

Minutes of 1st Meeting
IEEE Power & Energy Society, Singapore Chapter
2020 Committee

Date: 28 February 2019
Time: 7pm-8pm
Venue: Online

Present:

Dr. Naayagi Ramasamy (NR) – Chairperson
Dr. Anurag Sharma (AS) – Vice Chairperson
Dr. Dhivya Sampath Kumar (DSK) – Honorary Secretary
Mr. Tan Teck Lee (TTL) – Member
Dr. Deepak Waikar (DW) – Member
Mr. B.M.S. Muhammad Ramadan (MR) – Member
Dr. Dipti Srinivasan (DS) – Member
Mr. Seow Kang Seng (SKS) – Member

Absent with apology

Dr. Kuan Tak Tan (KTT) – Honorary Treasurer
Dr. Yan Xu (YX) – Member
Dr. Kwan Kian Hoong (KKH) – Member
Dr. Rahul Mehta (RM) – Member
Dr. Rajnish Gupta (RG) – Member
Mr. Teh Gek Huat (TGH) – Member

No.	Items	Action By
1.	Chairperson's Report and Updates	
1.1	Due to the Covid-19 situation, the chapter has arranged a virtual meeting through whatsapp discussion for the first chapter meeting.	Info
1.2	The treasurer shared the details of the Chapter's account balance and the Chair discussed the need to raise the Chapter fund through conducting various activities.	
2	Technical Activities	

2.1	It was decided by the committee members that some of the major events that were planned such as IEEE PES Global Workshop 2020, DLP by Prof. Nando, and the seminar by Prof. Wilsun Xu will be postponed to later dates due to the Covid-19 situation.	Info
2.2	A survey was conducted for the IEEE SIT student workshop in SIT and out of 27 students, 24 have expressed their interest in the workshop. However, the dates will be finalized later considering the Covid-19 situation.	Info
2.3	More technical activities to be conducted in the later half this year	All
3	Social Activities	
3.1	“Spring Party with Seniors” that was planned on February 8 th was cancelled due to the Covid-19 situation.	TTL
4	Awards	
4.1	Mr. Tan Teck Lee has received the Section’s Outstanding Volunteer Award. He has also been nominated for the Chapter’s outstanding volunteer award by the committee. Mr Kang Seng SEOW has received the Chapter’s Outstanding Volunteer Award for the year 2019.	Info Info
4.2	Professor Dipti has been elevated to IEEE Fellow status	
5	Web matters	
5.1	MR and DSK will continue to update the website and Vtools	MR, DSK
5.2	Facebook Admin Team: https://www.facebook.com/IEEE-Power-Energy-Society-Singapore-Chapter-901877969933499/	AS, DSK
6	Student Activities	
6.1	DSK has been nominated as the PES Day 2020 country representative. IEEE PES day celebration plans will be discussed later whether to be conducted in April.	Info
6.2	More student activities to be conducted in the later half this year	All
7	AOB	
7.1	Chapter Operations manual has been updated by NR, DS and TL. TTL will now review the manual and update by Jan 2020.	TTL
7.2	DSK will share a presentation to all the members on the IEEE PES	DSK

	Chapter Chair meeting that she attended in Macau in 2019. It contains critical information on the operations and functions of a successful Chapter and some success stories.	
Recorded by: DSK Vetted by: NR		