

MINUTES

Winnipeg IEEE GOLD ExCom and WiE Meeting 13-3

Wednesday, March 27, 2013

E2-399 EITC, University of Manitoba

Present: Kathryn Marcynuk, Troy Denton, Dario Schor, Evan Thompson,
Jackie Nichols, Matthew Kulasza
Regrets: Sam Kovnats, Arash Darbandi
Absent: Steve Howell
Guests: John Ermitanio

Call to Order – 6:45 pm

Approval of Agenda

Motion to approve agenda

Moved by: Kathryn Marcynuk

Seconded by: Matthew Kulasza

Motion carried.

Approval of Minutes from February 27, 2013

Postponed to next meeting

Announcements

- Raspberry Pi workshop was a success
- Troy suggested that more meetings include food
 - General approval of this idea
 - Example: order pizza and have everyone split the cost

Treasurer's Report

- Arash sent in a report:
 - Sent two cheques (\$1135.60 to Evan Thompson for 2012 expenses and \$61.55 to Matt Kulasza for Feb 13 meeting expenses) to sign and authorize on Feb 28.
 - Evan still has the cheques to give Matt and Dario for Feb 13 meeting and 2012 expenses respectively.
 - Bank account signers still need to be updated
- Report from Evan:
 - Cash position of IEEE GOLD represents the actual financial position

Old Business

13.2.1 Financial Planning Seminar

- Seminar postponed due to low interest
- John will figure out new dates for the seminar
- Plan for summer sometime to attract new grads

New Business

13.3.1 Undergraduate Thesis Award

Motion to award the Winnipeg IEEE GOLD Award for Outstanding Final Year Project to Group 12 “Developing a Controller for an Electric Motorcycle Drive by a Permanent Magnet Brushed DC Motor”

Moved by: Matthew Kulasza

Motion carried.

Motion to select Group 10 “ALFRED: Autonomous Logic Fulfillment for the Replenishment of Ethanol-based Drinks” the runner up of the Winnipeg IEEE GOLD Award for Outstanding Final Year Project

Moved by: Jackie Nichols

Seconded by: Troy Denton

Motion carried.

- How should we organize the technical presentation?
 - We should have enough new grads present to qualify for STEP funding
 - Have food to attract people
 - Reduced presentation time
 - Live demo or video
 - Welcome to GOLD presentation
 - Possibly somewhere like Triple B's
 - Somewhere we can rent a room then move to another room for networking
- Judging rubric
 - Some seemed more like a pass/fail criteria
 - i.e. organized question period
 - Categories were useful for organizing discussion
 - Should include a manual of some sort – 1 page (on reverse side)
 - Discusses the meaning of each topic and where to judge
 - Add rubric item in technical category
 - High level block diagram

13.3.2 IEEE Certificate Program

- Method of getting a certificate for people who attend workshops

- IEEE members who attend have the workshop listed on their member profiles
- Costs money: \$10/person who gets the certificate
- **Consensus**: IEEE GOLD Winnipeg will not pursue the IEEE Certificate Program at this time. A better option is to provide opportunities for our members to earn Professional Development hours from APEGM.

Discussion

- Recommendation: Have the April 24th meeting at the downtown Tavern location for wings night

Adjournment – 7:24pm

Meeting Chair: Evan Thompson

Secretary: Matthew Kulasza

Next meeting: April 10, 2013