

IEEE Winnipeg Section Meeting Minutes – March 11, 2014

University of Manitoba Engineering Information Technology Complex (EITC) - E2 - 361, Winnipeg, Manitoba, Canada, 5:30 PM

Attendance: Dario Schor, Kathryn Marcynuk, Ken Ferens, Anton Menshov, Atabak Rashidaan, Andrew Lister (AL), Mahmoud Albazaiq (MA), Troy Denton (TD), Ramin Soltanzadeah (RS), Pedram Mojabi (PeM), Puyan Mojabi (PuM), Dr. Nariman Sepehri, Sam Kovnatz(SK)

Regrets: Witold Kinsner, Jordan Hiebert

CALLED TO ORDER

1. Approve agenda (TD/PeM) – Carried
2. Approval of the Minutes of the February 18, 2014 meeting (PuM) – Carried
3. Chair Report
 - a. Everything to report is addressed in New Business
4. Treasurer Report – not in attendance.
5. Secretary Report – not in attendance.
6. Robotics chapter formation
 - a. Dr Kinsner passed on his records, by next meeting should have paperwork for new chapter organized
7. Space Apps Challenge
 - a. UMSATS, Canadian Space Society running event this year.
 - b. Asking if they could get some funding to run the activity, growing to host double the number of attendees. ECE dept providing some funding for food, WISE office providing some funding and helping in activities. Funding will cover part of the food costs and prizes. Sponsors will have their logo placed on event participant t-shirts.
 - c. Event will be affiliated with local IEEE branch.
 - d. Funding from Winnipeg Section will be used for food. Last year's amount was up to \$400, claimed about \$350 (as per receipts, applicability). Likely won't need the full \$400 due to other sponsors.
 - e. 30 attendees last year, half were IEEE members
 - f. MOTION – to give UMSATS, CSS up to \$400 for food, expenses, etc. (TD/PeM) – Carried.
 - g. Event to take place April 12-13. All are welcome to attend.

8. Space Society fair booth during “Dream Big”
 - a. Setting up IEEE booth for portion of University of Manitoba’s “Dream Big” event tomorrow. DS is manning two booths already and asking if anyone can volunteer.
 - b. Booth will be in the engineering atrium. Set-up is 5-6pm, ends at 9pm. SK will attend. There will be media including Shaw TV doing interviews.
 - c. PuM suggested that an Aerospace Section could be started, however no one in attendance offered to take the lead.

9. Waves Chapter distinguished lecturer – May 16
 - a. It was suggested that Winnipeg Section sponsor \$200 for any chapter that brings in a distinguished lecturer. To be discussed at the April meeting.
 - b. PuM will give a presentation on how to bring in distinguished lecturers at the April meeting.

10. Sections Congress
 - a. Winnipeg Section needs to send a representative. The costs for one attendee are covered. To be discussed at the April meeting.
 - b. DS, WK submitted a paper on outreach. While accepted by IEEE Canada, it was rejected by the Sections Congress committee.

11. IEEE Canada Spring Meeting – May 1-4
 - a. Generally the chair and vice-chair attend- SK and PuM are prepared to go.
 - b. Costs of one attendee are covered; extras are at Winnipeg Section’s expense.
 - c. Discuss who to send at April Meeting
 - d. Do we want to submit a proposal for CCEC or EPEC? Someone would need to champion this.

12. Dario Schor – IEEE Training
 - a. DS will be taking an online course (40 hr commitment), and will present to the section on what he learned.
 - b. SK supports this, will endorse TD for this training also.

13. Arduino Workshop
 - a. RRC Student Branch is requesting \$550 to run an Arduino workshop. Also approaching the college for funding. At the end of the event, attendees will have a machine to keep.
 - b. Winnipeg Section wants to increase interest in the RRC Student Branch, but does not want to set a precedent of handing out large sums of money. It is possible that some funding could also come from IEEE Canada.
 - c. Instead of workshop funds, it was suggested that money be given to rejuvenate the Student Branch.
 - d. MOTION – To support the RRC Student Branch one time, not to set precedent, to rejuvenate RRC student branch and help with this 1 workshop up to \$500. (TD/DS) – Carried.
 - e. From this point forward, all section funded events will require a report including number of attendees (both member and non-member) and an event description.
 - f. DS will make a templates for use in the future.

14. Manitoba Robot Games

- a. Received \$200 from the section annually, 50-100 participants.
- b. Event to take place in two weeks.
- c. MOTION – to supply \$200 for the Manitoba Robot Games 2014 (TD/PeM) – Carried.

ADJOURNED

Minutes recorded by Troy Denton in the absence of Jordan Hiebert.