

Minutes of 3rd Meeting
IEEE Power & Energy Society, Singapore Chapter
2020 Committee

Date: 11 Sep 2020
Time: 7:00-8:00 pm
Venue: Zoom Meeting

Present:

Dr. Naayagi Ramasamy (NR) – Chairperson
Dr. Anurag Sharma (AS) – Vice Chairperson
Dr. Kuan Tak Tan (KTT) – Honorary Treasurer
Dr. Dhivya Sampath Kumar (DSK) – Honorary Secretary
Mr. Tan Teck Lee (TTL) – Member

Absent with apology:

Dr. Deepak Waikar (DW) – Member
Dr. Kwan Kian Hoong (KKH) – Member
Dr. Dipti Srinivasan (DS) – Member
Dr. Rahul Mehta (RM) – Member
Dr. Rajnish Gupta (RG) – Member
Mr. Teh Gek Huat (TGH) – Member
Mr. Seow Kang Seng (SKS) – Member
Dr. Yan Xu (YX) – Member
Mr. B.M.S. Muhammad Ramadan (MR) – Member

No.	Items	Action By
1.	Chairperson's Report and Updates	
1.1	Due to the Covid-19 situation, the chapter has arranged a zoom meeting for the third chapter meeting.	Info
1.2	The minutes of the last meeting was approved by the Committee.	Info
1.3	The chair shared agenda of the meeting: Chapter operations manual, Nee Ann Poly Book Prize, IEEE Section bonus, Plaque Status for the Outstanding Chapter Volunteer Award Events	Info

2	Technical Activities	
2.1	The chair informed that we are still awaiting the result of our proposal for APPEEC 2022.	Info
2.2	IEEE PES Global workshop and SIT events were decided to be postponed to a later date (around next year)	Info
2.3	More technical webinar activities are encouraged to be organized by the committee.	All
2.4	The chair informed that the Chapter has been invited to participate as a technical co-sponsor for the conference ICGEA 2022 and seek comments from the committee members. (No financial commitment)	Info
2.5	Four members of our Chapter have volunteered to participate in R10 Chapter Chair meeting to be conducted on 12 th September.	Info
3	Financial Matters	
3.1	The committee decided to contribute for the Nee Ann Poly Book Prize money for this year (2020).	All
3.2	Chair updated that the chapter has received IEEE Section bonus and activity bonus which will be credited to the Chapter account.	Info
3.3	Financial balance and details were updated by the Chair.	Info
4	Web matters	
4.1	MR and DSK will continue to update the website and Vtools.	MR, DSK
4.2	The outlook of the chapter website has been improved by MR. Committee members to review the outlook and suggest improvements/feedback	All
5	Student Activities	
5.1	More student activities to be conducted in the latter half of this year	All
6	Social Activities	
6.1	IEEE PES Annual Dinner is planned to be conducted as a virtual	Info

	event where chapter events will be updated.	
7	AOB	
7.1	Chapter Operations manual to be reviewed within September.	TTL
7.2	IEEE Section meeting: First GENCO meeting to be held by 15 th September. Updated report for this year has been shared with Section.	Info
7.3	Plaque status for the outstanding chapter volunteer award: Chair has contacted the awards committee and the plaque will be received within a week.	NR
7.4	Next meeting to be conducted in November	Info
Recorded by: DSK Vetted by: AS		