

IEEE offers various resources to set up online meetings.

To host an online webinar for your chapter or an online meeting you can use request a WebEx session or use Google Meet. Please contact the Section Membership meeting coordinator to send Notice to the members.

WebEx:

For a WebEx session request, a GEO Unit Officer, Section Officer or a Chapter Officer must request the WebEx.

Please fill out the form at: <https://site.ieee.org/vtools/tools-ok/webex/webex-registration/>

Please give IEEE at least three (3) business days in order to process the request. Once set up, IEEE will send all the information necessary back to the requester along with a link for instructions on how to use WebEx meetings. WebEx Meeting Center can handle up to 1000 participants. It's broken down into a limit of 500 each on PSTN (dial in) and 500 VoIP through the computer/smartphone app.

Please refer to following resources for information on WebEx:

WebEx Meeting features: <https://site.ieee.org/vtools/category/web-conferencing/>

Google Meet:

Google Meet is a business web conferencing solution from Google available to any IEEE member. Google Meet comes with the [ieee.org](https://www.ieee.org) email account. Hence, accessible to any IEEE member. Google Meet supports up to 100 participants for 60 minutes event (<https://apps.google.com/meet/pricing/>)

Please refer to following resources for information on Google Meet:

Google Meet Training and Help from Google: <https://gsuite.google.com/products/meet/>
Google Meet Requirements: <https://support.google.com/meet/answer/7317473?hl=en>

Please refer to following resources for information on [ieee.org](https://www.ieee.org) Google account:

[ieee.org](https://www.ieee.org) Google account - <https://www.ieee.org/membership/products/google-apps.html>

Creating [ieee.org](https://www.ieee.org) Google account:

https://supportcenter.ieee.org/app/answers/detail/a_id/3061/kw/google

Signing in to [ieee.org](https://www.ieee.org) Google account:

https://supportcenter.ieee.org/app/answers/detail/a_id/680/kw/google

Switching between multiple Google accounts such as personal and [ieee.org](https://www.ieee.org):

<https://support.google.com/accounts/answer/1721977?co=GENIE.Platform%3DDesktop&hl=en>