

Minutes of the 1st Meeting of the IEEE Power Engineering Chapter 2003 Committee, Singapore

Date: 24 January 2003, Friday
Time: 6:30 PM
Venue: Ngee Ann Polytechnic NET Restaurant VIP Room

Present:

Dr. Lalit K. Goel (LKG) - Chairman
Dr. M.H. Haque (MHH) - Secretary
Dr. So Ping Lam (SPL) - Treasurer
Dr. Chen Shiun (CS) - Member
Mr. Teh Gek Huat (TGH) - Member
Mr. Ian Butt (IB) - Member
Dr. Dipti Srinivasan (DS) - Member
Dr. Govinda B. Shrestha (GS) - Member
Mr. Tan Teck Lee (TTL) - Member

Absent with apologies:

Dr. Rajnish Gupta (RG) - Dy Chairman
Mr. Sim Wee Meng (SWM) - Member
Dr. Deepak Waikar (DW) - Member
Mr. Seow Kang Seng (SKS) - Member

	Items	Action by
1	Welcome Address by Chairman	
	The Chairman welcomed the committee members of the Power Chapter Committee 2003. He also thanked the past year's committee members for their invaluable contributions. On behalf of the Chapter and IEEE, the Chairman extended his sympathy to Dr. Deepak Waikar who recently lost his father.	Information
2	New Committee Members and Duty Allocation	
	The IEEE Power Chapter Committee 2003 consists of the following members:	Information
	Dr. Lalit K. Goel - Chairman	Dr. Dipti Srinivasan - Member
	Dr. Rajnish Gupta - Dy Chairman	Mr. Seow Kang Seng - Member
	Dr. M.H. Haque - Secretary	Dr. Govinda B. Shrestha - Member
	Dr. So Ping Lam - Treasurer	Mr. Sim Wee Meng - Member
	Dr. Chen Shiun - Member	Dr. Deepak Waikar - Member
	Mr. Teh Gek Huat - Member	Mr. Tan Teck Lee - Member
	Mr. Ian Butt - Member	
	The committee formed eight sub-committees to look after the various activities of the Chapter. The details of the sub-committees and the member(s)-in-charge are:	All

<u>Sub-Committee</u>	<u>Member(s)-in-Charge</u>
Technical Talks	DS (Chair), SKS, TTL, RG, IB
Social Activities	GS (Chair), TGH
Awards	IB (Chair), SWM, SKS
Memberships	DW (Chair), CS
Website	CS
GOLD Program	TTL
Student Liaison	LKG (Chair), DS
Women in Engineering	DS

3 Matters Arising From the Last Meeting of 2002

- Mr. Teh forwarded a list of participants of the one-day workshop by the IEEE Distinguished Lecturer to the PEB. Information
- Chairman has not received the detailed information about the winner of 1999 Outstanding Engineer Award from Mr Sim. SWM, LKG
- A write-up on the one-day workshop by the IEEE Distinguished Lecturer was sent to the IEEE Power Engineering Review for possible publication. Information
- Chairman wrote to H.T. Suen expressing interest in jointly organizing the IEEE Distinguished Lecturer program on "Power Transformer Technology" by Greg S. Polovick of BC Hydro, Canada. LKG

4 Chairman's Report

The Chapter Chair, Dr. Lalit Goel, reported the following items:

- 4.1 A write-up on the 2002 Outstanding Engineer Award was sent to the IEEE Power & Energy Magazine for possible publication. Information
- 4.2 The Section asked the Chapter to provide a write-up of minimum two pages about the Chapter's history and various activities. The write-up, prepared by Dr Haque and Dr Goel, has already been sent to the Section. The Secretary will forward a softcopy of the write-up to all committee members. MHH
- 4.3 The committee previously agreed to provide some financial support to the IEEE Student Branch of NUS for organizing the IEEE Week in January 2003. The Student Branch is yet to contact the Chapter regarding the support. Information
- 4.4 The IEEE Student Branch of NTU is organizing S-PAC in March 2003 and has requested for some financial support and a suitable speaker. The committee agreed to donate S\$250 for the event. Chairman asked the members to provide the name of a suitable speaker. SPL
All

