

## **IEEE Winnipeg Section Meeting Minutes – November 12, 2013**

University of Manitoba Engineering Information Technology Complex (EITC) - E2 - 361, Winnipeg, Manitoba, Canada, 5:30 PM

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Attendance: Sherif Sherif (SS), Witold Kinsner (WK), Puyan Mojabi (PM), Dario Schor (DS), Ali Mehrabani (AM), Jordan Hiebert (JH), Kathryn Marcynuk (KM), Sam Kovnats (SK), Ken Ferens (KF)

### **CALLED TO ORDER at 17:32**

1. Approve agenda (DS/SK) – Carried
  - a. Add items
    - i. AGM Discussion
2. Approval of the Minutes of the October 8, 2013 meeting
  - a. Minutes to be typed up even though meeting was not formal
  - b. JH read back highlights
  - c. MOTION: If possible, minutes should be available 7-10 days after the time of the meeting (WK/DS) – Carried.
3. Chair Report
  - a. SS was in Mississauga for the IEEE Canada fall meeting
    - i. Much discussion on budget items
    - ii. An IEEE monument was recently created in Vancouver
4. Treasurer Report
  - a. PM is waiting to receive cheques
  - b. PM does not yet have access to accounts
  - c. SK noted that accounts still need to be moved to concentration banking (as agreed on previously)
  - d. Agenda item for next meeting: Discussion on official position of the section regarding transfer of section funds (investments, etc) to IEEE
5. Secretary Report – no outstanding items.
6. Reports
  - a. Computer and Computational Intelligence
    - i. IEEE XTREME
      1. Many friends of the section assisted
      2. 10 teams participated, the top team finished in 70<sup>th</sup> place
    - ii. WK working to establish an aerospace chapter
    - iii. The Canadian Space Society would like to form a chapter in Manitoba, there will be an information meeting in two weeks
  - b. EduManCom
    - i. Industry form with IEEQ
      1. Feedback on strengths and weaknesses of students starting work at their companies
      2. 25 attendees
  - c. Robotics and Control
    - i. Action item: WK to send JH paperwork to formalize chapter creation

- d. Waves
    - i. Distinguished lecture from the Antenna Propagation Society. This was the 6<sup>th</sup> distinguished lecture for waves this year.
    - ii. Rebate has not been received for this year or last year.
      - 1. Action item: SK to investigate.
  - e. GOLD
    - i. Event held on October 30 – Becoming a P.Eng.
      - 1. 44 attendees, 28 were IEEE members
      - 2. Julian N. (former secretary of the section) was the speaker
      - 3. APEGM also supported the event
    - ii. GOLD/WIE event being tentatively planned for mid-January
  - f. TISP
    - i. Teleconference held on November 6
      - 1. Plans underway for the next Space Camp
      - 2. UAV project underway – International competition to reduce poaching in Africa
  - g. Newsletter
    - i. Current issue is in development – to be released this month.
  - h. Red River College
    - i. Raspberry Pi workshop presented by GOLD was a great success
7. New Business
- a. AGM discussion
    - i. Action item: SK will send a proposal to the executive via e-mail before the next meeting
    - ii. Tentatively scheduled for January 14
    - iii. Action item: WK will work with SS to prepare section mailers
    - iv. GOLD AGM to occur before/after main AGM
  - b. Discussion on how to improve meeting attendance and engagement
    - i. SS will ask chapter/affinity group chairs why they are not attending
    - ii. Adjust meeting format to encourage problem solving instead of just reporting
    - iii. Strive to achieve a section wide goal – e.g. Best Western Section award
  - c. Website
    - i. DS noted that the website has recently been updated.
      - 1. Some sections may not be available temporarily
      - 2. It is now possible to sync your calendar with the Winnipeg section Google Calendar

**ADJOURNED at 18:58**