

## Minutes of the 3<sup>rd</sup> Meeting of the IEEE Power Engineering Chapter 2003 Committee, Singapore

Date: 20 May 2003, Tuesday  
 Time: 6:30 PM  
 Venue: Rang Mahal Restaurant, Pan Pacific Hotel

**Present:**

Dr. Lalit K. Goel (LKG) - Chairman  
 Dr. Rajnish Gupta (RG) - Dy Chairman  
 Dr. M.H. Haque (MHH) - Secretary  
 Dr. So Ping Lam (SPL) - Treasurer  
 Dr. Chen Shiun (CS) - Member  
 Mr. Teh Gek Huat (TGH) - Member  
 Mr. Ian Butt (IB) - Member  
 Dr. Govinda B. Shrestha (GS) - Member  
 Mr. Tan Teck Lee (TTL) - Member  
 Dr. Deepak Waikar (DW) - Member  
 Mr. Seow Kang Seng (SKS) - Member

**Absent with apologies:**

Dr. Dipti Srinivasan (DS) - Member  
 Mr. Sim Wee Meng (SWM) - Member

Items	Action by
<p><b>1 Confirmation of Minutes of the 2<sup>nd</sup> Meeting</b></p> <p>The minutes of the 2<sup>nd</sup> meeting held on 13 March 2003 was confirmed with the following correction:</p> <ul style="list-style-type: none"> <li>• The second sentence of item no. 12.2 should be deleted.</li> </ul>	<p>Information</p>
<p><b>2 Matters Arising</b></p> <ul style="list-style-type: none"> <li>• The IEEE Distinguished Lecturer program on "Power Transformer Technology" has been postponed.</li> <li>• CS has already applied to upgrade his membership to the grade of Senior Member. Chairman again requested RG, TGH and SPL to apply for Senior Membership.</li> <li>• A proposal for hosting PowerCon 2004 Conference in Singapore was submitted to IEEE PES Meetings Vice-President, Dr Russell.</li> <li>• The Chapter received a grant of US\$900 as High Performing Chapter Award 2002. Chairman thanked Mr. Butt for his efforts in preparing the nomination.</li> <li>• The Chairman will raise the issue of fixed deposit of \$100,000 at the next Section meeting.</li> </ul>	<p>Information</p> <p>RG, TGH, SPL</p> <p>Information</p> <p>Information</p> <p>LKG</p>

### 3 Chairman's Report on Section and Other Matters

The Chapter Chair, Dr. Goel, reported the following items:

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| 3.1 | The Section is planning to organize a Student Branch Night.  | Information |
| 3.2 | The Section is developing a new website ( <a href="http://www.ieeesingapore.org">http://www.ieeesingapore.org</a> ) that would allow sending two free mass mails per month. The additional mail can be sent at a nominal cost (\$30/hour for technical support). | Information |
| 3.3 | The IEEE membership is declining worldwide. The Chairman requested the memberships sub-committee to look into the matter (for Singapore region) and report at the next meeting.  | DW          |
| 3.4 | The Section will support the non-technical talk organizing by TTL to promote the GOLD program.   | Information |
| 3.5 | Section encourages members to upgrade their membership statuses to the grade of Senior Member.   | All         |
| 3.6 | For each Chapter, the Section receives a grant of US\$180 from HQ. The Section requested the Chapters to donate the above amount to the Section. The Power Chapter Committee agreed to donate the entire amount (US\$180) for the current year (2003) only.      | SPL         |
| 3.7 | The Section is planning to publish a quarterly electronic newsletter.  | Information |
| 3.8 | The Section is setting up a task force to look into its election matters. Dr. Panda, Dr. Goel and Mr. Butt are members of the task force.  | LKG, IB     |
| 3.9 | The total tax bill for the Section and its Chapters (for financial year 2002) is \$68,571.80. The Section will send a breakdown of the tax to all its Chapters soon.   | SPL         |

### 4 Report by Technical Talks Sub-committee Chair

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| 4.1 | On behalf of the Technical Talks Sub-committee Chair, Dr. Goel reported the following:   |   |
|     | <ul style="list-style-type: none"><li>• The technical talk by Dr. Sidhu has been cancelled due to the postponement of IPEC 2003. If Dr Sidhu attends the conference in November 2003, the Chapter will try and arrange his talk at that time.</li><li>• The technical talk on "Energy Efficiency" by Mr. Gan has been postponed until late July/August.</li><li>• A non-technical talk on "Building a Successful Engineering Career" is scheduled on 26 June 2003 to promote the GOLD program.</li><li>• A one-day tutorial on "Numerical Protection" by the IEEE Distinguished Lecturer Dr. Sachdev is scheduled on 22 October 2003.</li><li>• A short course on "Power System Restoration" by the IEEE Distinguished Lecturer Dr. Adibi is planned in November 2003. The Hong Kong Chapter is coordinating the course.</li></ul> | DS, LKG<br>Information<br>Information<br>Information<br>Information |

