the AGM (2014 year in review)
 - c. PM will begin to work on the AGM schedule (keynote speaker, etc.)

8. IEEE Special Interest Group on Humanitarian Technology (SIGHT)
 - a. WK has begun to investigate if there is interest in a SIGHT Affinity Group
 - b. The Executive Committee approved WK to proceed with initial work

9. IEEE Eta-Kappa-Nu (IEEE-HKN)
 - a. WK would like to form an HKN Affinity Group at the University of Manitoba
 - b. If formed the Affinity Group would be the second in Canada of its kind (the first was at Dalhousie University)
 - c. The Executive Committee approved WK to proceed with initial work

10. Webmaster
 - a. Troy Denton will be talked to about working on the PES website

ADJOURNED at 18:43