

## Minutes of the 2<sup>nd</sup> Meeting of the IEEE Power Engineering Chapter Committee, Singapore

Date: 21 March 2002, Thursday  
 Time: 6:30 PM  
 Venue: Ngee Ann Polytechnic NET Restaurant VIP Room

**Present:**

Dr. Lalit K. Goel (LKG) - Chairman  
 Dr. M.H. Haque (MHH) - Recording Secretary  
 Dr. So Ping Lam (SPL) - Treasurer  
 Dr. Chen Shiun (CS)  
 Mr. Teh Gek Huat (TGH)  
 Dr. Dipti Srinivasan (DS)  
 Mr. Ian Butt (IB)  
 Dr. Deepak Waikar (DW)  
 Mr. Seow Kang Seng (SKS)  
 Mr. Sim Wee Meng (SWM)

**Absent with apologies:**

Dr. Rajnish Gupta (RG) -Dy Chairman  
 Dr. Govinda B. Shrestha (GS)

Items	Action by
1 Confirmation of the Minutes of the 1 <sup>st</sup> Committee Meeting  The minutes of the 1 <sup>st</sup> committee meeting held on 01 February 2002 was adopted with one correction. Item 8.7 lines 2 and 3 are to be read as "...Dr Phillip Chin, an active IEEE and PES member, who....".	Information
2 Matters Arising	
2.2 The change in authorized signatories of the Power Chapter account was implemented. Two out of four signatories are required to sign a cheque.	Information
5.2 The committee of the IPEC'2003 conference has not been formed yet.	Information
7.2 The treasurer prepared a tentative income/expenditure plan for various activities in 2002 and distributed to the committee members through email.	Information
8.6 The representative of "IEEE Region 10 Student Congress" submitted a revised budget and mentioned that the budget cannot be reduced to \$10,000. They also invited the IEEE student branch of NTU for participation. The committee agreed to contribute \$500 even though the conditions imposed in the last meeting have not been fulfilled.	SPL
8.7 A cheque of \$120 was forwarded to Mr. Anthony Yee to reimburse the cost of the wreath for Dr. Phillip Chin.	Information
8.9 The Section has arranged a dinner for the committee members of all Chapters on 26 March 2002 at the Pinetree Country Club.	Information

- 8.10 The nomination deadline for the IEEE/IES Award of Excellence 2002 is 31 May 2002. Anyone interested in being nominated through PEC may approach the Chairman. Information
- 3 Report by Technical Talks Sub-committee Chair
- The Technical Talks Sub-committee Chair, Dr. Dipti Srinivasan reported that two technical talks are scheduled on 27 March 2002 at NUS Engineering Auditorium. The speaker of the first talk is Prof. Danny Sutanto of Hong Kong Polytechnic University, Hong Kong, and the speaker of the second talk is Professor Ray Findlay, McMaster University, Ontario, Canada. She also reported that another technical talk on "Behavior of partial discharge in electrical apparatus" by Associate Professor S. Birlasekaran of NTU, Singapore, is scheduled on 18 April 2002. The venue of the talk will be announced later. DS
- Mr. Ian Butt reported that the fourth technical talk of the year is scheduled on Thursday, 23 May 2002 at 6:45 pm in Singapore Power Auditorium. The speaker of the talk is Mr. Tan Hwee Tang of SP Telecom, Singapore, and the topic is "PowerLine Communications". IB
- The Technical Talks Sub-committee also plans to have four more technical talks/workshops in the second half of the year. The details of the talks will be announced later.
- 4 Report by Social Activities Sub-Committee Chair
- Mr. Teh, on behalf of the Social Activities Sub-committee Chair, reported that tentative bookings for the mid-year dinner and annual dinner have been made in a number of local hotels/country clubs. The date of the mid-year dinner (for committee members and their respective spouses) is 20 July 2002, Saturday. The tentative date of the annual dinner is 16 November 2002, Saturday, and the expected number of participants is around 40. Committee members suggested that the events be organized on Friday evenings rather than on Saturday evenings. The Sub-committee was requested to shortlist 1 or 2 venues for each event, and then present their final plans at the next meeting. RG
- 5 Report by Awards Sub-committee Chair
- The Chairman reported on behalf of the Awards sub-committee that it had been decided not to participate in the IEEE Outstanding Chapter Award for the year 2001. However, the Sub-committee plans to participate in both the IEEE Outstanding Chapter Award and High Performing Chapter Award for the year 2002, in addition to the Singapore Chapter Outstanding Engineer Award (OEA) for 2002. The awards to the students of local institutions (Singapore Polytechnic and Ngee Ann Polytechnic) will continue if the committee receives GS