- 5 Report by Social Activities Sub-Committee Chair**
- The Social Activities Sub-committee Chair, Dr. Shrestha, reported that the subcommittee is organizing the half-yearly dinner (for committee members and their respective spouses) at Shangri-La Rasa Sentosa in early July. GS
- Dr. Waikar will approach SWM to organize a technical visit through LTA on the North-East MRT line electrical system demonstration. The Chapter will support the visit in the form of High Tea. A budget of \$500 was allocated for this purpose. Dr. Waikar will also look into the possibility of arranging another technical visit to the Electrical System of the Pan Pacific Hotel Singapore. DW, SPL
- 6 Report by Awards Sub-committee Chair**
- The Chairman reported that the application for the Outstanding Chapter Award (OCA - Large) was submitted by March 31, 2003. The New Delhi Chapter was declared the winner of the award. Information
- The Chairman also reported that the Chapter could get involved in a number of awards activities. A list of various awards can be found on pages 71-72 of the IEEE Power and Energy Magazine of January/February issue 2003. IB
- The Chairman will inquire about the possibility of giving the Outstanding Engineer Award to a non-PES member. LKG
- 7 Report by Memberships Sub-committee Chair**
- The Memberships Sub-committee Chair, Dr. Waikar, requested the Chairman to get more hardcopies of the brochure that describes the membership benefits. The Chairman will ask for another 100 copies of the brochure. LKG
- The Chairman reported that our membership has dropped from 107 in 2002 to 96 in 2003. He suggested that the sub-committee should try and trace the 11 people who did not renew their membership and identify their reasons for not renewing their memberships. The Section will provide S\$5.00 as an incentive for bringing back an IEEE member who did not renew his/her membership this year. DW
- The Chairman will inquire to get a regular update of the PES membership database. LKG
- 8 Report by Webmaster**
- Dr. Chen reported that the forthcoming events of the Chapter were uploaded on the website. The Chairman reported that the existing contract with CalanderOne is expiring at the end of May 2003. Information
- 9 Report on GOLD Program by TTL**
- 9.1 Mr. Tan reported that the first event of the GOLD program is a non-technical talk on "Building a Successful Engineering Career" by Kamal Kant and it is TTL, CS, DW

- scheduled on 26 June 2003. Mr. Tan will provide a brief talk before the start of the non-technical talk to publicize the GOLD program and describe the benefits of the membership. CS and DW will arrange to display the slides on IEEE. The Chairman added that the NTU Alumni Office had agreed to publicize the seminar to all EEE Alumni of NTU. Chairman requested DS to do something similar at NUS. DS
- 9.2 The Chapter established a new affinity group called "GOLD Affinity Group" and TTL is one of the six signatories of the group. Information
- 10 Report by Student Liaison Sub-committee Chair**
- Dr Goel will publicize the non-technical talk scheduled for June 26, 2003, to all current final year EEE students at NTU, and to all post-graduate students of EEE at NTU. In addition, he will also publicize the talk through the NTU Alumni Office to all EEE alumni of NTU. LKG
- 11 Report by Women in Engineering Sub-Committee Chair**
- The Sub-committee Chair was unable to attend the meeting and there was no discussion on this topic. DS
- 12 Report on IPEC2003**
- 12.1 Dr. Goel reported that the IPEC 2003 had been postponed to Nov. 27-29, 2003 due to the SARS outbreak. Information
- 13 AOB**
- 13.1 The first International Conference on Industrial Electronics (ICIE'2004) will be held in Singapore on 6-9 December 2004. The Chairman of the Industrial Electronics Chapter requested the Power Chapter to support the conference. The committee agreed to support the conference as a co-organizer without any financial commitment. LKG
- 13.2 The Chapter treasurer Dr. So reported that the current balance of the chapter account is \$150, 403.77. Information
- 13.3 NUS informed the Chairman that the return on \$20,000 is not adequate to support the Gold Medal and Book Prize awards and thus requested either to top up or allow them to withdraw from the capital. The committee agreed to provide authority to NUS of withdrawing from the capital to support the awards in the future. LKG

The tentative date of the next meeting is Tuesday, 8 July 2003.

There being no other matters, the meeting ended at 8:50 pm.

Recorded by: Dr. M.H. Haque  
Vetted by: Dr. Lalit K. Goel