

IEEE Power & Energy Society (PES) Singapore Chapter

Minutes of 2023 1st Committee Meeting

Date: 20 Jan 2023

Time: 7:00-9:00 pm

Venue: Sofra Turkish Cafe & Restaurant

Present:

Dr. Dhivya Sampath Kumar (DSK) – Chairperson
Dr. Anurag Sharma (AS) – Vice Chairperson
Dr. B.M.S. Muhammad Ramadan (MR) – Treasurer
Dr. Tan Kuan Tak (TKT) – Secretary
Mr. Tan Teck Lee (TTL) – Member
Dr. Elsa Feng (EF) – Member
Dr. Yan Ziming (YZ) – Member
Mr Can Berk Saner (CBS) – Member

Absent with apology:

Dr. Sivaneasan Balakrishnan (SB) – Member
Dr. Yan Xu (YX) – Member
Dr. Dipti Srinivasan (DS) – Member
Dr. Naayagi Ramasamy (NR) – Member
Dr. Jimmy Peng – Member

No.	Items	Action By
1.	Committee member	
1.1	Existing members: Dr. Dhivya Sampath Kumar (DSK) – Chairperson Dr. Anurag Sharma (AS) – Vice Chairperson Dr. B.M.S. Muhammad Ramadan (MR) – Treasurer Dr. Tan Kuan Tak (TKT) – Secretary Mr. Tan Teck Lee (TTL) – Member Dr. Sivaneasan Balakrishnan (SB) – Member Dr. Yan Xu (YX) – Member Dr. Dipti Srinivasan (DS) – Member Dr. Naayagi Ramasamy (NR) – Member	Announced by DSK, AS
1.2	Co-opt new members: Dr. Elsa Feng (SIT), Dr. Yan Ziming (NTU), Dr. Jimmy Peng (NUS), Mr. Can Berk Saner (NUS)	
2.	Formation of Sub-Committee and Role Allocation	
	Technical Activities : Dr. Yan Xu (Chair), Dr. Dipti Srinivasan, Dr. Anurag, and Dr. Jimmy Peng	To announce and post on website by MR, YZ
	Social Activities : Mr. Tan Teck Lee (Chair), Dr. Yan Ziming, Dr. Muhammad Ramadan Saifuddin, Mr. Can Berk Saner	

	<p>PES Awards : Dr Dipti Srinivasan (Chair), Mr. Tan Teck Lee, Dr. Naayagi Ramasamy</p> <p>Membership Development : Dr. Dhivya S. K. (Chair), Dr. Jimmy Peng, Dr. Sivaneasan Balakrishnan, Dr. Elsa Feng</p> <p>Young Professionals Program : Dr. Tan Kuan Tak (Chair), Mr. Can Berk Saner, Dr. Anurag and Dr. Yan Xu</p> <p>Student Activities : Dr. Sivaneasan Balakrishnan (Chair), Dr. Jimmy Peng, Mr. Can Berk Saner and Dr. Xu Yan</p> <p>Community Services : Mr. Tan Teck Lee (Chair), Dr. Naayagi Ramasamy, Dr. Tan Kuan Tak, Dr. Sivaneasan</p> <p>Industrial Activities : Dr. Xu Yan (Chair), Mr Tan Teck Lee, Dr. Dipti Srinivasan and Dr. Tan Kuan Tak</p> <p>Women in Engineering (WIE) : Dr. Naayagi (Chair), Dr. Dipti Srinivasan, Dr. Elsa Feng and Dr Dhivya S. K.</p> <p>Webmaster& Media Relations : Dr. Muhammad Ramadan Saifuddin (Chair), Dr. Yan Ziming, Mr. Can Berk Saner</p>	
3.	Chairman's Report	
	Review of 2022 events were reported by DSK	Info
4.	Chapter Finance	
	<ul style="list-style-type: none"> Financial report of 2022 was given by AS Chapter's bank account must be updated and transferred under new office bearers. 	<p>Info</p> <p>Follow up required by MR & AS</p>
5.	2023 Events	
5.1	<p>Technical Events</p> <ul style="list-style-type: none"> One technical seminar on Digital Twin for Asset Management hosted by Dr. Xu Yan, NTU has been conducted in January 2023 To organize technical events in conjunction with Women's Day (March) and IEEE PES Day (April). AS to discuss with WIE Singapore Chapter for organizing Women's day events. 	<p>Info</p> <p>All to follow up for more detailed plans</p>
5.2	<p>Distinguished Lecture Program (DLP)</p> <p>DLPs to be conducted in 2023</p>	All to follow up for more detailed plans

5.3	Workshops National level workshop involving academia and industry to be planned and conducted	To follow up by CBS, YZ
5.4	Industrial Activities <ul style="list-style-type: none"> Industrial visit to be discussed & arranged for PES members & students. One of the options suggested was a visit to A*STAR's National Metrology Centre (NMC). 	To follow up by YX
5.5	Student Activities <ul style="list-style-type: none"> PES SIT student branch application is to be submitted in Feb. To check if the student branches in NUS and NTU are still active. If the student branch is dissolved due to inactivity, new branches must be formed. 	To follow up by SB To follow up by CBS and YZ
5.6	Social/Community Activities <ul style="list-style-type: none"> Spring party with seniors at Martha Active Ageing Centre to be held on 28 January at Block 364, Upper Serangoon Road, #01-01, Singapore 530364 from 9.30am to 12.30pm To organise a gathering for PES members with their families 	Info TTL
5.7	Outreach/Membership Activities More SIT student members to be recruited and engaged in PES activities	To follow up by SB
6.	Awards for 2023	
	Information on nominations for the following awards will be broadcasted to members: <ul style="list-style-type: none"> IEEE PES Outstanding Engineer Award IEEE PES Outstanding Volunteer Award 	Info
7.	Web Matters	
	YZ and CBS to assist MR in web matters.	To follow up by YZ & CBS
8.	Budget Planning for 2023	
	Budget to be planned for 2023 to include technical events, social events, community events, DLPs, workshops, industrial activities, student activities, annual dinner & book prizes.	To follow up by DSK, AS and MR
9.	AOB	
9.1	Webmaster to update IEEE PES Singapore Chapter website with 2023 upcoming events, new office bearers and members.	To follow up by MR, YZ and CBS
9.2	Request for sponsoring of book prize for SIT BEng EPE programme was raised by SIT. The request was accepted by the committee members. Follow up procedures required by TKT.	To follow up by TKT
	Recorded by: TKT Vetted by: DSK	