- such a request from the institutions.
- The Chairman mentioned that the chapter may nominate/participate in a variety of recognized IEEE and/or PES awards. A list of such awards, including the deadlines, can be found on page 20 of the IEEE Power Engineering Review January 2002 issue. Information
- 5.1 The Chairman reported that a check of \$200 was mailed to Singapore Polytechnic for the best student award. The Chairman also reported that Ngee Ann Polytechnic has requested for \$200 as best student award money. The committee approved to donate \$200 to Ngee Ann Polytechnic for the award. SPL
- 6 Report by Memberships Sub-committee
- The Memberships Sub-committee feels that arranging of some form of activities may help to increase the membership, especially the student membership. Such activities may include interesting technical talks, field trips/visits, etc. Members suggested arranging visits to LTA's LRT and possibly to Westin Hotel's electrical system. The committee also feels that inviting the 2002 award recipients of Singapore and Ngee Ann Polytechnics to the annual dinner may promote membership. The Chairman will write to the Polytechnics closer to the annual dinner, in order to obtain the addresses of the award recipients. CS, LKG
- 7 Report by Webmaster
- Dr. Chen Shiun reported that CalendarOne has set up the website for the Power Chapter and that the list of current committee members (including their photographs), short message from the Chairman, etc., had been uploaded to the website. Forthcoming events (such as technical talks) and the minutes of the last committee meeting will be uploaded soon. This website is in addition to another website linked to the [ieee.org/power](http://ieee.org/power). CS
- 8 Chairman's Report on IEEE Section Matters
- 8.1 The Chairman reported that "CalendarOne" will upload any supplied information to the website within three working days. CS
- 8.2 The Section has developed a facility to send mass mail/message by the Chapter Chairman to all its members through the chapter website. LKG
- 8.3 The Chairman reported that some IEEE Technical Activities Board (TAB) members, including the IEEE President Dr Raymond Findlay were to visit Singapore during 26-27 March 2002. The Section has invited the committee members of all Chapters to a Dinner with the TAB members on 26 March 2002 at the Pinetree Country Club at 6:30 pm. Nine out of 12 Power Chapter members indicated their interest to attend the dinner. Information

- 8.4 The Chairman reported that the Section Treasurer might arrange a meeting with the Chapter Treasurers to discuss the various issues regarding receipt keeping by the Section for income tax purposes. SPL
- 8.5 The Chairman reported that the Section has a legitimate access to the Chapter account. The Section will exercise this power (access to the Chapter's account) only if the Chapter fails to settle any outstanding account with the Section within the deadline specified by the Section, and after due consultations with / approval from the chapter chair. SPL,  
LKG
- The Chairman also informed that the IEEE Operations Center had informed the IEEE Singapore Section that in order to receive the 2002 Section Rebate, any geographic unit must maintain the IEEE Staff Director of Financial Services as a signatory on all its bank accounts, including those of its sub-units. The current Staff Director of Financial Services is Mr. Thomas J Lynch. The Section has agreed to approve the appointment of Mr. Lynch as one of its signatories for all accounts registered under it (the IEEE Singapore Section). Information
- 9 AOB
- 9.1 The Chairman and Secretary will prepare a write-up on last year's PES Outstanding Engineer Award winner. The write-up will be sent to the IEEE Power Engineering Review (PER), USA, with some photographs of the award recipient, for possible publication in an upcoming issue of the PER. LKG, MHH
- 9.2 Mr. Ian Butt would like to inform the Section (through the Chairman) to prepare a more transparent election procedure. The Chairman proposed that Mr. Butt should join him in the next Section meeting to raise this issue. Mr. Butt will attend the next section meeting if he is not overseas at that time. The next Section meeting is scheduled for 19 April 2002. LKG, IB

The tentative date of the next PEC committee meeting is Thursday, 16 May 2002 at 6:30 pm.

The meeting ended at 8:30 pm.

Recorded by: Dr. M.H. Haque  
Vetted by: Dr. Lalit K. Goel