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|--------------------------|--|-------------|
| 4.5 | The Section has formed a History Sub-committee with Dr. Rahim Leyman as Chair to gather information about the history of the Section. The information will be published in the form of a book as well as in CD-ROM. The Section is looking for volunteers for the Sub-committee. Mr. Butt proposed the name of Dr. K.S. Lock and Prof. A. C. Liew as volunteers. Chairman will inform the Section accordingly. | LKG |
| 4.6 | The Section has also formed two new Affinity Groups: Graduate of the Last Decade (GOLD) and Women in Engineering. Chairman urged members interested in the Groups to join the Groups. Chairman has recommended to the Section to include Mr Tan on the GOLD affinity group committee. | Information |
| 4.7 | A minimum of 12 members is required to establish a new Chapter. The Section would provide an initial grant of S\$1,000 and an interest free loan of S\$1000 to all newly established Chapters. | Information |
| 4.8 | From May 2003, the Section will have its own server located at NUS. NUS has agreed to provided the necessary space and support for the server. | Information |
| 4.9 | The Section has formed a Finance Sub-committee with Section Treasurer Prof. Tseng King Jet as Chair. All Chapter Treasurers are part of the Sub-committee. The objective of the Sub-committee is to explore the possibility of registering the Section as a non-profitable organization to reduce the income tax burden. | SPL |
| 4.10 | The Section gets US\$180 from HQ for each Chapter that organizes at least two technical activities per year. | Information |
| 4.11 | Chapters are required to get Section's approval for organizing a conference and the Section will keep a part of the conference profit. The cost of the Section AGM and annual dinner is not shown in the Section's budget. It is expected that these costs will be covered from the income received from conference profits. | Information |
| 4.12 | The next meeting of IEEE R-10 will be held in Penang, Malaysia. Details of the program are not available at this point in time. | Information |
| 4.13 | Low Kay Soon and D. Battul will be Auditors of the IEEE Section accounts in 2003. | SPL |
| 4.14 | For every activity, the Chapter Secretary is required to forward the completed L31 from to the Section Secretary within two weeks of the activity. | MHH |
| 5 Technical Talks | | |
| 5.1 | Dr. Srinivasan reported that four technical talks are tentatively planned for | DS |

2003. The first talk, to be held in March, will be on "Understanding the New Electricity Market" by Mr. Seow Kang Seng of SP Services.

6 Conferences

- 6.1 Mr. Ian Butt reported that he managed to arrange a total sponsorship money of S\$40,000 from various organizations for the IPEC2003 Conference. IB
- Chairman thanked Mr. Butt for realizing a handsome amount of sponsorship money for the conference. Information
- Mr. Butt also reported that the detailed budget of the conference was sent to the IEEE HQ, and that the IEEE PES is financially sponsoring one of the two keynote speakers for the conference. IB
- 6.2 Mr. Butt also reported that the last date of submitting the abstract for the New Zealand conference is 28 February 2003. The conference will be held in June 2003 in the EEA Convention Centre, Christchurch, New Zealand. Information
- 6.3 Chairman reported that Mr. Terence Law of Western Australia had approached him for hosting the next PowerCon Conference in Singapore at the end of 2004. The committee agreed to host the conference with the support of NTU, NUS and Singapore Power Ltd, and the help of a professional conference organizer. Mr. Butt proposed Dr. Lalit Goel as Organizing Chair of the conference. LKG

7 Website

- 7.1 Dr. Chen Shuin reported that there was no point of maintaining two sites simultaneously and he decided to use the CalendarOne website as the main website. Anyone accessing the US site will automatically be redirected to the CalendarOne website. Information

8 GOLD Program

- 8.1 Chairman described the details of the GOLD program to the new member Mr. Tan Leck Lee who is in charge of the GOLD Program Sub-committee. Mr Tan was urged to get more details of the program by contacting the Region 10 coordinator of the program, and to think along the lines of organizing a social get-together for "new graduates" sometime in May/June 2003. TTL

9 Awards

- 9.1 Mr. Butt reported that the application for High Performing Chapter Award is ready and that he will send it to the IEEE HQ soon. IB

9.2 Chairman reported that Mr. Terence Law of Western Australia (Region 10 Chapter Representative for Singapore) would like to nominate the Singapore Power Chapter for the Outstanding Chapter Award. The Award consists of a certificate and cash award of US\$1,000. The committee agreed to submit the proposal for the award. IB

10 Financial Status

10.1 Dr. So Ping Lam reported that the initial balance of the Power Chapter account (at the beginning of 2002) was S\$167,836.56 and the final balance (at the end of 2002) was S\$160,936.66. SPL

The committee asked Dr. So to make an arrangement to put S\$100,000 as fixed deposit for a period of 30 days with a provision of automatic renewal at maturity. SPL

11 AOB

No item was discussed under this category.

The tentative date of the next committee meeting is Thursday, 20 March 2003.

There being no other matters, the meeting ended at 9:10 pm.

Recorded by: Dr. M.H. Haque

Vetted by: Dr. Lalit K. Goel