

IEEE Winnipeg Section Meeting Minutes – October 14, 2014

University of Manitoba Engineering Information Technology Complex (EITC) - E2 - 361, Winnipeg, Manitoba, Canada, 5:30 PM

Attendance: Witold Kinsner (WK), Craig Nemeth (CN), Michael Lambeta (ML), Eric Karr (EK), Troy Denton (TD), Puyan Mojabi (PM), Jordan Hiebert (JH), Sam Kovnats (SK), Ahmad Byagowi (AB), Jennifer Jessop (JJ), Ekram Hossain (EH)

Regrets: Steven Howell

CALLED TO ORDER at 17:39

1. Approval of the agenda (SH/JH) Carried.
 - a. Add discussion on meeting start time
 - b. Add Sections Congress report
 - c. Add UMIEEE Arduino Workshop funding request
2. Chair Report
 - a. UMIEEE funding request was not reviewed. Discussion to take place later in the meeting.
 - b. IEEE Canada Fall Meeting
 - i. PM will attend
 - ii. SK will prepare financial report and send to PM
 - iii. JH will send member information and counts to PM
3. Treasurer Report – Next meeting.
4. Secretary Report – No outstanding items.
5. Robotics Chapter Formation
 - a. Process ongoing. Need enough members that are a part of the chapter. To be eligible, prospective people must have been IEEE members for 3 months.
6. Young Professionals
 - a. TD went over report distributed via e-mail (attached)
 - b. TD summarized his time at the Sections Congress
 - i. Big takeaway was getting younger members involved
7. WIE
 - a. JJ is arranging an event with a MB Hydro speaker- hopefully it will be a joint event with PES.
 - b. JJ will go to Red River to check on WIE and the local student branch

8. New Business
 - a. New meeting time
 - i. Perhaps Webex or Skype could be used
 - ii. Discussion about how attendance could be improved
 - b. Winnipeg Section website
 - i. YP will take over management of the section's website
 - c. UMIEEE Arduino Workshop funding request
 - i. MOTION: To pay back the U of M Student Branch \$230.13 for an Arduino workshop held in the previous month.
 - d. AGM/Nominations Committee
 - i. SK will work with PM to start plans for the AGM in January
 - ii. WK will speak with SS about starting the Nominations Committee
9. U of M Student Branch
 - a. CN went over report distributed via e-mail (attached)

ADJOURNED at 19:28

IEEE Sections Congress 2014

Troy Denton

R7 meeting

- 2015 will see the new Technology and Engineering Management Society. This was previously a council.
- More info here: <http://ieeetmc.org/node/1350>

Notable Items

- IEEE Mentor Center
- IEEE ResumeLab
- IEEE Certificates Program
 - Can issue official certificates to participants for Professional Development, if material + instructor is approved
 - Requires Feedback

Learning Outcomes

- Networking + feel for organization
- Learning about existing tools and using them to their full potential
 - ie vTools for events and paypal processing
 - Center for leadership excellence
- Insights on leadership strategy
- A thorough look into Young Professionals rebranding

Learning Outcomes

- Ideas for events
 - “Ignite” format informational events
 - Webinar discussion panels
 - IEEE Certificates Program

Alot more info:

- http://www.ieee.org/societies_communities/geo_activities/sections_congress/2014/sc2014_breakout_sessions.html

Recommendations

- Include free access to IEEE Digital Library as a member benefit. Promote other IEEE services and products based on their usage and preferences (adopt Google Business Model).

Recommendations

- Develop an incentive and recognition program for companies that invest in full or partial support of their employees' IEEE membership dues.

Recommendations

- Introduce loyalty rewards such as publication access, conference fees, standards for continued membership.

Recommendations

- Provide a tool to build, promote, record, host and broadcast technical events at the local level and make them available to IEEE members.

Recommendations

- Enhance vTools for better usability by volunteers and provide a training program to the Sections.

IEEE Young Professionals Winnipeg
Monthly Report
October, 2014

- **News**

- IEEE YP-LAN was a success, good milestone event
 - Survey feedback suggested we are on the right track w.r.t. content
 - Attendees enjoyed the event and would generally attend a repetition 1 - 2 times a year, would recommend to a friend
 - Successful sponsorship drive
 - Received feedback on workshops people would like to see
 - Learned a great deal, anticipate next years event to be even better
- Currently drafting embedded systems workshop series
- Vice Chair has moved

- **Financials**

- Currently need to settle YP-LAN expenses with RRC
- Have not met (ie with treasurer) since Sept 25 Networking Event,

- **Upcoming Events**

- Embedded Systems Workshop Series late 2014 / early 2015

UMIEEE Monthly Report
Oct 2014

Sep:

- Workshops
 - latex workshop on the 24th of September
 - 7 people showed up
 - New advertisement ideas for next time
 - Science faculty advertisements, not just engineering
 - talk to professors of the capstone course and get them to advertise in class
 - beginner Arduino workshop on the 30th of September
 - 12 people showed up out of 20 that signed up
 - Plan to make the cap at 25-30 next time to account for people not showing up
 - \$75 made on registration fees.
 - 3 non members = $3 \times 10 = 30$
 - 9 members = $9 \times 5 = 45$

Oct:

- Lab and Lounge
 - Completing our Endowment and McNaughton Fund forms
- IEEE
 - Creating our Plan for the 2014-2015 school year to send to IEEE Canada
 - Writing our constitution to send to IEEE Canada